

Petaluma Community Access, Inc.
Profit & Loss Budget Performance
September 2016

	Sep 16	Budget	Jul - Sep 16	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
510 · Community Access Fees	20,666.67	20,666.67	84,076.25	62,000.01	248,000.04
512 · Contributions- Unrestricted	0.00	166.67	0.00	500.01	2,000.04
515 · Grants	0.00	166.67	0.00	500.01	2,000.04
520 · Government Taping Fees	2,775.00	1,250.00	4,523.00	3,750.00	15,000.00
522 · You Tube Upload	0.00	3.34	0.00	10.02	40.08
525 · Production Services Income	0.00	54.17	0.00	162.51	650.04
530 · Workshop Fees	180.00	200.00	240.00	600.00	2,400.00
536 · Underwriting	0.00	166.67	0.00	500.01	2,000.04
540 · Membership Dues	455.00	250.00	965.00	750.00	3,000.00
545 · DVD Sales	0.00	41.85	175.53	125.55	502.20
550 · Interest Income	0.00	0.80	0.00	2.40	9.60
555 · Late Fees	0.00	1.50	20.00	4.50	18.00
560 · Capital Expense Reimbursement	0.00	0.00	0.00	0.00	0.00
585 · Blank Stock Income	0.00	2.50	0.00	7.50	30.00
Total Income	24,076.67	22,970.84	89,999.78	68,912.52	275,650.08
Gross Profit	24,076.67	22,970.84	89,999.78	68,912.52	275,650.08
Expense					
747 · Accrued Vacation/Sick Pay	0.00	0.00	0.00	0.00	0.00
610 · Accounting	300.00	304.00	1,025.00	912.00	3,648.00
611 · Annual Audit and Tax Return	0.00	375.00	1,555.00	1,125.00	4,500.00
612 · Advertising	0.00	50.00	0.00	150.00	600.00
613 · Advertising - Employees	0.00	19.00	0.00	57.00	228.00
615 · Travel Expenses	0.00	13.00	0.00	39.00	156.00
626 · Merchant Fees	9.84	21.00	23.31	63.00	252.00
628 · Board Development	0.00	25.00	32.27	75.00	300.00
640 · Conference Expenses	0.00	200.00	2,370.45	600.00	2,400.00
642 · Conference Travel	0.00	150.00	1,953.12	450.00	1,800.00
645 · Computer Software-Office	0.00	38.00	0.00	114.00	456.00
646 · Maintenance-Office Equipmt.	0.00	13.00	9.30	39.00	156.00
655 · Donations	0.00	17.00	0.00	51.00	204.00
660 · Dues & Subscriptions	364.00	83.00	444.00	249.00	996.00
665 · Entertainment & Meals	124.96	29.00	210.61	87.00	348.00
675 · Equipment Parts & Supplies	0.00	267.00	131.97	801.00	3,204.00
685 · Equipment Repairs	0.00	100.00	0.00	300.00	1,200.00
690 · Insurance	4,757.02	400.00	5,465.33	1,200.00	4,800.00
692 · Insurance - Workmans Comp	0.00	250.00	0.00	750.00	3,000.00
695 · Legal	0.00	208.00	0.00	624.00	2,496.00
700 · Licenses & Permits	0.00	21.00	0.00	63.00	252.00
710 · Facility Maintenance	88.00	121.00	264.00	363.00	1,452.00
712 · Mileage Reimbursement	184.36	67.00	382.02	201.00	804.00
715 · Meetings	0.00	38.00	0.00	114.00	456.00
720 · Miscellaneous	0.00	0.00	0.00	0.00	0.00
725 · Office Supplies	108.66	154.00	160.73	462.00	1,848.00
728 · Operational Services	506.25	63.00	1,921.25	189.00	756.00
730 · Outside Services	0.00	54.00	0.00	162.00	648.00
734 · Payroll - Station Manager	1,659.63	2,093.00	4,813.13	6,279.00	25,116.00
735 · Payroll - Technical Specialist	562.50	650.00	1,350.00	1,950.00	7,800.00
736 · Payroll - Program Director	1,448.12	823.00	3,295.87	2,469.00	9,876.00
737 · Payroll - Membership Coordinator	1,693.13	1,923.00	5,223.59	5,769.00	23,076.00
738 · Payroll - Executive Director	4,930.00	4,820.00	14,735.00	14,570.00	57,950.00
739 · Payroll - Access Asistants	1,170.63	767.00	2,482.27	2,301.00	9,204.00
744 · Payroll-Outreach Coordinator	2,164.50	2,056.00	6,020.00	6,168.00	24,672.00
746 · Payroll - Operations Manager	0.00	0.00	1,173.56	0.00	0.00
740 · Payroll Taxes	1,141.01	1,324.00	3,206.65	3,972.00	15,888.00
741 · Payroll - Holiday Bonuses	0.00	104.00	0.00	312.00	1,248.00
743 · Payroll Fees	33.25	42.00	98.00	126.00	504.00
750 · Postage	343.06	33.00	343.06	99.00	396.00
751 · Post Box Rental	0.00	8.00	0.00	24.00	96.00
755 · Printing	0.00	38.00	0.00	114.00	456.00
765 · Promotion	0.00	113.00	0.00	339.00	1,356.00
775 · Rent	2,100.00	2,125.00	6,300.00	6,375.00	25,500.00
780 · Refunds	0.00	4.00	10.00	12.00	48.00
790 · Satellite Expenses	37.76	47.00	113.28	141.00	564.00
800 · Security	0.00	100.00	268.11	300.00	1,200.00
804 · Staff Development	102.50	25.00	102.50	75.00	300.00
805 · Storage	45.00	45.00	135.00	135.00	540.00
820 · Tape Stock	0.00	10.00	0.00	30.00	120.00
830 · Taxes	0.00	13.00	0.00	39.00	156.00
836 · Cable, Internet, Telephone	278.87	250.00	806.60	750.00	3,000.00
837 · Cell Phone	53.24	55.00	159.72	165.00	660.00
838 · Internet-City	146.85	150.00	440.55	450.00	1,800.00
880 · Utilities	194.10	267.00	594.38	801.00	3,204.00
890 · Web Expenses	100.09	50.00	370.09	150.00	600.00
892 · Gain or Loss on Sale of Equipmt.	0.00	0.00	0.00	0.00	0.00
Total Expense	24,647.33	21,015.00	67,989.72	63,155.00	252,290.00
Net Ordinary Income	-570.66	1,955.84	22,010.06	5,757.52	23,360.08
Other Income/Expense					
Other Expense					
910 · Radio Income					
919 · Event Sponsorship	0.00	250.00	0.00	750.00	3,000.00

