

Petaluma Community Access, Inc.
Profit & Loss Budget Performance
 November 2016

	Nov 16	Budget	Jul - Nov 16	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
510 · Community Access Fees	20,377.64	20,666.67	125,120.56	103,333.35	248,000.04
512 · Contributions- Unrestricted	5.00	166.67	5.00	833.35	2,000.04
515 · Grants	0.00	166.67	0.00	833.35	2,000.04
520 · Government Taping Fees	3,126.00	1,250.00	7,649.00	6,250.00	15,000.00
522 · You Tube Upload	0.00	3.34	0.00	16.70	40.08
525 · Production Services Income	0.00	54.17	0.00	270.85	650.04
530 · Workshop Fees	0.00	200.00	240.00	1,000.00	2,400.00
536 · Underwriting	0.00	166.67	0.00	833.35	2,000.04
540 · Membership Dues	410.00	250.00	1,865.00	1,250.00	3,000.00
545 · DVD Sales	9.24	41.85	212.49	209.25	502.20
550 · Interest Income	0.55	0.80	1.87	4.00	9.60
555 · Late Fees	20.00	1.50	40.00	7.50	18.00
560 · Capital Expense Reimbursement	0.00	0.00	0.00	0.00	0.00
585 · Blank Stock Income	0.00	2.50	0.00	12.50	30.00
Total Income	23,948.43	22,970.84	135,133.92	114,854.20	275,650.08
Gross Profit	23,948.43	22,970.84	135,133.92	114,854.20	275,650.08
Expense					
747 · Accrued Vacation/Sick Pay	0.00	0.00	0.00	0.00	0.00
610 · Accounting	400.00	304.00	1,737.50	1,520.00	3,648.00
611 · Annual Audit and Tax Return	0.00	375.00	4,150.00	1,875.00	4,500.00
612 · Advertising	0.00	50.00	0.00	250.00	600.00
613 · Advertising - Employees	0.00	19.00	75.00	95.00	228.00
615 · Travel Expenses	0.00	13.00	0.00	65.00	156.00
626 · Merchant Fees	1.38	21.00	27.44	105.00	252.00
628 · Board Development	0.00	25.00	32.27	125.00	300.00
640 · Conference Expenses	0.00	200.00	2,370.45	1,000.00	2,400.00
642 · Conference Travel	0.00	150.00	1,953.12	750.00	1,800.00
645 · Computer Software-Office	0.00	38.00	0.00	190.00	456.00
646 · Maintenance-Office Equipmt.	0.00	13.00	9.30	65.00	156.00
655 · Donations	0.00	17.00	0.00	85.00	204.00
660 · Dues & Subscriptions	40.00	83.00	524.00	415.00	996.00
665 · Entertainment & Meals	109.48	29.00	328.11	145.00	348.00
675 · Equipment Parts & Supplies	0.00	267.00	202.33	1,335.00	3,204.00
685 · Equipment Repairs	0.00	100.00	0.00	500.00	1,200.00
690 · Insurance	0.00	400.00	5,465.33	2,000.00	4,800.00
692 · Insurance - Workmans Comp	0.00	250.00	0.00	1,250.00	3,000.00
695 · Legal	0.00	208.00	0.00	1,040.00	2,496.00
700 · Licenses & Permits	75.00	21.00	75.00	105.00	252.00
710 · Facility Maintenance	88.00	121.00	440.00	605.00	1,452.00
712 · Mileage Reimbursement	75.94	67.00	510.89	335.00	804.00
715 · Meetings	0.00	38.00	0.00	190.00	456.00
720 · Miscellaneous	0.00	0.00	0.00	0.00	0.00
725 · Office Supplies	755.87	154.00	1,884.52	770.00	1,848.00
728 · Operational Services	0.00	63.00	2,458.75	315.00	756.00
730 · Outside Services	0.00	54.00	0.00	270.00	648.00
734 · Payroll - Station Manager	2,481.37	2,093.00	8,941.86	10,465.00	25,116.00
735 · Payroll -Technical Specialist	162.50	650.00	2,100.00	3,250.00	7,800.00
736 · Payroll - Program Director	0.00	823.00	3,253.37	4,115.00	9,876.00
737 · Payroll -Membership Coordinator	1,930.38	1,923.00	8,947.72	9,615.00	23,076.00
738 · Payroll - Executive Director	4,930.00	4,820.00	24,595.00	24,210.00	57,950.00
739 · Payroll - Access Asistants	1,227.75	767.00	4,848.27	3,835.00	9,204.00
744 · Payroll-Outreach Coordinator	1,984.50	2,056.00	10,038.50	10,280.00	24,672.00
746 · Payroll - Operations Manager	704.00	0.00	1,877.56	0.00	0.00
740 · Payroll Taxes	1,246.15	1,324.00	5,509.77	6,620.00	15,888.00
741 · Payroll - Holiday Bonuses	0.00	104.00	0.00	520.00	1,248.00
743 · Payroll Fees	35.00	42.00	164.50	210.00	504.00
750 · Postage	2.20	33.00	387.32	165.00	396.00
751 · Post Box Rental	0.00	8.00	102.00	40.00	96.00
755 · Printing	0.00	38.00	0.00	190.00	456.00
765 · Promotion	261.46	113.00	261.46	565.00	1,356.00
775 · Rent	2,100.00	2,125.00	10,500.00	10,625.00	25,500.00
780 · Refunds	0.00	4.00	0.00	20.00	48.00
790 · Satellite Expenses	37.76	47.00	188.80	235.00	564.00
800 · Security	268.11	100.00	536.22	500.00	1,200.00
804 · Staff Development	10.00	25.00	112.50	125.00	300.00
805 · Storage	45.00	45.00	225.00	225.00	540.00
820 · Tape Stock	0.00	10.00	0.00	50.00	120.00
830 · Taxes	10.00	13.00	10.00	65.00	156.00
836 · Cable, Internet, Telephone	278.37	250.00	1,363.78	1,250.00	3,000.00
837 · Cell Phone	52.82	55.00	265.69	275.00	660.00
838 · Internet-City	156.85	150.00	754.25	754.00	1,800.00
880 · Utilities	166.50	267.00	967.66	1,335.00	3,204.00

