

Petaluma Community Access, Inc.
Profit & Loss Budget Performance
November 2011

	Nov 11	Budget	Jul - Nov 11	YTD Budget
Ordinary Income/Expense				
Income				
510 · Community Access Fees	25,796.07	17,500.00	95,217.40	87,500.00
512 · Contributions- Unrestricted	0.00	42.00	309.98	210.00
515 · Grants	0.00	333.00	0.00	1,665.00
520 · Government Taping Fees	195.13	200.00	734.27	1,000.00
530 · Workshop Fees	0.00	125.00	300.00	625.00
536 · Underwriting	0.00	833.00	0.00	4,165.00
540 · Membership Dues	230.00	417.00	1,275.00	2,085.00
545 · DVD Sales	0.00	50.00	231.49	250.00
550 · Interest Income	11.60	17.00	72.94	85.00
555 · Late Fees	0.00	8.00	35.00	40.00
560 · Miscellaneous Income	2,746.40	0.00	3,311.61	0.00
585 · Blank Stock Income	22.23	54.00	172.22	270.00
Total Income	29,001.43	19,579.00	101,659.91	97,895.00
Gross Profit	29,001.43	19,579.00	101,659.91	97,895.00
Expense				
610 · Accounting	315.00	270.00	1,485.00	1,350.00
611 · Accounting - Annual Audit	5,930.00	792.00	8,500.00	3,960.00
612 · Advertising	0.00	45.00	267.80	225.00
613 · Advertising - Employees	0.00	20.00	0.00	100.00
615 · Travel Expenses	0.00	6.00	0.00	30.00
625 · Bank Charges	0.00	1.00	0.00	5.00
628 · Board Development	0.00	90.00	0.00	450.00
640 · Conference Expenses	0.00	20.00	500.00	100.00
642 · Conference Travel	5.00	10.00	53.24	50.00
645 · Computer Software-Office	0.00	40.00	250.00	200.00
646 · Maintenance-Office Equipmt.	0.00	15.00	0.00	75.00
650 · Depreciaton Expense	0.00	0.00	0.00	0.00
660 · Dues & Subscriptions	0.00	8.00	0.00	40.00
665 · Entertainment & Meals	64.16	54.00	142.78	270.00
670 · Employee Benefits	0.00	0.00	0.00	0.00
672 · Employee Mileage & Travel	0.00	0.00	0.00	0.00
675 · Equipment Parts & Supplies	0.00	63.00	0.00	315.00
680 · Equipment Lease - Copier	189.55	191.00	947.75	955.00
685 · Equipment Repairs	0.00	40.00	402.95	200.00
690 · Insurance	0.00	333.00	4,244.74	1,665.00
692 · Insurance - Workmans Comp	0.00	171.00	0.00	855.00
695 · Legal	0.00	67.00	0.00	335.00
700 · Licenses & Permits	0.00	13.00	0.00	65.00
710 · Facility Maintenance	0.00	0.00	0.00	0.00
715 · Meetings	0.00	76.00	455.00	380.00
720 · Miscellaneous	0.00	13.00	0.00	65.00
725 · Office Supplies	110.51	175.00	963.89	875.00
730 · Outside Services	0.00	100.00	0.00	500.00
731 · Payroll - Office Manager	0.00	0.00	0.00	0.00
732 · Payroll - Admin Assistant	0.00	0.00	0.00	0.00
733 · Payrol-Media Services Supervisr	1,351.00	1,591.00	6,550.63	7,955.00
734 · Payroll - Station Manager	1,674.01	1,775.00	8,490.16	8,875.00
735 · Payroll -Technical Specialist	1,478.13	1,300.00	7,885.64	6,500.00
736 · Payroll - Program Director	2,390.94	2,108.00	11,507.88	10,540.00
737 · Payroll -Membership Coordinator	930.00	1,196.00	3,595.00	5,980.00
738 · Payroll - Executive Director	4,368.00	4,368.00	21,863.00	21,840.00
739 · Payroll - Access Asistants	577.75	412.00	1,217.38	2,060.00
740 · Payroll Taxes	1,162.03	1,402.00	5,410.65	7,010.00
741 · Payroll - Holiday Bonuses	0.00	91.00	0.00	455.00
743 · Payroll Fees	17.50	15.00	80.00	75.00
750 · Postage	0.00	30.00	204.66	150.00
751 · Post Box Rental	0.00	6.00	70.00	30.00
755 · Printing	0.00	10.00	114.27	50.00
765 · Promotion	50.00	167.00	96.03	835.00
775 · Rent	1,575.00	1,575.00	7,875.00	7,875.00
780 · Refunds	0.00	8.00	0.00	40.00
790 · Satelite Expenses	39.00	50.00	206.35	250.00

