



Petaluma  
Community  
Access

A 501.c3 Public Benefit Corporation

**Board of Directors Agenda**

Tuesday, November 18, 2014

Board of Directors Meeting  
Location: Petaluma Community Access  
205 Keller Street  
Suite 102 – Studio  
Petaluma, CA 94952

**BOARD OF DIRECTORS**

Cindy Thomas – Chair  
Kathy Rivas – Vice-Chair  
Neal Fishman -- Treasurer  
Marsha Trent – Secretary  
Rachel Moran  
Mark Jaramillo  
Tim Williamsen – City of Petaluma Designate  
John Bertucci – Executive Director

**1. ROLL CALL - 7:00 P.M.**

**2. PUBLIC COMMENT**

Public comment on issues not on the agenda. Time for comment on agenda items will be made available during discussion of those items. No action can be taken by the Board on issues raised in any comments; however, the Board may refer questions to PCA Management for review.

**3. BOARD OF DIRECTORS COMMENTS & ANNOUNCEMENT**

Directors Comments, Announcements

**4. AGENDA APPROVAL**

Requests for modifications, deletions

**5. APPROVAL OF MINUTES**

Minutes for October 21, 2014 PCA Board of Directors Meeting

**6. TREASURER'S REPORT**

Report for October 2014 Financial Statements (Fishman)

**7. EXECUTIVE DIRECTOR'S REPORT**

Topics: New employee Nellie Magee; Chris Fisher WordPress class 11/15; Kenilworth class visit 10/30; Media classes: Michael Brown 11/13 & Dec/jan plans; Art of Cinema lectures 11/19 & 21; 2013/14 Annual Review & tax returns.

**8. CONSENT CALENDAR**

No item.

*Petaluma Community Access  
205 Keller St., Suite 102, Petaluma, CA 94952  
P.O. Box 2806, Petaluma CA 94953-2806  
707) 773-3190 Fax: 707) 773-4252 www.pca.tv*



Petaluma  
Community  
Access

A 501.c3 Public Benefit Corporation

**9. REPORTS OF COMMITTEES**

- A) Executive Committee (Thomas, Rivas, Fishman)
- B) Finance Committee (Pearson, Fishman, Rivas)
- C) Nominating Committee (Moran, Trent, Rivas, Thomas)
- D) Policies & Procedures (Pearson, Thomas, Williamsen, Fishman)
- E) Outreach & Development (Moran, Trent)

**10. OLD BUSINESS**

- A) Discussion only of operational transition to new staff structure (Bertucci)
- B) Discussion only of Rohnert Park & Cotati City contracts (Bertucci)
- C) Discussion and possible action on PCA check signing roles (Bertucci)

**11. NEW BUSINESS**

- A) Discussion and possible action on Board & Staff Retreat (Thomas)

**12. ADJOURN TO CLOSED SESSION**

No item.

**13. REPORT OUT OF CLOSED SESSION**

**ADJOURN –**

\* \* \* \* \*