

Petaluma Community Access, Inc.
Profit & Loss Budget Performance
November 2015

| | Nov 15 | Budget | Jul - Nov 15 | YTD Budget | Annual Budget |
|---------------------------------------|------------------|------------------|-------------------|-------------------|-------------------|
| Ordinary Income/Expense | | | | | |
| Income | | | | | |
| 510 · Community Access Fees | 23,581.64 | 20,417.00 | 111,379.06 | 102,085.00 | 245,004.00 |
| 512 · Contributions- Unrestricted | 120.00 | 250.00 | 120.00 | 1,250.00 | 3,000.00 |
| 515 · Grants | 0.00 | 417.00 | 0.00 | 2,085.00 | 5,004.00 |
| 520 · Government Taping Fees | 1,642.01 | 1,083.00 | 6,227.01 | 5,415.00 | 12,996.00 |
| 522 · You Tube Upload | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 525 · Production Services Income | 400.00 | 75.00 | 460.00 | 375.00 | 900.00 |
| 528 · Program Services Income | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 530 · Workshop Fees | 0.00 | 350.00 | 330.00 | 1,750.00 | 4,200.00 |
| 536 · Underwriting | 0.00 | 167.00 | 0.00 | 835.00 | 2,004.00 |
| 540 · Membership Dues | 530.00 | 317.00 | 1,130.00 | 1,585.00 | 3,804.00 |
| 545 · DVD Sales | 36.95 | 38.00 | 353.82 | 190.00 | 456.00 |
| 550 · Interest Income | 0.00 | 1.00 | 0.00 | 5.00 | 12.00 |
| 555 · Late Fees | 0.00 | 3.00 | 10.00 | 15.00 | 36.00 |
| 560 · Capital Expense Reimbursement | 0.00 | 0.00 | 0.00 | 0.00 | 3,908.01 |
| 585 · Blank Stock Income | 0.00 | 2.00 | 0.00 | 10.00 | 24.00 |
| Total Income | 26,310.60 | 23,120.00 | 120,009.89 | 115,600.00 | 281,348.01 |
| Gross Profit | 26,310.60 | 23,120.00 | 120,009.89 | 115,600.00 | 281,348.01 |
| Expense | | | | | |
| 610 · Accounting | 287.50 | 288.00 | 1,400.00 | 1,440.00 | 3,456.00 |
| 611 · Annual Audit and Tax Return | 1,155.00 | 792.00 | 2,678.00 | 3,960.00 | 9,504.00 |
| 612 · Advertising | 0.00 | 54.00 | 425.00 | 270.00 | 648.00 |
| 613 · Advertising - Employees | 0.00 | 19.00 | 75.00 | 95.00 | 228.00 |
| 615 · Travel Expenses | 0.00 | 8.00 | 0.00 | 40.00 | 96.00 |
| 626 · Merchant Fees | 6.41 | 4.00 | 19.31 | 20.00 | 48.00 |
| 628 · Board Development | 0.00 | 33.00 | 99.00 | 165.00 | 396.00 |
| 640 · Conference Expenses | 0.00 | 42.00 | 0.00 | 210.00 | 504.00 |
| 642 · Conference Travel | 0.00 | 67.00 | 0.00 | 335.00 | 804.00 |
| 645 · Computer Software-Office | 250.00 | 42.00 | 250.00 | 210.00 | 504.00 |
| 646 · Maintenance-Office Equipt. | 0.00 | 15.00 | 0.00 | 75.00 | 180.00 |
| 655 · Donations | 0.00 | 17.00 | 0.00 | 85.00 | 204.00 |
| 660 · Dues & Subscriptions | 40.00 | 100.00 | 613.94 | 500.00 | 1,200.00 |
| 665 · Entertainment & Meals | 0.00 | 29.00 | 0.00 | 145.00 | 348.00 |
| 675 · Equipment Parts & Supplies | 0.00 | 333.00 | 493.26 | 1,665.00 | 3,996.00 |
| 685 · Equipment Repairs | 0.00 | 175.00 | 0.00 | 875.00 | 2,100.00 |
| 690 · Insurance | 0.00 | 521.00 | 4,638.97 | 2,605.00 | 6,252.00 |
| 692 · Insurance - Workmans Comp | 0.00 | 250.00 | 0.00 | 1,250.00 | 3,000.00 |
| 695 · Legal | 0.00 | 667.00 | 210.00 | 3,335.00 | 8,004.00 |
| 700 · Licenses & Permits | 0.00 | 13.00 | 0.00 | 65.00 | 156.00 |
| 710 · Facility Maintenance | 440.40 | 138.00 | 792.40 | 690.00 | 1,656.00 |
| 712 · Mileage Reimbursement | 67.87 | 50.00 | 282.82 | 250.00 | 600.00 |
| 715 · Meetings | 81.63 | 42.00 | 354.65 | 210.00 | 504.00 |
| 720 · Miscellaneous | 0.00 | 0.53 | 0.53 | 0.53 | 0.53 |
| 725 · Office Supplies | 484.56 | 188.00 | 972.07 | 940.00 | 2,256.00 |
| 728 · Operational Services | 0.00 | 121.00 | 240.00 | 605.00 | 1,452.00 |
| 730 · Outside Services | 0.00 | 138.00 | 0.00 | 690.00 | 1,656.00 |
| 734 · Payroll - Station Manager | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 735 · Payroll -Technical Specialist | 1,962.50 | 884.00 | 4,981.25 | 4,420.00 | 10,608.00 |
| 736 · Payroll - Program Director | 1,700.50 | 1,647.00 | 8,222.25 | 8,235.00 | 19,764.00 |
| 737 · Payroll -Membership Coordinator | 1,384.00 | 1,887.00 | 7,604.00 | 9,435.00 | 22,644.00 |
| 738 · Payroll - Executive Director | 4,820.00 | 4,820.00 | 23,990.00 | 24,100.00 | 57,840.00 |
| 739 · Payroll - Access Asistants | 1,261.00 | 878.00 | 4,850.04 | 4,390.00 | 10,536.00 |
| 744 · Payroll-Outreach Coordinator | 2,054.25 | 2,018.00 | 8,695.51 | 10,090.00 | 24,216.00 |
| 746 · Payroll - Operations Manager | 1,290.00 | 1,706.00 | 5,015.63 | 8,530.00 | 20,472.00 |
| 740 · Payroll Taxes | 1,285.80 | 1,384.00 | 5,666.31 | 6,920.00 | 16,608.00 |
| 741 · Payroll - Holiday Bonuses | 0.00 | 133.00 | 0.00 | 665.00 | 1,596.00 |
| 743 · Payroll Fees | 42.00 | 29.00 | 154.70 | 145.00 | 348.00 |
| 750 · Postage | 0.00 | 33.00 | 139.01 | 165.00 | 396.00 |
| 751 · Post Box Rental | 0.00 | 8.00 | 98.00 | 40.00 | 96.00 |
| 755 · Printing | 108.17 | 138.00 | 369.59 | 690.00 | 1,656.00 |
| 765 · Promotion | 411.24 | 200.00 | 704.51 | 1,000.00 | 2,400.00 |
| 775 · Rent | 2,100.00 | 2,100.00 | 10,500.00 | 10,500.00 | 25,200.00 |
| 780 · Refunds | 0.00 | 4.00 | 0.00 | 20.00 | 48.00 |
| 790 · Satellite Expenses | 48.00 | 47.00 | 240.00 | 235.00 | 564.00 |
| 800 · Security | 255.30 | 104.00 | 510.60 | 520.00 | 1,248.00 |
| 804 · Staff Development | 0.00 | 42.00 | 0.00 | 210.00 | 504.00 |
| 805 · Storage | 45.00 | 45.00 | 225.00 | 225.00 | 540.00 |
| 820 · Tape Stock | 0.00 | 40.00 | 0.00 | 200.00 | 480.00 |
| 830 · Taxes | 20.00 | 13.00 | 20.00 | 65.00 | 156.00 |
| 836 · Cable, Internet, Telephone | 244.34 | 271.00 | 1,293.28 | 1,355.00 | 3,252.00 |
| 837 · Cell Phone | 41.50 | 45.00 | 210.04 | 225.00 | 540.00 |
| 838 · Internet-City | 141.48 | 140.00 | 807.38 | 700.00 | 1,680.00 |

