

Petaluma Community Access, Inc.
Profit & Loss Budget Performance
December 2014

| | Dec 14 | Budget | Jul - Dec 14 | YTD Budget |
|---------------------------------------|------------------|------------------|-------------------|-------------------|
| Ordinary Income/Expense | | | | |
| Income | | | | |
| 510 · Community Access Fees | 21,493.11 | 19,167.00 | 121,039.58 | 115,002.00 |
| 512 · Contributions- Unrestricted | 40.00 | 167.00 | 1,065.00 | 1,002.00 |
| 515 · Grants | 0.00 | 250.00 | 0.00 | 1,500.00 |
| 520 · Government Taping Fees | 0.00 | 125.00 | 1,407.88 | 750.00 |
| 522 · You Tube Upload | 0.00 | 4.00 | 0.00 | 24.00 |
| 525 · Production Services Income | 0.00 | | 465.00 | |
| 528 · Program Services Income | 0.00 | 37.50 | 0.00 | 225.00 |
| 530 · Workshop Fees | 60.00 | 125.00 | 470.00 | 750.00 |
| 536 · Underwriting | 0.00 | 333.00 | 0.00 | 1,998.00 |
| 540 · Membership Dues | 250.00 | 375.00 | 1,745.00 | 2,250.00 |
| 545 · DVD Sales | 145.96 | 25.00 | 267.89 | 150.00 |
| 550 · Interest Income | 0.00 | 4.00 | 8.36 | 24.00 |
| 555 · Late Fees | 0.00 | 4.00 | 0.00 | 24.00 |
| 560 · Capital Expense Reimbursement | 0.00 | 0.00 | 0.00 | 0.00 |
| 585 · Blank Stock Income | 0.00 | 4.00 | 5.54 | 24.00 |
| Total Income | 21,989.07 | 20,620.50 | 126,474.25 | 123,723.00 |
| Gross Profit | 21,989.07 | 20,620.50 | 126,474.25 | 123,723.00 |
| Expense | | | | |
| 610 · Accounting | 237.50 | 300.00 | 1,520.00 | 1,800.00 |
| 611 · Annual Audit and Tax Return | 2,200.00 | 350.00 | 4,200.00 | 2,100.00 |
| 612 · Advertising | 0.00 | 21.00 | 425.00 | 126.00 |
| 613 · Advertising - Employees | 75.00 | 19.00 | 150.00 | 114.00 |
| 615 · Travel Expenses | 0.00 | 13.00 | 0.00 | 78.00 |
| 626 · Merchant Fees | 0.00 | 8.00 | 7.45 | 48.00 |
| 628 · Board Development | 0.00 | 17.00 | 0.00 | 102.00 |
| 640 · Conference Expenses | 0.00 | 17.00 | 0.00 | 102.00 |
| 642 · Conference Travel | 0.00 | 8.00 | 0.00 | 48.00 |
| 645 · Computer Software-Office | 250.00 | 75.00 | 298.00 | 450.00 |
| 646 · Maintenance-Office Equipt. | 0.00 | 21.00 | 0.00 | 126.00 |
| 655 · Donations | 95.00 | 4.00 | 95.00 | 24.00 |
| 660 · Dues & Subscriptions | 205.00 | 33.00 | 719.00 | 198.00 |
| 665 · Entertainment & Meals | 0.00 | 67.00 | 0.00 | 402.00 |
| 675 · Equipment Parts & Supplies | 508.30 | 133.00 | 1,677.13 | 798.00 |
| 685 · Equipment Repairs | 0.00 | 150.00 | 1,529.25 | 900.00 |
| 690 · Insurance | 0.00 | 404.00 | 5,438.71 | 2,424.00 |
| 692 · Insurance - Workmans Comp | 0.00 | 246.00 | 0.00 | 1,476.00 |
| 695 · Legal | 0.00 | 67.00 | 0.00 | 402.00 |
| 700 · Licenses & Permits | 0.00 | 13.00 | 0.00 | 78.00 |
| 710 · Facility Maintenance | 88.00 | 121.00 | 528.00 | 726.00 |
| 712 · Mileage Reimbursement | 0.00 | 25.00 | 0.00 | 150.00 |
| 715 · Meetings | 0.00 | 13.00 | 236.94 | 78.00 |
| 725 · Office Supplies | 55.43 | 158.00 | 394.74 | 948.00 |
| 728 · Operational Services | 240.00 | 167.00 | 720.00 | 1,002.00 |
| 730 · Outside Services | 0.00 | 250.00 | 0.00 | 1,500.00 |
| 734 · Payroll - Station Manager | 0.00 | 2,214.00 | 3,143.30 | 13,284.00 |
| 735 · Payroll -Technical Specialist | 1,187.50 | 520.00 | 3,825.00 | 3,120.00 |
| 736 · Payroll - Program Director | 2,014.00 | 2,113.00 | 12,781.13 | 12,678.00 |
| 737 · Payroll -Membership Coordinator | 1,127.00 | 1,668.00 | 9,381.43 | 10,008.00 |
| 738 · Payroll - Executive Director | 4,600.00 | 4,710.00 | 27,600.00 | 28,260.00 |
| 739 · Payroll - Access Asistants | 681.00 | 652.00 | 4,048.90 | 3,912.00 |
| 744 · Payroll-Outreach Coordinator | 1,666.25 | 1,493.00 | 8,238.04 | 8,958.00 |
| 740 · Payroll Taxes | 1,203.69 | 1,310.00 | 6,281.05 | 7,860.00 |
| 741 · Payroll - Holiday Bonuses | 1,103.47 | 104.00 | 1,103.47 | 624.00 |
| 743 · Payroll Fees | 24.00 | 21.00 | 143.60 | 126.00 |
| 750 · Postage | 40.86 | 38.00 | 158.67 | 228.00 |
| 751 · Post Box Rental | 0.00 | 7.00 | 92.00 | 42.00 |
| 755 · Printing | 0.00 | 17.00 | 251.27 | 102.00 |
| 765 · Promotion | 10.00 | 83.00 | 414.22 | 498.00 |
| 775 · Rent | 4,200.00 | 2,100.00 | 14,700.00 | 12,600.00 |
| 780 · Refunds | 0.00 | 4.00 | 0.00 | 24.00 |

