

Petaluma Community Access, Inc.
Profit & Loss Budget Performance
October through December 2017

	<u>Oct - Dec 17</u>	<u>Budget</u>	<u>Jul - Dec 17</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Ordinary Income/Expense					
Income					
510 · Community Access Fees	81,967.92	62,500.00	227,406.78	125,000.02	250,000.00
512 · Contributions- Unrestricted	22.00	625.00	27.00	1,250.02	2,500.00
515 · Grants	0.00	0.00	0.00	0.00	0.00
520 · Government Taping Fees	3,815.25	4,000.00	9,344.00	8,000.02	16,000.00
521 · Tape Dubbing	0.00		10.00		
522 · You Tube Upload	5.00	0.00	5.00	0.00	0.00
525 · Production Services Income	5.00	75.00	5.00	150.00	300.00
530 · Workshop Fees	0.00	126.00	0.00	252.00	504.00
536 · Underwriting	0.00	0.00	0.00	0.00	0.00
540 · Membership Dues	1,618.11	1,250.01	2,958.11	2,500.02	5,000.00
545 · DVD Sales	10.00	87.51	10.00	175.02	350.00
550 · Interest Income	3.40	2.50	5.48	5.02	10.00
555 · Late Fees	0.00	21.25	-0.78	42.52	85.00
585 · Blank Stock Income	0.00	2.50	0.00	5.02	10.00
Total Income	<u>87,446.68</u>	<u>68,689.77</u>	<u>239,770.59</u>	<u>137,379.66</u>	<u>274,759.00</u>
Gross Profit	87,446.68	68,689.77	239,770.59	137,379.66	274,759.00
Expense					
150 · Suspense	6,228.52		6,229.61		
747 · Accrued Vacation/Sick Pay	-430.95	0.00	-430.95	0.00	0.00
610 · Accounting	967.56	963.00	1,722.66	1,926.00	3,850.00
611 · Annual Audit and Tax Return	8,753.00	3,166.66	8,753.00	9,500.00	9,500.00
612 · Advertising	100.00	0.00	100.00	0.00	0.00
613 · Advertising - Employees	0.00	36.00	0.00	72.00	150.00
615 · Travel Expenses	0.00	25.00	0.00	52.00	100.00
626 · Merchant Fees	13.22	25.00	20.36	52.00	100.00
628 · Board Development	61.03	50.00	106.96	98.00	200.00
640 · Conference Expenses	0.00	300.00	0.00	600.00	1,200.00
642 · Conference Travel	0.00	200.01	90.00	400.02	800.00
645 · Computer Software-Office	349.00	287.49	448.99	574.98	1,149.96
646 · Maintenance-Office Equipt.	0.00	37.50	0.00	75.00	150.00
650 · Depreciaiton Expense	24,092.00		24,092.00		
655 · Donations	0.00	25.00	0.00	50.02	100.00
660 · Dues & Subscriptions	135.00	200.01	646.00	400.02	800.00
665 · Entertainment & Meals	0.00	112.50	0.00	225.00	450.00
675 · Equipment Parts & Supplies	0.00	250.00	554.15	500.02	1,000.00
685 · Equipment Repairs	0.00	50.01	0.00	100.02	200.00
690 · Insurance	-638.20	1,562.50	4,130.82	3,125.02	6,250.00
692 · Insurance - Workmans Comp	0.00	587.50	0.00	1,175.02	2,350.00
695 · Legal	0.00	0.00	0.00	0.00	0.00
700 · Licenses & Permits	75.00	37.50	75.00	75.00	150.00
710 · Facility Maintenance	264.00	312.51	528.00	625.02	1,250.00
712 · Mileage Reimbursement	0.00	162.51	0.00	325.02	650.00
715 · Meetings	197.40	50.00	197.40	99.98	200.00
725 · Office Supplies	405.99	525.00	576.92	1,050.00	2,100.00
728 · Operational Services	0.00	99.99	0.00	199.98	400.00
730 · Outside Services	0.00	75.00	0.00	150.00	300.00
731 · Payroll - Office Manager	5,129.14	5,850.00	9,841.78	11,700.00	23,400.00
734 · Payroll - Station Manager	0.00	0.00	0.00	0.00	0.00
735 · Payroll -Technical Specialist	0.00	0.00	0.00	0.00	0.00
736 · Payroll - Program Director	0.00	0.00	0.00	0.00	0.00
737 · Payroll -Membership Coordinator	0.00	0.00	0.00	0.00	0.00

