



Petaluma
Community
Access

A 501.c3 Public Benefit Corporation

Board of Directors Minutes
Tuesday, January 25, 2011

Special PCA Board of Directors Meeting
Location: Petaluma Community Center
320 No.McDowell Blvd.
Conference Room Craft 1

ROLL CALL - 7:05

BOARD OF DIRECTORS

Present:

Cindy Thomas	Chair
Eric Adams	Vice-Chair
Matt Pearson	Treasurer
Marcelle Guy	Secretary
Richard Squaglia	
Moises Velazquez	
Kirk Klingbiel	
Felipe Ramirez	
Tim Williamsen	City of Petaluma Designate
John Bertucci	Executive Director

Absent:

PUBLIC COMMENTS

Katherine Bobrowski: Memberships

BOARD OF DIRECTORS COMMENTS & ANNOUNCEMENTS

Squaglia: Financial audit investigations – Thomas: Cost of non-attendance, Dave Rose resignation

AGENDA APPROVAL

- Motion to approve Agenda for Board of Directors Meeting of January 25, 2011
Motion: Williamsen Second: Klingbiel
Agenda for January 25, 2011 approved with Squaglia abstaining

APPROVAL OF MINUTES

- Motion to approve Minutes for Board of Directors Regular Meeting of December 21, 2010
Motion: Adams Second: Thomas
Minutes for December 21, 2010 approved with change to Report of Policies Committee to add: Pearson distributed draft of Proposed Policies
Klingbiel abstaining

TREASURER'S REPORT

- Pearson presented Financial Report for December 2010
The report was e-mailed to the Board and is posted online at: www.pca.tv

EXECUTIVE DIRECTOR'S REPORT

- Bertucci Report of activities for January 2011 is posted online at: www.pca.tv
Topics: Online performance review; Upcoming outreach opportunities; SSU Classes; PEG fees delivery

CONSENT CALENDAR

- No Item

REPORTS OF COMMITTEES

- 1) **Executive Committee** (Thomas, Adams, Pearson, Guy)
No report
- 2) **Finance Committee** (Pearson, Squaglia)
No report
- 3) **Nominating Committee** (Thomas, Adams, Klingbiel)
No report
- 4) **Policies & Procedures Committee** (Pearson, Thomas, Williamsen, Klingbiel)
No report
- 5) **Outreach & Development Committee** (Adams, Pearson, Guy,)
No report
- 6) **Members Advisory Committee** (Squaglia, Ramirez)
No report

OLD BUSINESS

- 1) Discussion and possible action on revised PCA Policies (Pearson)
No action Table to February meeting

NEW BUSINESS

- 2) Discussion and possible action to appoint new Board Member (Thomas)
Ray Johnson and Jason Davies introduced themselves as possible appointees to the Board (Davies appointment table to February meeting)
Motion to appoint Ray Johnson to PCA Board of Directors
Motion: Thomas Second: Guy
Motion passed with Squaglia, Ramirez, Velazquez abstaining
- 3) Discussion and possible action on a Board Member to sign City Agreement (Squaglia)
Motion for someone from the Board to co-sign on the existing City Agreement
Motion: Squaglia Second: Ramirez
Motion passed with Guy opposing (Johnson volunteered to go City Hall and co-sign the Agreement)
- 4) Discussion and possible action on committee assignments (Thomas)
Complete committee assignments with new assignments in bold:
Executive Committee (Thomas, Adams, Pearson, Guy)
Finance Committee (Pearson, Squaglia, **Ramirez, Velazquez**)
Nominating Committee (Thomas, Adams, Klingbiel)
Policies & Procedures Committee (Pearson, Thomas, Williamsen, Klingbiel)
Outreach & Development Committee (Adams, Guy, **Ramirez, Johnson**)
Members Advisory Committee (Squaglia, Ramirez, **Velazquez, Johnson Thomas**)
(Member Advisory to form subcommittee to research cost of Spanish translation)
(Outreach & Development Committee will form subcommittee for Butter & Egg Parade)

PUBLIC COMMENTS: John King offered to donate \$400 for Butter & Egg Parade

ADJOURN TO CLOSED SESSION

- 5) Discussion and possible action on ED contract (Thomas)

REPORT OUT OF CLOSED SESSION

ED contract approved

ADJOURN - 9:30 P.M