



Petaluma  
Community  
Access

A 501.c3 Public Benefit Corporation

**Board of Directors Minutes**  
Tuesday, June 17, 2014

Board of Directors Meeting  
Location: Petaluma Community Access  
205 Keller Street  
Suite 102 – Studio  
Petaluma, CA 94952

**BOARD OF DIRECTORS**

Cindy Thomas – Chair  
Kathy Rivas – Vice-Chair  
Neal Fishman - Treasurer—**Absent**  
**Vacant** – Secretary  
Matt Pearson  
Rachel Moran  
Tim Williamsen – City of Petaluma Designate  
John Bertucci – Executive Director

**1. ROLL CALL - 7:18 P.M.**

**2. PUBLIC COMMENT**

Public comment on issues not on the agenda. Time for comment on agenda items will be made available during discussion of those items. No action can be taken by the Board on issues raised in any comments; however, the Board may refer questions to PCA Management for review.

**3. BOARD OF DIRECTORS COMMENTS & ANNOUNCEMENT**

Directors Comments, Announcements

Williamsen announced:

**Free Electronics Waste Recycling. Lucchesi Community Center, July 12-13, 2014. 9-3pm.  
Challenge to PCA membership to participate by becoming board members.**

Pearson announced:

**Summer classes open at Santa Rosa Junior college (SRJC); registration for fall open;  
Advanced Media Production class offered.**

Bertucci announced:

**Passes to Sonoma-Marin Fair available to members who want to attend the event and  
shoot video for PCA broadcast.**

**4. AGENDA APPROVAL**

Requests for modifications, deletions —

Thomas request move New Business item 11 A to orders of business;  
Williamsen moves modified agenda, Rivas second – **Approved 5/0**

**5. APPROVAL OF MINUTES**

Minutes for May 20, 2014 PCA Board of Directors Meeting  
Williamsen moves; Thomas second — **Approved 5/0**

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**11. NEW BUSINESS—Moved to top of agenda**

- A) Discussion and possible action on Board appointment & committee assignments  
Thomas calls for re-appointment Marsha Trent to board and Executive Board position as secretary.  
Rivas moves re-appointment to board, Williamsen seconds, – **Approved 5/0**  
Rivas nominates Trent for secretary, Williamsen seconds, – **Approved 5/0**

**6. TREASURER'S REPORT**

Report for May 2014 Financial Statements (Fishman absent)

Bertucci reports: End of fiscal year with savings of \$18,000. Kudos to Bertucci management.

**7. EXECUTIVE DIRECTOR'S REPORT**

Topics:

Graduations/Huffman Forum/more Little League; Copperfield's window display; Activities Plan & Budget extended ready next month; ED vacation returns 6/30; FCP10 class 7/12; Summer Internships; Rivertown Revival 7/19

**8. CONSENT CALENDAR**

No item.

**9. REPORTS OF COMMITTEES**

- A) Executive Committee (Thomas, Rivas, Fishman) — **No Report**
- B) Finance Committee (Pearson, Fishman, Rivas) — **No Report**
- C) Nominating Committee (Moran, Thomas, Rivas) — **No Report**
- D) Policies & Procedures (Pearson, Thomas, Williamsen, Fishman) — **No Report**
- E) Outreach & Development (Moran) — **No Report**

**10. OLD BUSINESS**

- A) Discussion and possible action on City of Novato RFP (Bertucci) – **No Action**
- B) Discussion and possible action on Outreach Coordinator hire (Bertucci)  
Interviews and reviews underway.

**11. NEW BUSINESS**

- A) Discussion and possible action on Board appointment & committee assignments  
Trent re-assigned to Outreach & Development,  
Thomas dropped from Nominating.
- B) Discussion and possible action on ED contract (Thomas)  
Williamsen moved approval three-year ED contract, Rivas second  
**Approved 5/0**

**12. ADJOURN TO CLOSED SESSION**

Adjourned 7:49 p.m. for discussion and possible action on security issue (Bertucci)  
Report out at 8:05 p.m. — **No Action**

**ADJOURN – 8:12 p.m.**

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