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738 · Payroll - Executive Director	15,210.00	15,210.00	30,350.00	30,420.00	60,840.00
739 · Payroll - Access Asistants	1,721.17	2,876.25	4,062.95	5,752.50	11,505.00
744 · Payroll-Outreach Coordinator	5,892.25	6,093.75	12,037.88	12,187.50	24,375.00
746 · Payroll - Operations Manager	6,718.50	6,643.00	13,351.50	13,286.02	26,572.00
748 · Payroll - Radio Manager	7,820.00	7,995.00	16,060.00	15,990.00	31,980.00
740 · Payroll Taxes	3,440.41	4,452.51	6,861.58	8,905.02	17,810.00
741 · Payroll - Holiday Bonuses	1,229.06	312.51	1,229.06	625.02	1,250.00
743 · Payroll Fees	254.87	87.51	878.15	175.02	350.00
750 · Postage	6.65	125.01	104.65	250.02	500.00
751 · Post Box Rental	112.00	110.00	112.00	110.00	110.00
755 · Printing	0.00	87.51	0.00	175.02	350.00
765 · Promotion	138.81	112.50	178.81	225.00	450.00
775 · Rent	7,050.00	6,800.01	13,350.00	13,600.02	27,200.00
780 · Refunds	0.00	7.50	0.00	15.00	30.00
790 · Satellite Expenses	85.50	140.01	256.50	280.02	560.00
800 · Security	281.46	300.00	562.92	600.00	1,200.00
804 · Staff Development	0.00	50.01	0.00	100.02	200.00
805 · Storage	180.00	180.00	405.00	360.00	720.00
820 · Tape Stock	0.00	0.00	0.00	0.00	0.00
830 · Taxes	0.00	37.50	0.00	75.00	150.00
836 · Cable, Internet, Telephone	588.62	750.00	1,141.27	1,500.00	3,000.00
837 · Cell Phone	71.50	150.00	223.75	300.00	600.00
838 · Internet-City	330.69	450.00	807.51	900.00	1,800.00
880 · Utilities	751.38	662.50	1,538.98	1,325.02	2,650.00
890 · Web Expenses	0.00	187.50	255.00	375.00	750.00
892 · Gain or Loss on Sale of Equipt.	0.00	0.00	0.00	0.00	0.00
Total Expense	97,584.58	68,811.27	161,450.21	140,681.32	271,751.96
Net Ordinary Income	-10,137.90	-121.50	78,320.38	-3,301.66	3,007.04
Other Income/Expense					
Other Income					
910 · Radio Income					
911 · Contributions - Unrestricted	0.00	750.00	0.00	1,500.00	3,000.00
913 · Underwriting-Radio	0.00	1,899.99	0.00	3,799.98	7,600.00
914 · Grants-Radio	0.00	2,499.99	0.00	4,999.98	10,000.00
916 · Production Services	0.00	99.99	0.00	199.98	400.00
918 · Event Income	80.00	875.01	80.00	1,750.02	3,500.00
919 · Event Sponsorship	0.00	1,250.01	0.00	2,500.02	5,000.00
Total 910 · Radio Income	80.00	7,374.99	80.00	14,749.98	29,500.00
896 · Miscellaneous Income	23.12		48.12		
Total Other Income	103.12	7,374.99	128.12	14,749.98	29,500.00
Other Expense					
920 · Radio Expenses					
936 · Remote Access	163.00	150.00	208.03	300.00	600.00
938 · Streaming Services	553.50	555.00	1,107.00	1,110.00	2,220.00
937 · STL	373.50	375.00	550.00	750.00	1,500.00
921 · Operational Expenses	0.00	75.00	0.00	150.00	300.00
922 · Outside Services - Radio	0.00	174.99	0.00	349.98	700.00
926 · Licenses, Subscrip & Memberships	500.00	375.00	599.00	750.00	1,500.00
927 · Equipment Parts & Supplies	-38.51	1,062.51	1,145.16	2,125.02	4,250.00
928 · Equipment Maintenance	0.00	75.00	0.00	150.00	300.00
929 · Production Supplies	0.00	249.99	0.00	499.98	1,000.00
930 · Training Materials	0.00	62.49	0.00	124.98	250.00
931 · Computer Software	0.00	187.50	0.00	375.00	750.00

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932 - Utilities, Transmitter Location	0.00	0.00	0.00	0.00	0.00
933 - Rent-Transmitter location	0.00	212.49	0.00	424.98	850.00
939 - Automation Services	90.00	90.00	180.00	180.00	360.00
952 - Advertising	0.00	112.50	0.00	225.00	450.00
953 - Printing	331.19	162.51	379.55	325.02	650.00
954 - Fundraising Services	0.00	0.00	0.00	0.00	0.00
955 - Event Services	20.00	687.51	20.00	1,375.02	2,750.00
956 - Event Supplies	0.00	162.51	0.00	325.02	650.00
957 - Event Rentals	0.00	312.51	250.00	625.02	1,250.00
920 - Radio Expenses - Other	0.00		24.92		
Total 920 - Radio Expenses	<u>1,992.68</u>	<u>5,082.51</u>	<u>4,463.66</u>	<u>10,165.02</u>	<u>20,330.00</u>
Total Other Expense	<u>1,992.68</u>	<u>5,082.51</u>	<u>4,463.66</u>	<u>10,165.02</u>	<u>20,330.00</u>
Net Other Income	<u>-1,889.56</u>	<u>2,292.48</u>	<u>-4,335.54</u>	<u>4,584.96</u>	<u>9,170.00</u>
Net Income	<u>-12,027.46</u>	<u>2,170.98</u>	<u>73,984.84</u>	<u>1,283.30</u>	<u>12,177.04</u>