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Accrual Basis

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	<u>Nov 11</u>	<u>Budget</u>	<u>Jul - Nov 11</u>	<u>YTD Budget</u>
800 · Security	170.10	55.00	340.20	275.00
804 · Staff Development	0.00	90.00	0.00	450.00
805 · Storage	35.00	35.00	175.00	175.00
820 · Tape Stock	0.00	60.00	300.87	300.00
830 · Taxes	70.00	5.00	113.48	25.00
835 · Telephone/Internet - Office	216.81	217.00	1,082.63	1,085.00
836 · Cable Television - Office	26.84	27.00	134.23	135.00
837 · Cell Phone	40.68	43.00	201.40	215.00
838 · Internet-City	11.70	15.00	58.46	75.00
880 · Utilities	150.59	180.00	967.09	900.00
890 · Web Expenses	0.00	57.00	270.00	285.00
892 · Gain or Loss on Sale of Equipt.	0.00	0.00	0.00	0.00
Total Expense	<u>22,949.30</u>	<u>19,501.00</u>	<u>97,023.16</u>	<u>97,505.00</u>
Net Ordinary Income	<u>6,052.13</u>	<u>78.00</u>	<u>4,636.75</u>	<u>390.00</u>
Net Income	<u><u>6,052.13</u></u>	<u><u>78.00</u></u>	<u><u>4,636.75</u></u>	<u><u>390.00</u></u>

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Accrual Basis

Petaluma Community Access, Inc.
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	<u>Annual Budget</u>
Ordinary Income/Expense	
Income	
510 · Community Access Fees	210,000.00
512 · Contributions- Unrestricted	504.00
515 · Grants	3,996.00
520 · Government Taping Fees	2,400.00
530 · Workshop Fees	1,500.00
536 · Underwriting	9,996.00
540 · Membership Dues	5,004.00
545 · DVD Sales	600.00
550 · Interest Income	204.00
555 · Late Fees	96.00
560 · Miscellaneous Income	0.00
585 · Blank Stock Income	648.00
Total Income	<u>234,948.00</u>
Gross Profit	234,948.00
Expense	
610 · Accounting	3,240.00
611 · Accounting - Annual Audit	9,504.00
612 · Advertising	540.00
613 · Advertising - Employees	240.00
615 · Travel Expenses	72.00
625 · Bank Charges	12.00
628 · Board Development	1,080.00
640 · Conference Expenses	240.00
642 · Conference Travel	120.00
645 · Computer Software-Office	480.00
646 · Maintenance-Office Equipt.	180.00
650 · Depreciaton Expense	0.00
660 · Dues & Subscriptions	96.00
665 · Entertainment & Meals	648.00
670 · Employee Benefits	0.00
672 · Employee Mileage & Travel	0.00
675 · Equipment Parts & Supplies	756.00
680 · Equipment Lease - Copier	2,292.00
685 · Equipment Repairs	480.00
690 · Insurance	3,996.00
692 · Insurance - Workmans Comp	2,052.00
695 · Legal	804.00
700 · Licenses & Permits	156.00
710 · Facility Maintenance	0.00
715 · Meetings	912.00
720 · Miscellaneous	156.00
725 · Office Supplies	2,100.00
730 · Outside Services	1,200.00
731 · Payroll - Office Manager	0.00
732 · Payroll - Admin Assistant	0.00
733 · Payrol-Media Services Supervisr	19,092.00
734 · Payroll - Station Manager	21,300.00
735 · Payroll -Technical Specialist	15,600.00
736 · Payroll - Program Director	25,296.00
737 · Payroll -Membership Coordinator	14,352.00
738 · Payroll - Executive Director	52,416.00
739 · Payroll - Access Asistants	4,944.00
740 · Payroll Taxes	16,824.00
741 · Payroll - Holiday Bonuses	1,092.00
743 · Payroll Fees	180.00
750 · Postage	360.00
751 · Post Box Rental	72.00
755 · Printing	120.00
765 · Promotion	2,004.00
775 · Rent	18,900.00
780 · Refunds	96.00
790 · Satelite Expenses	600.00

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Accrual Basis

Petaluma Community Access, Inc.
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	<u>Annual Budget</u>
800 · Security	660.00
804 · Staff Development	1,080.00
805 · Storage	420.00
820 · Tape Stock	720.00
830 · Taxes	60.00
835 · Telephone/Internet - Office	2,604.00
836 · Cable Television - Office	324.00
837 · Cell Phone	516.00
838 · Internet-City	180.00
880 · Utilities	2,160.00
890 · Web Expenses	684.00
892 · Gain or Loss on Sale of Equipt.	0.00
Total Expense	<u>234,012.00</u>
Net Ordinary Income	<u>936.00</u>
Net Income	<u><u>936.00</u></u>