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Accrual Basis

Petaluma Community Access, Inc.
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December 2014

| | <u>Dec 14</u> | <u>Budget</u> | <u>Jul - Dec 14</u> | <u>YTD Budget</u> |
|---------------------------------------|-----------------------|---------------------|-------------------------|----------------------|
| 790 · Satellite Expenses | 43.00 | 43.00 | 258.00 | 258.00 |
| 800 · Security | 0.00 | 77.00 | 486.36 | 462.00 |
| 804 · Staff Development | 0.00 | 33.00 | 115.00 | 198.00 |
| 805 · Storage | 45.00 | 45.00 | 270.00 | 270.00 |
| 820 · Tape Stock | 0.00 | | 242.91 | |
| 830 · Taxes | 10.00 | 13.00 | 10.00 | 78.00 |
| 836 · Cable, Internet, Telephone | 242.59 | 229.00 | 1,419.80 | 1,374.00 |
| 837 · Cell Phone | 34.25 | 40.00 | 204.78 | 240.00 |
| 838 · Internet-City | 134.84 | 13.00 | 489.05 | 78.00 |
| 880 · Utilities | 168.97 | 271.00 | 1,606.67 | 1,626.00 |
| 890 · Web Expenses | 0.00 | 54.00 | 270.00 | 324.00 |
| 892 · Gain or Loss on Sale of Equipt. | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Expense | <u>22,490.65</u> | <u>20,572.00</u> | <u>115,473.87</u> | <u>123,432.00</u> |
| Net Ordinary Income | -501.58 | 48.50 | 11,000.38 | 291.00 |
| Other Income/Expense | | | | |
| Other Income | | | | |
| 896 · Miscellaneous Income | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Other Income | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| Net Other Income | 0.00 | 0.00 | 0.00 | 0.00 |
| Net Income | <u><u>-501.58</u></u> | <u><u>48.50</u></u> | <u><u>11,000.38</u></u> | <u><u>291.00</u></u> |

