

Petaluma Community Access, Inc.
Profit & Loss Budget Performance
November 2017

	<u>Nov 17</u>	<u>Budget</u>	<u>Jul - Nov 17</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Ordinary Income/Expense					
Income					
510 · Community Access Fees	40,634.58	20,833.33	206,740.11	104,166.69	250,000.00
512 · Contributions- Unrestricted	20.00	208.33	25.00	1,041.69	2,500.00
515 · Grants	0.00	0.00	0.00	0.00	0.00
520 · Government Taping Fees	3,815.25	1,333.33	9,344.00	6,666.69	16,000.00
521 · Tape Dubbing	0.00		10.00		
522 · You Tube Upload	0.00	0.00	0.00	0.00	0.00
525 · Production Services Income	5.00	25.00	5.00	125.00	300.00
530 · Workshop Fees	0.00	42.00	0.00	210.00	504.00
536 · Underwriting	0.00	0.00	0.00	0.00	0.00
540 · Membership Dues	518.11	416.67	2,458.11	2,083.35	5,000.00
545 · DVD Sales	10.00	29.17	10.00	145.85	350.00
550 · Interest Income	0.00	0.83	2.83	4.19	10.00
555 · Late Fees	0.00	7.08	-0.78	35.44	85.00
585 · Blank Stock Income	0.00	0.83	0.00	4.19	10.00
Total Income	<u>45,002.94</u>	<u>22,896.57</u>	<u>218,594.27</u>	<u>114,483.09</u>	<u>274,759.00</u>
Gross Profit	45,002.94	22,896.57	218,594.27	114,483.09	274,759.00
Expense					
150 · Suspense	0.00		179.40		
747 · Accrued Vacation/Sick Pay	-430.95	0.00	-430.95	0.00	0.00
610 · Accounting	234.59	321.00	989.69	1,605.00	3,850.00
611 · Annual Audit and Tax Return	2,497.00	0.00	4,296.00	9,500.00	9,500.00
612 · Advertising	100.00	0.00	100.00	0.00	0.00
613 · Advertising - Employees	0.00	12.00	0.00	60.00	150.00
615 · Travel Expenses	0.00	8.00	0.00	44.00	100.00
626 · Merchant Fees	0.00	8.00	11.26	44.00	100.00
628 · Board Development	0.00	17.00	45.93	81.00	200.00
640 · Conference Expenses	0.00	100.00	0.00	500.00	1,200.00
642 · Conference Travel	0.00	66.67	90.00	333.35	800.00
645 · Computer Software-Office	250.00	95.83	349.99	479.15	1,149.96
646 · Maintenance-Office Equipt.	0.00	12.50	0.00	62.50	150.00
650 · Depreciaiton Expense	24,092.00		24,092.00		
655 · Donations	0.00	8.33	0.00	41.69	100.00
660 · Dues & Subscriptions	45.00	66.67	601.00	333.35	800.00
665 · Entertainment & Meals	0.00	37.50	0.00	187.50	450.00
675 · Equipment Parts & Supplies	0.00	83.33	554.15	416.69	1,000.00
685 · Equipment Repairs	0.00	16.67	0.00	83.35	200.00
690 · Insurance	-638.20	520.83	4,130.82	2,604.19	6,250.00
692 · Insurance - Workmans Comp	0.00	195.83	0.00	979.19	2,350.00
695 · Legal	0.00	0.00	0.00	0.00	0.00
700 · Licenses & Permits	0.00	12.50	0.00	62.50	150.00
710 · Facility Maintenance	88.00	104.17	440.00	520.85	1,250.00
712 · Mileage Reimbursement	0.00	54.17	0.00	270.85	650.00

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715 · Meetings	0.00	16.67	197.40	83.31	200.00
725 · Office Supplies	148.62	175.00	549.33	875.00	2,100.00
728 · Operational Services	0.00	33.33	0.00	166.65	400.00
730 · Outside Services	0.00	25.00	0.00	125.00	300.00
731 · Payroll - Office Manager	1,729.75	1,950.00	8,088.90	9,750.00	23,400.00
738 · Payroll - Executive Director	5,070.00	5,070.00	25,280.00	25,350.00	60,840.00
739 · Payroll - Access Asistants	786.63	958.75	3,577.19	4,793.75	11,505.00
744 · Payroll-Outreach Coordinator	1,970.25	2,031.25	10,058.38	10,156.25	24,375.00
746 · Payroll - Operations Manager	2,398.50	2,214.33	11,173.50	11,071.69	26,572.00
748 · Payroll - Radio Manager	2,885.00	2,665.00	13,515.00	13,325.00	31,980.00
740 · Payroll Taxes	1,175.50	1,484.17	5,659.86	7,420.85	17,810.00
741 · Payroll - Holiday Bonuses	0.00	104.17	0.00	520.85	1,250.00
743 · Payroll Fees	212.87	29.17	862.40	145.85	350.00
750 · Postage	0.00	41.67	98.00	208.35	500.00
751 · Post Box Rental	0.00	0.00	112.00	110.00	110.00
755 · Printing	0.00	29.17	0.00	145.85	350.00
765 · Promotion	138.81	37.50	178.81	187.50	450.00
775 · Rent	250.00	2,266.67	11,000.00	11,333.35	27,200.00
780 · Refunds	0.00	2.50	0.00	12.50	30.00
790 · Satellite Expenses	0.00	46.67	213.75	233.35	560.00
800 · Security	281.46	100.00	562.92	500.00	1,200.00
804 · Staff Development	0.00	16.67	0.00	83.35	200.00
805 · Storage	60.00	60.00	345.00	300.00	720.00
830 · Taxes	0.00	12.50	0.00	62.50	150.00
836 · Cable, Internet, Telephone	190.44	250.00	940.82	1,250.00	3,000.00
837 · Cell Phone	71.50	50.00	178.74	250.00	600.00
838 · Internet-City	0.00	150.00	642.16	750.00	1,800.00
880 · Utilities	0.00	220.83	1,039.28	1,104.19	2,650.00
890 · Web Expenses	0.00	62.50	255.00	312.50	750.00
Total Expense	<u>43,606.77</u>	<u>21,844.52</u>	<u>129,977.73</u>	<u>118,836.80</u>	<u>271,751.96</u>
Net Ordinary Income	<u>1,396.17</u>	<u>1,052.05</u>	<u>88,616.54</u>	<u>-4,353.71</u>	<u>3,007.04</u>
Net Income	<u><u>1,396.17</u></u>	<u><u>1,052.05</u></u>	<u><u>88,616.54</u></u>	<u><u>-4,353.71</u></u>	<u><u>3,007.04</u></u>