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10/13/11

Accrual Basis

**Petaluma Community Access, Inc.**  
**Profit & Loss Budget Performance**  
**September 2011**

	Sep 11	Budget	Jul - Sep 11	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
510 · Community Access Fees	17,500.00	17,500.00	59,210.48	52,500.00	210,000.00
512 · Contributions- Unrestricted	49.98	42.00	309.98	126.00	504.00
515 · Grants	0.00	333.00	0.00	999.00	3,996.00
520 · Government Taping Fees	0.00	200.00	452.14	600.00	2,400.00
530 · Workshop Fees	0.00	125.00	300.00	375.00	1,500.00
536 · Underwriting	0.00	833.00	0.00	2,499.00	9,996.00
540 · Membership Dues	130.00	417.00	555.00	1,251.00	5,004.00
545 · DVD Sales	0.00	50.00	175.93	150.00	600.00
550 · Interest Income	16.62	17.00	50.46	51.00	204.00
555 · Late Fees	10.00	8.00	20.00	24.00	96.00
560 · Miscellaneous Income	0.00	0.00	565.21	0.00	0.00
585 · Blank Stock Income	8.33	54.00	102.77	162.00	648.00
<b>Total Income</b>	<b>17,714.93</b>	<b>19,579.00</b>	<b>61,741.97</b>	<b>58,737.00</b>	<b>234,948.00</b>
<b>Gross Profit</b>	<b>17,714.93</b>	<b>19,579.00</b>	<b>61,741.97</b>	<b>58,737.00</b>	<b>234,948.00</b>
<b>Expense</b>					
610 · Accounting	315.00	270.00	933.75	810.00	3,240.00
611 · Accounting - Annual Audit	531.00	792.00	1,817.00	2,376.00	9,504.00
612 · Advertising	0.00	45.00	267.80	135.00	540.00
613 · Advertising - Employees	0.00	20.00	0.00	60.00	240.00
615 · Travel Expenses	0.00	6.00	0.00	18.00	72.00
625 · Bank Charges	0.00	1.00	0.00	3.00	12.00
628 · Board Development	0.00	90.00	0.00	270.00	1,080.00
640 · Conference Expenses	0.00	20.00	0.00	60.00	240.00
642 · Conference Travel	0.00	10.00	0.00	30.00	120.00
645 · Computer Software-Office	0.00	40.00	0.00	120.00	480.00
646 · Maintenance-Office Equipmt.	0.00	15.00	0.00	45.00	180.00
650 · Depreciaiton Expense	0.00	0.00	0.00	0.00	0.00
660 · Dues & Subscriptions	0.00	8.00	0.00	24.00	96.00
665 · Entertainment & Meals	70.25	54.00	78.62	162.00	648.00
670 · Employee Benefits	0.00	0.00	0.00	0.00	0.00
672 · Employee Mileage & Travel	0.00	0.00	0.00	0.00	0.00
675 · Equipment Parts & Supplies	0.00	63.00	0.00	189.00	756.00
680 · Equipment Lease - Copier	189.55	191.00	568.65	573.00	2,292.00
685 · Equipment Repairs	0.00	40.00	450.26	120.00	480.00
690 · Insurance	3,840.74	333.00	4,244.74	999.00	3,996.00
692 · Insurance - Workmans Comp	0.00	171.00	0.00	513.00	2,052.00
695 · Legal	0.00	67.00	0.00	201.00	804.00
700 · Licenses & Permits	0.00	13.00	0.00	39.00	156.00
710 · Facility Maintenance	0.00	0.00	0.00	0.00	0.00
715 · Meetings	0.00	76.00	455.00	228.00	912.00
720 · Miscellaneous	0.00	13.00	0.00	39.00	156.00
725 · Office Supplies	395.69	175.00	728.82	525.00	2,100.00
730 · Outside Services	0.00	100.00	0.00	300.00	1,200.00
731 · Payroll - Office Manager	0.00	0.00	0.00	0.00	0.00
732 · Payroll - Admin Assistant	0.00	0.00	0.00	0.00	0.00
733 · Payroll-Media Services Supervisor	1,487.50	1,591.00	4,198.63	4,773.00	19,092.00
734 · Payroll - Station Manager	1,689.51	1,775.00	5,084.02	5,325.00	21,300.00
735 · Payroll -Technical Specialist	1,248.50	1,300.00	5,087.51	3,900.00	15,600.00
736 · Payroll - Program Director	2,414.00	2,108.00	6,583.25	6,324.00	25,296.00
737 · Payroll -Membership Coordinator	1,135.00	1,196.00	1,715.00	3,588.00	14,352.00
738 · Payroll - Executive Director	4,368.00	4,368.00	13,127.00	13,104.00	52,416.00
739 · Payroll - Access Asistants	248.63	412.00	248.63	1,236.00	4,944.00
740 · Payroll Taxes	1,126.40	1,402.00	3,184.08	4,206.00	16,824.00
741 · Payroll - Holiday Bonuses	0.00	91.00	0.00	273.00	1,092.00
743 · Payroll Fees	16.25	15.00	45.00	45.00	180.00
750 · Postage	0.00	30.00	204.66	90.00	360.00
751 · Post Box Rental	0.00	6.00	0.00	18.00	72.00
755 · Printing	0.00	10.00	114.27	30.00	120.00
765 · Promotion	15.27	167.00	15.27	501.00	2,004.00
775 · Rent	1,575.00	1,575.00	4,725.00	4,725.00	18,900.00
780 · Refunds	0.00	8.00	0.00	24.00	96.00
790 · Satellite Expenses	20.37	50.00	128.35	150.00	600.00
800 · Security	0.00	55.00	170.10	165.00	660.00
804 · Staff Development	0.00	90.00	0.00	270.00	1,080.00
805 · Storage	35.00	35.00	105.00	105.00	420.00
820 · Tape Stock	46.22	60.00	46.22	180.00	720.00
830 · Taxes	43.48	5.00	43.48	15.00	60.00
835 · Telephone/Internet - Office	216.39	217.00	649.17	651.00	2,604.00
836 · Cable Television - Office	26.85	27.00	80.55	81.00	324.00
837 · Cell Phone	40.26	43.00	120.55	129.00	516.00
838 · Internet-City	11.69	15.00	35.07	45.00	180.00
880 · Utilities	224.41	180.00	626.41	540.00	2,160.00

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**September 2011**

	<u>Sep 11</u>	<u>Budget</u>	<u>Jul - Sep 11</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
890 · Web Expenses	270.00	57.00	270.00	171.00	684.00
892 · Gain or Loss on Sale of Equipt.	0.00	0.00	0.00	0.00	0.00
<b>Total Expense</b>	<u>21,600.96</u>	<u>19,501.00</u>	<u>56,151.86</u>	<u>58,503.00</u>	<u>234,012.00</u>
<b>Net Ordinary Income</b>	<u>-3,886.03</u>	<u>78.00</u>	<u>5,590.11</u>	<u>234.00</u>	<u>936.00</u>
<b>Net Income</b>	<u><b>-3,886.03</b></u>	<u><b>78.00</b></u>	<u><b>5,590.11</b></u>	<u><b>234.00</b></u>	<u><b>936.00</b></u>