

**Petaluma Community Access, Inc.**  
**Profit & Loss Budget Performance**

04/17/17

March 2017

Accrual Basis

	Mar 17	Budget	Jul '16 - Mar...	YTD Budget	Annual Bud...
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
510 · Community Access Fees	20,666.67	20,666.67	211,327.25	186,000.03	248,000.04
512 · Contributions- Unrestricted	270.00	166.67	2,371.19	1,500.03	2,000.04
515 · Grants	0.00	166.67	0.00	1,500.03	2,000.04
520 · Government Taping Fees	1,363.00	1,250.00	11,097.00	11,250.00	15,000.00
522 · You Tube Upload	0.00	3.34	0.00	30.06	40.08
525 · Production Services Income	0.00	54.17	225.00	487.53	650.04
530 · Workshop Fees	0.00	200.00	300.00	1,800.00	2,400.00
536 · Underwriting	0.00	166.67	0.00	1,500.03	2,000.04
540 · Membership Dues	100.00	250.00	3,000.00	2,250.00	3,000.00
545 · DVD Sales	0.00	41.85	273.47	376.65	502.20
550 · Interest Income	0.60	0.80	4.39	7.20	9.60
555 · Late Fees	0.00	1.50	65.00	13.50	18.00
560 · Capital Expense Reimbursement	0.00		0.00	0.00	0.00
585 · Blank Stock Income	0.00	2.50	0.00	22.50	30.00
<b>Total Income</b>	<b>22,400.27</b>	<b>22,970.84</b>	<b>228,663.30</b>	<b>206,737.56</b>	<b>275,650.08</b>
<b>Gross Profit</b>	<b>22,400.27</b>	<b>22,970.84</b>	<b>228,663.30</b>	<b>206,737.56</b>	<b>275,650.08</b>
<b>Expense</b>					
747 · Accrued Vacation/Sick Pay	0.00	0.00	0.00	0.00	0.00
610 · Accounting	519.10	304.00	3,209.89	2,736.00	3,648.00
611 · Annual Audit and Tax Return	0.00	375.00	4,150.00	3,375.00	4,500.00
612 · Advertising	0.00	50.00	0.00	450.00	600.00
613 · Advertising - Employees	0.00	19.00	75.00	171.00	228.00
615 · Travel Expenses	0.00	13.00	0.00	117.00	156.00
626 · Merchant Fees	15.28	21.00	81.26	189.00	252.00
628 · Board Development	14.44	25.00	46.71	225.00	300.00
640 · Conference Expenses	0.00	200.00	1,441.73	1,800.00	2,400.00
642 · Conference Travel	0.00	150.00	1,953.12	1,350.00	1,800.00
645 · Computer Software-Office	0.00	38.00	250.00	342.00	456.00
646 · Maintenance-Office Equipt.	0.00	13.00	9.30	117.00	156.00
655 · Donations	0.00	17.00	0.00	153.00	204.00
660 · Dues & Subscriptions	40.00	83.00	714.00	747.00	996.00
665 · Entertainment & Meals	0.00	29.00	332.68	261.00	348.00
675 · Equipment Parts & Supplies	0.00	267.00	1,028.75	2,403.00	3,204.00
685 · Equipment Repairs	0.00	100.00	0.00	900.00	1,200.00
690 · Insurance	0.00	400.00	5,465.33	3,600.00	4,800.00
692 · Insurance - Workmans Comp	0.00	250.00	2,138.00	2,250.00	3,000.00
695 · Legal	0.00	208.00	0.00	1,872.00	2,496.00
700 · Licenses & Permits	0.00	21.00	101.00	189.00	252.00
710 · Facility Maintenance	88.00	121.00	792.00	1,089.00	1,452.00
712 · Mileage Reimbursement	0.00	67.00	525.58	603.00	804.00
715 · Meetings	0.00	38.00	0.00	342.00	456.00
720 · Miscellaneous	0.00		0.00	0.00	0.00
725 · Office Supplies	0.00	154.00	2,145.54	1,386.00	1,848.00
728 · Operational Services	240.00	63.00	2,938.75	567.00	756.00
730 · Outside Services	0.00	54.00	0.00	486.00	648.00
731 · Payroll - Office Manager	1,872.00	1,966.09	16,273.72	17,694.81	23,593.08
734 · Payroll - Station Manager	0.00	2,093.00	6,456.86	18,837.00	25,116.00
735 · Payroll -Technical Specialist	0.00	650.00	2,100.00	5,850.00	7,800.00
736 · Payroll - Program Director	0.00	823.00	3,253.37	7,407.00	9,876.00
737 · Payroll -Membership Coordinator	0.00	0.00	0.00	0.00	0.00
738 · Payroll - Executive Director	4,930.00	4,820.00	44,315.00	43,490.00	57,950.00
739 · Payroll - Access Asistants	594.51	1,061.00	7,374.04	9,549.00	12,732.00
744 · Payroll-Outreach Coordinator	2,178.00	2,089.00	17,990.00	18,801.00	25,068.00
746 · Payroll - Operations Manager	2,178.00	1,100.00	9,584.62	9,900.00	13,200.00
748 · Payroll - Radio Manager	2,290.00	1,068.00	10,845.00	9,612.00	12,816.00
740 · Payroll Taxes	1,466.11	1,324.00	11,407.45	11,916.00	15,888.00
741 · Payroll - Holiday Bonuses	0.00	104.00	1,229.11	936.00	1,248.00
743 · Payroll Fees	29.75	42.00	276.50	378.00	504.00
750 · Postage	49.00	33.00	436.32	297.00	396.00
751 · Post Box Rental	0.00	8.00	102.00	72.00	96.00
755 · Printing	0.00	38.00	9.65	342.00	456.00
765 · Promotion	0.00	113.00	303.46	1,017.00	1,356.00
775 · Rent	4,200.00	2,125.00	21,000.00	19,125.00	25,500.00