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Accrual Basis

Petaluma Community Access, Inc.
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	Nov 16	Budget	Jul - Nov 16	YTD Budget	Annual Budget
890 · Web Expenses	0.00	50.00	370.09	250.00	600.00
892 · Gain or Loss on Sale of Equipt.	0.00	0.00	0.00	0.00	0.00
Total Expense	19,636.39	21,015.00	108,565.33	105,185.00	252,290.00
Net Ordinary Income	4,312.04	1,955.84	26,568.59	9,669.20	23,360.08
Other Income/Expense					
Other Expense					
910 · Radio Income					
919 · Event Sponsorship	0.00	250.00	0.00	1,250.00	3,000.00
918 · Event Income	0.00	708.00	0.00	3,540.00	8,496.00
911 · Contributions - Unrestricted	0.00	333.00	0.00	1,665.00	3,996.00
914 · Grants	0.00	417.00	0.00	2,085.00	5,004.00
Total 910 · Radio Income	0.00	1,708.00	0.00	8,540.00	20,496.00
920 · Radio Expenses					
921 · Operational Expenses	0.00	54.00	0.00	270.00	648.00
922 · Outside Services - Radio	690.00	208.00	2,534.46	1,040.00	2,496.00
926 · Licenses & Subscriptions	0.00	21.00	0.00	105.00	252.00
927 · Equipment Parts & Supplies	219.82	667.00	2,344.59	3,335.00	8,004.00
928 · Equipmnet Maintenance	0.00	4.00	86.60	20.00	48.00
929 · Production Supplies	0.00	21.00	0.00	105.00	252.00
930 · Training Materials	0.00	4.00	0.00	20.00	48.00
931 · Computer Software	0.00	29.00	0.00	145.00	348.00
932 · Utilities, Transmitter Location	0.00	104.00	0.00	520.00	1,248.00
952 · Advertising	0.00	83.00	0.00	415.00	996.00
953 · Printing	0.00	45.00	0.00	225.00	540.00
954 · Fundraising Services	0.00	29.00	63.22	145.00	348.00
955 · Event Services	0.00	40.00	0.00	200.00	480.00
956 · Event Supplies	0.00	250.00	0.00	1,250.00	3,000.00
957 · Event Rentals	0.00	125.00	0.00	625.00	1,500.00
Total 920 · Radio Expenses	909.82	1,684.00	5,028.87	8,420.00	20,208.00
Total Other Expense	909.82	3,392.00	5,028.87	16,960.00	40,704.00
Net Other Income	-909.82	-3,392.00	-5,028.87	-16,960.00	-40,704.00
Net Income	3,402.22	-1,436.16	21,539.72	-7,290.80	-17,343.92