



Petaluma
Community
Access

A 501.c3 Public Benefit Corporation

Board of Directors Agenda **Tuesday, November 20, 2012**

Regular Monthly PCA Board of Directors Meeting
Location: Petaluma Community Center
320 No. McDowell Blvd.
Conference Room 2

BOARD OF DIRECTORS

Cindy Thomas – Chair
Eric Adams – Vice-Chair
Matt Pearson -- Treasurer
Jason Davies
Neal Fishman
Rachel Moran
George Utrilla
Tim Williamsen – City of Petaluma Designate
John Bertucci - Executive Director, Temporary Secretary

ROLL CALL - 7:00 P.M.

PUBLIC COMMENT

Public comment on issues not on the agenda. Time for comment on agenda items will be made available during discussion of those items. The Board of Directors reserves the right to limit Public Comments to fifteen minutes. Speakers will be acknowledged by the Chair and may be asked questions for clarification. No action can be taken by the Board on issues raised in any comments; however, the Board may refer questions to PCA Management for review.

BOARD OF DIRECTORS COMMENTS & ANNOUNCEMENTS

- Directors Comments, Announcements

AGENDA APPROVAL

- Requests for modifications, deletions

APPROVAL OF MINUTES

- Minutes for September 18, 2012 Regular Board of Directors Meeting
- Minutes for October 16, 2012 Regular Board of Directors Meeting

TREASURER'S REPORT

- Report for October 2012 Financial Statement (Pearson)

EXECUTIVE DIRECTOR'S REPORT

- Report of PCA Activities for October 2012 (Bertucci)
- Topics: Staff turnover; Lease renewed; Office installation; Downtown Assoc; Business Sponsorships; Annual Report

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CONSENT CALENDAR

- No Item

REPORTS OF COMMITTEES

- Executive Committee (Thomas, Adams, Pearson)
- Finance Committee (Pearson, Davies, Fishman)
- Nominating Committee (Adams)
- Policies & Procedures (Pearson, Thomas, Williamsen, Fishman)
- Outreach & Development (Adams, Davies)
- Members Advisory Committee (Thomas)

OLD BUSINESS

- 1) Discussion and possible action on designation of new Board Officers (Thomas)

NEW BUSINESS

- 2) Discussion and possible action on Board committee assignments (Bertucci)
- 3) Discussion and possible action to approve Draft Audit for FY 2011/12 (Bertucci)
- 4) Discussion only of PCA Staff Structure (Bertucci)
- 5) Discussion only of PCA Radio Project (Utrilla)
- 6) Discussion and possible action on Special Election to change PCA By-Laws (Fishman)

ADJOURN TO CLOSED SESSION

- 7) No item

REPORT OUT OF CLOSED SESSION

ADJOURN –

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