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Accrual Basis

Petaluma Community Access, Inc.
Profit & Loss Budget Performance
December 2014

| | <u>Annual Budget</u> |
|---------------------------------------|----------------------|
| Ordinary Income/Expense | |
| Income | |
| 510 · Community Access Fees | 230,004.00 |
| 512 · Contributions- Unrestricted | 2,004.00 |
| 515 · Grants | 3,000.00 |
| 520 · Government Taping Fees | 1,500.00 |
| 522 · You Tube Upload | 48.00 |
| 525 · Production Services Income | |
| 528 · Program Services Income | 450.00 |
| 530 · Workshop Fees | 1,500.00 |
| 536 · Underwriting | 3,996.00 |
| 540 · Membership Dues | 4,500.00 |
| 545 · DVD Sales | 300.00 |
| 550 · Interest Income | 48.00 |
| 555 · Late Fees | 48.00 |
| 560 · Capital Expense Reimbursement | 0.00 |
| 585 · Blank Stock Income | 48.00 |
| Total Income | <u>247,446.00</u> |
| Gross Profit | 247,446.00 |
| Expense | |
| 610 · Accounting | 3,600.00 |
| 611 · Annual Audit and Tax Return | 4,200.00 |
| 612 · Advertising | 252.00 |
| 613 · Advertising - Employees | 228.00 |
| 615 · Travel Expenses | 156.00 |
| 626 · Merchant Fees | 96.00 |
| 628 · Board Development | 204.00 |
| 640 · Conference Expenses | 204.00 |
| 642 · Conference Travel | 96.00 |
| 645 · Computer Software-Office | 900.00 |
| 646 · Maintenance-Office Equipmt. | 252.00 |
| 655 · Donations | 48.00 |
| 660 · Dues & Subscriptions | 396.00 |
| 665 · Entertainment & Meals | 804.00 |
| 675 · Equipment Parts & Supplies | 1,596.00 |
| 685 · Equipment Repairs | 1,800.00 |
| 690 · Insurance | 4,848.00 |
| 692 · Insurance - Workmans Comp | 2,952.00 |
| 695 · Legal | 804.00 |
| 700 · Licenses & Permits | 156.00 |
| 710 · Facility Maintenance | 1,452.00 |
| 712 · Mileage Reimbursement | 300.00 |
| 715 · Meetings | 156.00 |
| 725 · Office Supplies | 1,896.00 |
| 728 · Operational Services | 2,004.00 |
| 730 · Outside Services | 3,000.00 |
| 734 · Payroll - Station Manager | 26,568.00 |
| 735 · Payroll -Technical Specialist | 6,240.00 |
| 736 · Payroll - Program Director | 25,356.00 |
| 737 · Payroll -Membership Coordinator | 20,016.00 |
| 738 · Payroll - Executive Director | 56,520.00 |
| 739 · Payroll - Access Asistants | 7,824.00 |
| 744 · Payroll-Outreach Coordinator | 17,916.00 |
| 740 · Payroll Taxes | 15,720.00 |
| 741 · Payroll - Holiday Bonuses | 1,248.00 |
| 743 · Payroll Fees | 252.00 |
| 750 · Postage | 456.00 |
| 751 · Post Box Rental | 84.00 |
| 755 · Printing | 204.00 |
| 765 · Promotion | 996.00 |
| 775 · Rent | 25,200.00 |
| 780 · Refunds | 48.00 |

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Accrual Basis

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| | <u>Annual Budget</u> |
|---------------------------------------|----------------------|
| 790 · Satellite Expenses | 516.00 |
| 800 · Security | 924.00 |
| 804 · Staff Development | 396.00 |
| 805 · Storage | 540.00 |
| 820 · Tape Stock | |
| 830 · Taxes | 156.00 |
| 836 · Cable, Internet, Telephone | 2,748.00 |
| 837 · Cell Phone | 480.00 |
| 838 · Internet-City | 156.00 |
| 880 · Utilities | 3,252.00 |
| 890 · Web Expenses | 648.00 |
| 892 · Gain or Loss on Sale of Equipt. | 0.00 |
| Total Expense | <u>246,864.00</u> |
| Net Ordinary Income | 582.00 |
| Other Income/Expense | |
| Other Income | |
| 896 · Miscellaneous Income | 0.00 |
| Total Other Income | <u>0.00</u> |
| Net Other Income | <u>0.00</u> |
| Net Income | <u><u>582.00</u></u> |