

Petaluma Community Access, Inc.
Profit & Loss Budget Performance
September 2017

	<u>Sep 17</u>	<u>Budget</u>	<u>Jul - Sep 17</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Ordinary Income/Expense					
Income					
510 - Community Access Fees	20,666.67	20,833.34	145,438.86	62,500.02	250,000.00
512 - Contributions- Unrestricted	0.00	208.34	5.00	625.02	2,500.00
515 - Grants	0.00	0.00	0.00	0.00	0.00
520 - Government Taping Fees	5,016.00	1,333.34	5,528.75	4,000.02	16,000.00
521 - Tape Dubbing	10.00		10.00		
522 - You Tube Upload	0.00	0.00	0.00	0.00	0.00
525 - Production Services Income	0.00	25.00	0.00	75.00	300.00
530 - Workshop Fees	0.00	42.00	0.00	126.00	504.00
536 - Underwriting	0.00	0.00	0.00	0.00	0.00
540 - Membership Dues	510.00	416.67	1,340.00	1,250.01	5,000.00
545 - DVD Sales	0.00	29.17	0.00	87.51	350.00
550 - Interest Income	0.62	0.84	2.08	2.52	10.00
555 - Late Fees	-0.78	7.09	-0.78	21.27	85.00
585 - Blank Stock Income	0.00	0.84	0.00	2.52	10.00
Total Income	<u>26,202.51</u>	<u>22,896.63</u>	<u>152,323.91</u>	<u>68,689.89</u>	<u>274,759.00</u>
Gross Profit	26,202.51	22,896.63	152,323.91	68,689.89	274,759.00
Expense					
747 - Accrued Vacation/Sick Pay	0.00	0.00	0.00	0.00	0.00
610 - Accounting	64.30	321.00	755.10	963.00	3,850.00
611 - Annual Audit and Tax Return	0.00	3,166.67	0.00	6,333.34	9,500.00
612 - Advertising	0.00	0.00	0.00	0.00	0.00
613 - Advertising - Employees	0.00	12.00	0.00	36.00	150.00
615 - Travel Expenses	0.00	9.00	0.00	27.00	100.00
626 - Merchant Fees	0.00	9.00	7.14	27.00	100.00
628 - Board Development	45.93	16.00	45.93	48.00	200.00
640 - Conference Expenses	0.00	100.00	0.00	300.00	1,200.00
642 - Conference Travel	90.00	66.67	90.00	200.01	800.00
645 - Computer Software-Office	99.99	95.83	99.99	287.49	1,149.96
646 - Maintenance-Office Equipt.	0.00	12.50	0.00	37.50	150.00
655 - Donations	0.00	8.34	0.00	25.02	100.00
660 - Dues & Subscriptions	421.00	66.67	511.00	200.01	800.00
665 - Entertainment & Meals	0.00	37.50	0.00	112.50	450.00
675 - Equipment Parts & Supplies	0.00	83.34	554.15	250.02	1,000.00
685 - Equipment Repairs	0.00	16.67	0.00	50.01	200.00
690 - Insurance	4,769.02	520.84	4,769.02	1,562.52	6,250.00
692 - Insurance - Workmans Comp	0.00	195.84	0.00	587.52	2,350.00
695 - Legal	0.00	0.00	0.00	0.00	0.00
700 - Licenses & Permits	0.00	12.50	0.00	37.50	150.00
710 - Facility Maintenance	88.00	104.17	264.00	312.51	1,250.00
712 - Mileage Reimbursement	0.00	54.17	0.00	162.51	650.00
715 - Meetings	0.00	16.66	0.00	49.98	200.00
725 - Office Supplies	109.37	175.00	170.93	525.00	2,100.00
728 - Operational Services	0.00	33.33	0.00	99.99	400.00
730 - Outside Services	0.00	25.00	0.00	75.00	300.00
731 - Payroll - Office Manager	1,776.01	1,950.00	4,712.64	5,850.00	23,400.00
734 - Payroll - Station Manager	0.00	0.00	0.00	0.00	0.00
735 - Payroll -Technical Specialist	0.00	0.00	0.00	0.00	0.00
736 - Payroll - Program Director	0.00	0.00	0.00	0.00	0.00
737 - Payroll -Membership Coordinator	0.00	0.00	0.00	0.00	0.00
738 - Payroll - Executive Director	5,070.00	5,070.00	15,140.00	15,210.00	60,840.00
739 - Payroll - Access Asistants	464.01	958.75	2,341.78	2,876.25	11,505.00
744 - Payroll-Outreach Coordinator	2,169.13	2,031.25	6,145.63	6,093.75	24,375.00
746 - Payroll - Operations Manager	2,304.00	2,214.34	6,633.00	6,643.02	26,572.00
748 - Payroll - Radio Manager	2,935.00	2,665.00	8,240.00	7,995.00	31,980.00

