

Petaluma Community Access, Inc.
Profit & Loss Budget Performance
November 2013

	Nov 13	Budget	Jul - Nov 13	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
510 · Community Access Fees	18,711.30	18,750.00	93,711.30	93,750.00	225,000.00
512 · Contributions- Unrestricted	0.00	167.00	30.00	835.00	2,004.00
515 · Grants	0.00	417.00	0.00	2,085.00	5,004.00
520 · Government Taping Fees	434.52	138.00	612.52	690.00	1,656.00
522 · You Tube Upload	10.00	0.00	20.00	0.00	0.00
525 · Production Services Income	0.00	42.00	0.00	210.00	504.00
530 · Workshop Fees	110.00	125.00	920.00	625.00	1,500.00
536 · Underwriting	0.00	417.00	1,500.00	2,085.00	5,004.00
540 · Membership Dues	60.00	333.00	1,645.00	1,665.00	3,996.00
545 · DVD Sales	0.00	25.00	27.72	125.00	300.00
550 · Interest Income	3.26	8.00	21.97	40.00	96.00
555 · Late Fees	0.00	25.00	20.00	125.00	300.00
560 · Capital Expense Reimbursement	0.00	0.00	0.00	0.00	0.00
585 · Blank Stock Income	2.77	33.00	49.89	165.00	396.00
Total Income	19,331.85	20,480.00	98,558.40	102,400.00	245,760.00
Gross Profit	19,331.85	20,480.00	98,558.40	102,400.00	245,760.00
Expense					
610 · Accounting	292.50	304.00	1,743.75	1,520.00	3,648.00
611 · Annual Audit and Tax Return	0.00	350.00	4,162.00	1,750.00	4,200.00
612 · Advertising	0.00	38.00	0.00	190.00	456.00
613 · Advertising - Employees	0.00	19.00	75.00	95.00	228.00
615 · Travel Expenses	0.00	4.00	5.00	20.00	48.00
626 · Merchant Fees	0.00	17.00	31.26	85.00	204.00
628 · Board Development	0.00	33.00	0.00	165.00	396.00
640 · Conference Expenses	0.00	71.00	85.00	355.00	852.00
642 · Conference Travel	0.00	54.00	5.00	270.00	648.00
645 · Computer Software-Office	0.00	29.00	651.41	145.00	348.00
646 · Maintenance-Office Equipt.	0.00	17.00	0.00	85.00	204.00
655 · Donations	0.00	38.00	20.00	190.00	456.00
660 · Dues & Subscriptions	0.00	60.00	340.00	300.00	720.00
665 · Entertainment & Meals	119.40	71.00	239.69	355.00	852.00
675 · Equipment Parts & Supplies	0.00	71.00	744.82	355.00	852.00
680 · Equipment Lease - Copier	0.00	0.00	0.00	0.00	0.00
685 · Equipment Repairs	0.00	32.00	416.30	160.00	384.00
690 · Insurance	0.00	371.00	4,812.90	1,855.00	4,452.00
692 · Insurance - Workmans Comp	0.00	157.00	0.00	785.00	1,884.00
693 · Interest Expense	0.00	0.00	0.00	0.00	0.00
695 · Legal	0.00	167.00	0.00	835.00	2,004.00
700 · Licenses & Permits	0.00	8.00	75.00	40.00	96.00
710 · Facility Maintenance	704.00	113.00	1,392.86	565.00	1,356.00
712 · Mileage Reimbursement	0.00	18.00	267.08	90.00	216.00
715 · Meetings	0.00	56.00	0.00	280.00	672.00
725 · Office Supplies	190.92	229.00	921.58	1,145.00	2,748.00
728 · Operational Services	0.00	208.00	960.00	1,040.00	2,496.00
730 · Outside Services	1,700.00	125.00	1,820.00	625.00	1,500.00
733 · Payroll-Media Services Suprvsr	0.00	0.00	0.00	0.00	0.00
734 · Payroll - Station Manager	3,319.88	2,123.00	13,824.47	10,615.00	25,476.00
735 · Payroll -Technical Specialist	0.00	0.00	0.00	0.00	0.00
736 · Payroll - Program Director	2,331.00	2,405.00	11,623.55	12,025.00	28,860.00
737 · Payroll -Membership Coordinator	1,768.00	1,486.00	7,477.50	7,430.00	17,832.00
738 · Payroll - Executive Director	4,600.00	4,600.00	23,000.00	23,000.00	55,200.00
739 · Payroll - Access Asistants	213.00	546.00	1,048.64	2,730.00	6,552.00
744 · Payroll-Outreach Coordinator	1,425.01	1,662.00	8,132.91	8,310.00	19,944.00
740 · Payroll Taxes	1,146.32	1,539.00	5,539.85	7,695.00	18,468.00
741 · Payroll - Holiday Bonuses	0.00	123.00	0.00	615.00	1,476.00
743 · Payroll Fees	22.50	19.00	105.90	95.00	228.00
750 · Postage	4.44	40.00	133.60	200.00	480.00
751 · Post Box Rental	0.00	7.00	88.00	35.00	84.00
755 · Printing	0.00	27.00	0.00	135.00	324.00
765 · Promotion	69.89	175.00	306.75	875.00	2,100.00
775 · Rent	2,100.00	2,100.00	10,500.00	10,500.00	25,200.00
780 · Refunds	0.00	4.00	0.00	20.00	48.00
790 · Satellite Expenses	43.00	43.00	215.00	215.00	516.00
800 · Security	233.84	73.00	615.89	365.00	876.00
804 · Staff Development	0.00	67.00	30.00	335.00	804.00
805 · Storage	35.00	35.00	175.00	175.00	420.00
820 · Tape Stock	0.00	24.00	0.00	120.00	288.00
830 · Taxes	0.00	73.00	30.00	365.00	876.00
835 · Telephone/Internet - Office	0.00	0.00	0.00	0.00	0.00
836 · Cable, Internet, Telephone	233.71	238.00	1,171.57	1,190.00	2,856.00
837 · Cell Phone	35.94	45.00	179.73	225.00	540.00
838 · Internet-City	12.02	13.00	60.63	65.00	156.00
880 · Utilities	220.23	230.00	1,444.24	1,150.00	2,760.00

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Accrual Basis

Petaluma Community Access, Inc.
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	<u>Nov 13</u>	<u>Budget</u>	<u>Jul - Nov 13</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
890 · Web Expenses	28.00	72.00	333.00	360.00	864.00
892 · Gain or Loss on Sale of Equipt.	-275.00		-275.00		
Total Expense	<u>20,573.60</u>	<u>20,429.00</u>	<u>104,529.88</u>	<u>102,145.00</u>	<u>245,148.00</u>
Net Ordinary Income	<u>-1,241.75</u>	<u>51.00</u>	<u>-5,971.48</u>	<u>255.00</u>	<u>612.00</u>
Net Income	<u>-1,241.75</u>	<u>51.00</u>	<u>-5,971.48</u>	<u>255.00</u>	<u>612.00</u>