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Accrual Basis

Petaluma Community Access, Inc.
Profit & Loss Budget Performance
November 2015

| | Nov 15 | Budget | Jul - Nov 15 | YTD Budget | Annual Budget |
|---------------------------------------|------------------|------------------|------------------|-------------------|-------------------|
| 880 · Utilities | 248.36 | 267.00 | 1,392.09 | 1,335.00 | 3,204.00 |
| 890 · Web Expenses | 0.00 | 50.00 | 289.95 | 250.00 | 600.00 |
| 892 · Gain or Loss on Sale of Equipt. | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Expense | 22,276.81 | 23,079.00 | 99,524.09 | 115,395.00 | 276,948.00 |
| Net Ordinary Income | 4,033.79 | 41.00 | 20,485.80 | 205.00 | 4,400.01 |
| Other Income/Expense | | | | | |
| Other Income | | | | | |
| 896 · Miscellaneous Income | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Other Income | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Other Expense | | | | | |
| 925 · Outside Services - Radio | 230.00 | | 1,162.00 | | |
| Total Other Expense | 230.00 | | 1,162.00 | | |
| Net Other Income | -230.00 | 0.00 | -1,162.00 | 0.00 | 0.00 |
| Net Income | 3,803.79 | 41.00 | 19,323.80 | 205.00 | 4,400.01 |