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	Mar 17	Budget	Jul '16 - Mar...	YTD Budget	Annual Bud...
780 · Refunds	0.00	4.00	0.00	36.00	48.00
790 · Satellite Expenses	42.74	47.00	354.78	423.00	564.00
800 · Security	0.00	100.00	804.33	900.00	1,200.00
804 · Staff Development	15.00	25.00	486.50	225.00	300.00
805 · Storage	90.00	45.00	450.00	405.00	540.00
820 · Tape Stock	0.00	10.00	0.00	90.00	120.00
830 · Taxes	0.00	13.00	10.00	117.00	156.00
836 · Cable, Internet, Telephone	280.10	250.00	2,491.67	2,250.00	3,000.00
837 · Cell Phone	35.51	55.00	463.70	495.00	660.00
838 · Internet-City	158.97	150.00	1,397.51	1,350.00	1,800.00
880 · Utilities	231.89	267.00	1,899.17	2,403.00	3,204.00
890 · Web Expenses	269.98	50.00	739.07	450.00	600.00
892 · Gain or Loss on Sale of Equipt.	0.00	0.00	0.00	0.00	0.00
<b>Total Expense</b>	<b>21,828.38</b>	<b>23,553.09</b>	<b>189,452.47</b>	<b>212,087.81</b>	<b>282,747.08</b>
<b>Net Ordinary Income</b>	<b>571.89</b>	<b>-582.25</b>	<b>39,210.83</b>	<b>-5,350.25</b>	<b>-7,097.00</b>
<b>Other Income/Expense</b>					
<b>Other Expense</b>					
<b>910 · Radio Income</b>					
919 · Event Sponsorship	0.00	250.00	-2,520.00	2,250.00	3,000.00
918 · Event Income	434.00	708.00	-2,025.00	6,372.00	8,496.00
911 · Contributions - Unrestricted	30.00	333.00	-145.00	2,997.00	3,996.00
914 · Grants	0.00	417.00	0.00	3,753.00	5,004.00
<b>Total 910 · Radio Income</b>	<b>464.00</b>	<b>1,708.00</b>	<b>-4,690.00</b>	<b>15,372.00</b>	<b>20,496.00</b>
<b>920 · Radio Expenses</b>					
921 · Operational Expenses	214.50	54.00	624.00	486.00	648.00
922 · Outside Services - Radio	0.00	208.00	4,214.46	1,872.00	2,496.00
926 · Licenses & Subscriptions	0.00	21.00	1,144.00	189.00	252.00
927 · Equipment Parts & Supplies	0.00	667.00	2,830.02	6,003.00	8,004.00
928 · Equipmnet Maintenance	0.00	4.00	86.60	36.00	48.00
929 · Production Supplies	13.50	21.00	13.50	189.00	252.00
930 · Training Materials	0.00	4.00	0.00	36.00	48.00
931 · Computer Software	0.00	29.00	0.00	261.00	348.00
932 · Utilities, Transmitter Location	0.00	104.00	0.00	936.00	1,248.00
952 · Advertising	0.00	83.00	350.00	747.00	996.00
953 · Printing	0.00	45.00	754.32	405.00	540.00
954 · Fundraising Services	0.00	29.00	2,455.99	261.00	348.00
955 · Event Services	0.00	40.00	220.00	360.00	480.00
956 · Event Supplies	0.00	250.00	666.64	2,250.00	3,000.00
957 · Event Rentals	0.00	125.00	750.00	1,125.00	1,500.00
920 · Radio Expenses - Other	0.00		4.82		
<b>Total 920 · Radio Expenses</b>	<b>228.00</b>	<b>1,684.00</b>	<b>14,114.35</b>	<b>15,156.00</b>	<b>20,208.00</b>
<b>Total Other Expense</b>	<b>692.00</b>	<b>3,392.00</b>	<b>9,424.35</b>	<b>30,528.00</b>	<b>40,704.00</b>
<b>Net Other Income</b>	<b>-692.00</b>	<b>-3,392.00</b>	<b>-9,424.35</b>	<b>-30,528.00</b>	<b>-40,704.00</b>
<b>Net Income</b>	<b>-120.11</b>	<b>-3,974.25</b>	<b>29,786.48</b>	<b>-35,878.25</b>	<b>-47,801.00</b>