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740 - Payroll Taxes	1,123.70	1,484.17	3,421.17	4,452.51	17,810.00
741 - Payroll - Holiday Bonuses	0.00	104.17	0.00	312.51	1,250.00
743 - Payroll Fees	139.00	29.17	623.28	87.51	350.00
750 - Postage	98.00	41.67	98.00	125.01	500.00
751 - Post Box Rental	0.00	0.00	0.00	0.00	110.00
755 - Printing	0.00	29.17	0.00	87.51	350.00
765 - Promotion	0.00	37.50	40.00	112.50	450.00
775 - Rent	2,100.00	2,266.67	6,300.00	6,800.01	27,200.00
780 - Refunds	0.00	2.50	0.00	7.50	30.00
790 - Satellite Expenses	42.75	46.67	171.00	140.01	560.00
800 - Security	0.00	100.00	281.46	300.00	1,200.00
804 - Staff Development	0.00	16.67	0.00	50.01	200.00
805 - Storage	60.00	60.00	225.00	180.00	720.00
820 - Tape Stock	0.00	0.00	0.00	0.00	0.00
830 - Taxes	0.00	12.50	0.00	37.50	150.00
836 - Cable, Internet, Telephone	76.31	250.00	552.65	750.00	3,000.00
837 - Cell Phone	116.11	50.00	152.25	150.00	600.00
838 - Internet-City	158.94	150.00	476.82	450.00	1,800.00
880 - Utilities	290.55	220.84	787.60	662.52	2,650.00
890 - Web Expenses	0.00	62.50	256.09	187.50	750.00
892 - Gain or Loss on Sale of Equipt.	0.00	0.00	0.00	0.00	0.00
Total Expense	24,611.12	25,012.24	63,865.63	71,870.05	271,751.96
Net Ordinary Income	1,591.39	-2,115.61	88,458.28	-3,180.16	3,007.04
Other Income/Expense					
Other Income					
910 - Radio Income					
911 - Contributions - Unrestricted	0.00	250.00	0.00	750.00	3,000.00
913 - Underwriting-Radio	0.00	633.33	0.00	1,899.99	7,600.00
914 - Grants-Radio	0.00	833.33	0.00	2,499.99	10,000.00
916 - Production Services	0.00	33.33	0.00	99.99	400.00
918 - Event Income	0.00	291.67	0.00	875.01	3,500.00
919 - Event Sponsorship	0.00	416.67	0.00	1,250.01	5,000.00
Total 910 - Radio Income	0.00	2,458.33	0.00	7,374.99	29,500.00
896 - Miscellaneous Income	0.00		25.00		
Total Other Income	0.00	2,458.33	25.00	7,374.99	29,500.00
Other Expense					
920 - Radio Expenses					
936 - Remote Access	45.03	50.00	45.03	150.00	600.00
938 - Streaming Services	0.00	185.00	553.50	555.00	2,220.00
937 - STL	176.50	125.00	176.50	375.00	1,500.00
921 - Operational Expenses	0.00	25.00	0.00	75.00	300.00
922 - Outside Services - Radio	0.00	58.33	0.00	174.99	700.00
926 - Licenses, Subscrip & Memberships	0.00	125.00	99.00	375.00	1,500.00
927 - Equipment Parts & Supplies	422.32	354.17	1,183.67	1,062.51	4,250.00
928 - Equipment Maintenance	0.00	25.00	0.00	75.00	300.00
929 - Production Supplies	0.00	83.33	0.00	249.99	1,000.00
930 - Training Materials	0.00	20.83	0.00	62.49	250.00
931 - Computer Software	0.00	62.50	0.00	187.50	750.00
932 - Utilities, Transmitter Location	0.00	0.00	0.00	0.00	0.00
933 - Rent-Transmitter location	0.00	70.83	0.00	212.49	850.00
939 - Automation Services	30.00	30.00	90.00	90.00	360.00
952 - Advertising	0.00	37.50	0.00	112.50	450.00
953 - Printing	48.36	54.17	48.36	162.51	650.00
954 - Fundraising Services	0.00	0.00	0.00	0.00	0.00
955 - Event Services	0.00	229.17	0.00	687.51	2,750.00
956 - Event Supplies	0.00	54.17	0.00	162.51	650.00

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957 - Event Rentals	250.00	104.17	250.00	312.51	1,250.00
920 - Radio Expenses - Other	0.00		24.92		
Total 920 - Radio Expenses	972.21	1,694.17	2,470.98	5,082.51	20,330.00
Total Other Expense	972.21	1,694.17	2,470.98	5,082.51	20,330.00
Net Other Income	-972.21	764.16	-2,445.98	2,292.48	9,170.00
Net Income	619.18	-1,351.45	86,012.30	-887.68	12,177.04