

Petaluma Community Access, Inc.
Profit & Loss Budget Performance
October 2013

	Oct 13	Budget	Jul - Oct 13	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
510 · Community Access Fees	18,750.00	18,750.00	75,000.00	75,000.00	225,000.00
512 · Contributions- Unrestricted	0.00	167.00	30.00	668.00	2,004.00
515 · Grants	0.00	417.00	0.00	1,668.00	5,004.00
520 · Government Taping Fees	178.00	138.00	178.00	552.00	1,656.00
522 · You Tube Upload	10.00	0.00	10.00	0.00	0.00
525 · Production Services Income	0.00	42.00	0.00	168.00	504.00
530 · Workshop Fees	60.00	125.00	810.00	500.00	1,500.00
536 · Underwriting	0.00	417.00	1,500.00	1,668.00	5,004.00
540 · Membership Dues	470.00	333.00	1,585.00	1,332.00	3,996.00
545 · DVD Sales	0.00	25.00	27.72	100.00	300.00
550 · Interest Income	4.25	8.00	18.71	32.00	96.00
555 · Late Fees	0.00	25.00	20.00	100.00	300.00
560 · Capital Expense Reimbursement	0.00	0.00	0.00	0.00	0.00
585 · Blank Stock Income	0.00	33.00	47.12	132.00	396.00
Total Income	19,472.25	20,480.00	79,226.55	81,920.00	245,760.00
Gross Profit	19,472.25	20,480.00	79,226.55	81,920.00	245,760.00
Expense					
610 · Accounting	258.75	304.00	1,451.25	1,216.00	3,648.00
611 · Annual Audit and Tax Return	1,250.00	350.00	4,162.00	1,400.00	4,200.00
612 · Advertising	0.00	38.00	0.00	152.00	456.00
613 · Advertising - Employees	0.00	19.00	75.00	76.00	228.00
615 · Travel Expenses	0.00	4.00	5.00	16.00	48.00
626 · Merchant Fees	8.93	17.00	31.26	68.00	204.00
628 · Board Development	0.00	33.00	0.00	132.00	396.00
640 · Conference Expenses	0.00	71.00	85.00	284.00	852.00
642 · Conference Travel	5.00	54.00	5.00	216.00	648.00
645 · Computer Software-Office	0.00	29.00	651.41	116.00	348.00
646 · Maintenance-Office Equipt.	0.00	17.00	0.00	68.00	204.00
655 · Donations	0.00	38.00	20.00	152.00	456.00
660 · Dues & Subscriptions	270.00	60.00	340.00	240.00	720.00
665 · Entertainment & Meals	46.61	71.00	120.29	284.00	852.00
675 · Equipment Parts & Supplies	150.89	71.00	744.82	284.00	852.00
680 · Equipment Lease - Copier	0.00	0.00	0.00	0.00	0.00
685 · Equipment Repairs	-10.00	32.00	416.30	128.00	384.00
690 · Insurance	0.00	371.00	4,812.90	1,484.00	4,452.00
692 · Insurance - Workmans Comp	0.00	157.00	0.00	628.00	1,884.00
693 · Interest Expense	0.00	0.00	0.00	0.00	0.00
695 · Legal	0.00	167.00	0.00	668.00	2,004.00
700 · Licenses & Permits	75.00	8.00	75.00	32.00	96.00
710 · Facility Maintenance	0.00	113.00	688.86	452.00	1,356.00
712 · Mileage Reimbursement	93.79	18.00	267.08	72.00	216.00
715 · Meetings	0.00	56.00	0.00	224.00	672.00
725 · Office Supplies	86.28	229.00	730.66	916.00	2,748.00
728 · Operational Services	240.00	208.00	960.00	832.00	2,496.00
730 · Outside Services	120.00	125.00	120.00	500.00	1,500.00
733 · Payroll-Media Services Suprvsr	0.00	0.00	0.00	0.00	0.00
734 · Payroll - Station Manager	3,217.50	2,123.00	10,504.59	8,492.00	25,476.00
735 · Payroll -Technical Specialist	0.00	0.00	0.00	0.00	0.00
736 · Payroll - Program Director	2,492.88	2,405.00	9,292.55	9,620.00	28,860.00
737 · Payroll -Membership Coordinator	1,629.50	1,486.00	5,709.50	5,944.00	17,832.00
738 · Payroll - Executive Director	4,600.00	4,600.00	18,400.00	18,400.00	55,200.00
739 · Payroll - Access Asistants	309.50	546.00	835.64	2,184.00	6,552.00
744 · Payroll-Outreach Coordinator	834.38	1,662.00	6,707.90	6,648.00	19,944.00
740 · Payroll Taxes	1,136.01	1,539.00	4,393.53	6,156.00	18,468.00
741 · Payroll - Holiday Bonuses	0.00	123.00	0.00	492.00	1,476.00
743 · Payroll Fees	22.50	19.00	83.40	76.00	228.00
750 · Postage	2.07	40.00	129.16	160.00	480.00
751 · Post Box Rental	88.00	7.00	88.00	28.00	84.00
755 · Printing	0.00	27.00	0.00	108.00	324.00
765 · Promotion	0.00	175.00	236.86	700.00	2,100.00
775 · Rent	2,100.00	2,100.00	8,400.00	8,400.00	25,200.00
780 · Refunds	0.00	4.00	0.00	16.00	48.00
790 · Satellite Expenses	43.00	43.00	172.00	172.00	516.00
800 · Security	153.51	73.00	382.05	292.00	876.00
804 · Staff Development	0.00	67.00	30.00	268.00	804.00
805 · Storage	35.00	35.00	140.00	140.00	420.00
820 · Tape Stock	0.00	24.00	0.00	96.00	288.00
830 · Taxes	30.00	73.00	30.00	292.00	876.00
835 · Telephone/Internet - Office	0.00	0.00	0.00	0.00	0.00
836 · Cable, Internet, Telephone	237.66	238.00	937.86	952.00	2,856.00
837 · Cell Phone	35.94	45.00	143.79	180.00	540.00
838 · Internet-City	12.14	13.00	48.61	52.00	156.00

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Accrual Basis

Petaluma Community Access, Inc.
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	<u>Oct 13</u>	<u>Budget</u>	<u>Jul - Oct 13</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
880 · Utilities	265.22	230.00	1,224.01	920.00	2,760.00
890 · Web Expenses	0.00	72.00	305.00	288.00	864.00
Total Expense	<u>19,840.06</u>	<u>20,429.00</u>	<u>83,956.28</u>	<u>81,716.00</u>	<u>245,148.00</u>
Net Ordinary Income	<u>-367.81</u>	<u>51.00</u>	<u>-4,729.73</u>	<u>204.00</u>	<u>612.00</u>
Net Income	<u>-367.81</u>	<u>51.00</u>	<u>-4,729.73</u>	<u>204.00</u>	<u>612.00</u>