

Petaluma Community Access, Inc.
Profit & Loss Budget Performance

May 2016

	May 16	Budget	Jul '15 - May 16	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
510 · Community Access Fees	15,722.51	20,417.00	233,494.95	224,587.00	245,004.00
512 · Contributions- Unrestricted	0.00	250.00	0.00	2,750.00	3,000.00
515 · Grants	0.00	417.00	0.00	4,587.00	5,004.00
520 · Government Taping Fees	1,688.00	1,083.00	13,698.17	11,913.00	12,996.00
522 · You Tube Upload	5.00		10.00	0.00	0.00
525 · Production Services Income	0.00	75.00	460.00	825.00	900.00
530 · Workshop Fees	120.00	350.00	570.00	3,850.00	4,200.00
536 · Underwriting	0.00	167.00	0.00	1,837.00	2,004.00
540 · Membership Dues	335.00	317.00	2,890.00	3,487.00	3,804.00
545 · DVD Sales	18.48	38.00	469.90	418.00	456.00
550 · Interest Income	0.00	1.00	0.00	11.00	12.00
555 · Late Fees	0.00	3.00	10.00	33.00	36.00
560 · Capital Expense Reimbursement	0.00	0.00	0.00	0.00	3,908.01
585 · Blank Stock Income	0.00	2.00	8.31	22.00	24.00
Total Income	17,888.99	23,120.00	251,611.33	254,320.00	281,348.01
Gross Profit	17,888.99	23,120.00	251,611.33	254,320.00	281,348.01
Expense					
747 · Accrued Vacation/Sick Pay	0.00		-1,358.54		
610 · Accounting	325.00	288.00	3,633.33	3,168.00	3,456.00
611 · Annual Audit and Tax Return	0.00	792.00	8,501.00	8,712.00	9,504.00
612 · Advertising	0.00	54.00	425.00	594.00	648.00
613 · Advertising - Employees	0.00	19.00	75.00	209.00	228.00
615 · Travel Expenses	0.00	8.00	0.00	88.00	96.00
626 · Merchant Fees	0.28	4.00	160.99	44.00	48.00
628 · Board Development	0.00	33.00	495.12	363.00	396.00
640 · Conference Expenses	0.00	42.00	0.00	462.00	504.00
642 · Conference Travel	0.00	67.00	0.00	737.00	804.00
645 · Computer Software-Office	0.00	42.00	277.00	462.00	504.00
646 · Maintenance-Office Equipmt.	0.00	15.00	0.00	165.00	180.00
655 · Donations	80.00	17.00	80.00	187.00	204.00
660 · Dues & Subscriptions	40.00	100.00	901.94	1,100.00	1,200.00
665 · Entertainment & Meals	0.00	29.00	81.43	319.00	348.00
675 · Equipment Parts & Supplies	1,654.39	333.00	4,341.48	3,663.00	3,996.00
685 · Equipment Repairs	0.00	175.00	0.00	1,925.00	2,100.00
690 · Insurance	0.00	521.00	4,638.97	5,731.00	6,252.00
692 · Insurance - Workmans Comp	0.00	250.00	2,077.00	2,750.00	3,000.00
695 · Legal	0.00	667.00	210.00	7,337.00	8,004.00
700 · Licenses & Permits	0.00	13.00	122.00	143.00	156.00
710 · Facility Maintenance	88.00	138.00	1,321.26	1,518.00	1,656.00
712 · Mileage Reimbursement	126.94	50.00	753.52	550.00	600.00
715 · Meetings	10.89	42.00	365.54	462.00	504.00
720 · Miscellaneous	0.00		0.53		
725 · Office Supplies	11.79	188.00	1,358.70	2,068.00	2,256.00
728 · Operational Services	465.00	121.00	705.00	1,331.00	1,452.00
730 · Outside Services	0.00	138.00	132.00	1,518.00	1,656.00
734 · Payroll - Station Manager	0.00	0.00	0.00	0.00	0.00
735 · Payroll -Technical Specialist	437.50	884.00	11,068.75	9,724.00	10,608.00
736 · Payroll - Program Director	1,510.50	1,647.00	18,097.50	18,117.00	19,764.00
737 · Payroll -Membership Coordinator	1,674.50	1,887.00	17,492.79	20,757.00	22,644.00
738 · Payroll - Executive Director	4,820.00	4,820.00	52,910.00	53,020.00	57,840.00
739 · Payroll - Access Asistants	906.25	878.00	8,746.08	9,658.00	10,536.00
744 · Payroll-Outreach Coordinator	1,645.00	2,018.00	19,938.54	22,198.00	24,216.00
746 · Payroll - Operations Manager	1,843.88	1,706.00	15,287.84	18,766.00	20,472.00
740 · Payroll Taxes	1,188.58	1,384.00	14,342.21	15,224.00	16,608.00
741 · Payroll - Holiday Bonuses	0.00	133.00	992.91	1,463.00	1,596.00
743 · Payroll Fees	38.50	29.00	357.70	319.00	348.00
750 · Postage	9.35	33.00	302.94	363.00	396.00
751 · Post Box Rental	0.00	8.00	98.00	88.00	96.00
755 · Printing	293.04	138.00	293.04	1,518.00	1,656.00
765 · Promotion	0.00	200.00	480.73	2,200.00	2,400.00
775 · Rent	2,100.00	2,100.00	23,100.00	23,100.00	25,200.00
780 · Refunds	0.00	4.00	0.00	44.00	48.00
790 · Satellite Expenses	37.73	47.00	494.39	517.00	564.00
800 · Security	255.30	104.00	1,021.20	1,144.00	1,248.00
804 · Staff Development	10.00	42.00	10.00	462.00	504.00
805 · Storage	45.00	45.00	495.00	495.00	540.00
820 · Tape Stock	0.00	40.00	0.00	440.00	480.00
830 · Taxes	0.00	13.00	10.00	143.00	156.00
836 · Cable, Internet, Telephone	248.89	271.00	2,791.12	2,981.00	3,252.00
837 · Cell Phone	51.25	45.00	485.20	495.00	540.00
838 · Internet-City	151.61	140.00	1,691.13	1,540.00	1,680.00
880 · Utilities	213.71	267.00	2,629.66	2,937.00	3,204.00

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Accrual Basis

Petaluma Community Access, Inc.
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890 · Web Expenses	103.00	50.00	392.95	550.00	600.00
892 · Gain or Loss on Sale of Equipt.	0.00		-2,500.00	0.00	0.00
Total Expense	20,385.88	23,079.00	220,327.95	253,869.00	276,948.00
Net Ordinary Income	-2,496.89	41.00	31,283.38	451.00	4,400.01
Other Income/Expense					
Other Income					
896 · Miscellaneous Income	0.00		0.00	0.00	0.00
Total Other Income	0.00		0.00	0.00	0.00
Other Expense					
910 · Radio Income					
919 · Event Sponsorship	0.00		-3,015.11		
918 · Event Income	0.00		-5,670.00		
Total 910 · Radio Income	0.00		-8,685.11		
920 · Radio Expenses					
921 · Operational Expenses	0.00		362.50		
953 · Printing	0.00		709.74		
954 · Fundraising Services	0.00		999.50		
955 · Event Services	0.00		440.00		
956 · Event Supplies	0.00		3,871.06		
957 · Event Rentals	0.00		849.00		
Total 920 · Radio Expenses	0.00		7,231.80		
Total Other Expense	0.00		-1,453.31		
Net Other Income	0.00		1,453.31	0.00	0.00
Net Income	-2,496.89	41.00	32,736.69	451.00	4,400.01