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918 · Event Income	0.00	708.00	0.00	2,124.00	8,496.00
911 · Contributions - Unrestricted	0.00	333.00	0.00	999.00	3,996.00
914 · Grants	0.00	417.00	0.00	1,251.00	5,004.00
Total 910 · Radio Income	0.00	1,708.00	0.00	5,124.00	20,496.00
920 · Radio Expenses					
921 · Operational Expenses	0.00	54.00	0.00	162.00	648.00
922 · Outside Services - Radio	1,844.46	208.00	1,844.46	624.00	2,496.00
926 · Licenses & Subscriptions	0.00	21.00	0.00	63.00	252.00
927 · Equipment Partws & Supplies	0.00	667.00	0.00	2,001.00	8,004.00
928 · Equipmnet Maintenance	0.00	4.00	0.00	12.00	48.00
929 · Production Supplies	0.00	21.00	0.00	63.00	252.00
930 · Training Materials	0.00	4.00	0.00	12.00	48.00
931 · Computer Software	0.00	29.00	0.00	87.00	348.00
932 · Utilities, Transmitter Location	0.00	104.00	0.00	312.00	1,248.00
952 · Advertising	0.00	83.00	0.00	249.00	996.00
953 · Printing	0.00	45.00	0.00	135.00	540.00
954 · Fundraising Services	63.22	29.00	63.22	87.00	348.00
955 · Event Services	0.00	40.00	0.00	120.00	480.00
956 · Event Supplies	0.00	250.00	0.00	750.00	3,000.00
957 · Event Rentals	0.00	125.00	0.00	375.00	1,500.00
Total 920 · Radio Expenses	1,907.68	1,684.00	1,907.68	5,052.00	20,208.00
Total Other Expense	1,907.68	3,392.00	1,907.68	10,176.00	40,704.00
Net Other Income	-1,907.68	-3,392.00	-1,907.68	-10,176.00	-40,704.00
Net Income	-2,478.34	-1,436.16	20,102.38	-4,418.48	-17,343.92