



Petaluma  
Community  
Access  
A 501.c3 Public Benefit Corporation

**Board of Directors Minutes Draft**  
**Tuesday, March 15, 2011**

Special PCA Board of Directors Meeting  
Location: Petaluma Community Center  
320 No.McDowell Blvd.  
Conference Room 2

**ROLL CALL - 7:04**

**BOARD OF DIRECTORS**

**Present:**

Cindy Thomas	Chair
Eric Adams	Vice-Chair
Matt Pearson	Treasurer (7:25)
Marcelle Guy	Secretary
Richard Squaglia	
Kirk Klingbiel	
Felipe Ramirez	
Ray Johnson	
Jason Davies	
Tim Williamsen	City of Petaluma Designate
John Bertucci	Executive Director

**Absent:**

Moises Velazquez

**PUBLIC COMMENTS**

Dave Kruppa / Thanked Zen Destiny for the documentary about life in a wheelchair

**BOARD OF DIRECTORS COMMENTS & ANNOUNCEMENTS**

Ramirez and Squaglia need to leave early

**AGENDA APPROVAL**

- Motion to approve Agenda for Board of Directors Meeting of March 15, 2011  
Motion: Klingbiel Second: Adams  
Agenda for March 15, 2011 approved unanimously with change to items 7 & 8 to be moved at top of New Business to allow Squaglia to leave early

**APPROVAL OF MINUTES**

- Motion to approve Minutes for Regular Board of Directors Meeting of February 15, 2011  
Motion: Adams Second: Davies  
Minutes for February 15, 2011 approved with Squaglia opposed

**TREASURER'S REPORT**

- Pearson Presented Financial Report For February 2011  
The report was e-mailed to the Board and will be posted online at [www.pca.tv](http://www.pca.tv)

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## **EXECUTIVE DIRECTOR'S REPORT**

- Bertucci Report of activities for March 2011  
Topics: Bi-lingual Membership Coordinator position advertised; Promotion of Zach as Station Manager; Comcast problem with Channel 27 almost solved; Possible PCA/TTAC partnership at Fair; Partnership with Voices of the River.

## **CONSENT CALENDAR**

- No Item

## **REPORTS OF COMMITTEES**

- 1) **Executive Committee** (Thomas, Adams, Pearson, Guy)  
Meeting: March 2, 2011
- 2) **Finance Committee** (Pearson, Squaglia Ramirez, Velazquez)  
No report
- 3) **Nominating Committee** (Thomas, Adams, Klingbiel)  
No report
- 4) **Policies & Procedures Committee** (Pearson, Thomas, Williamsen, Klingbiel)  
No meeting – Project ongoing
- 5) **Outreach & Development Committee** (Adams, Guy, Ramirez, Johnson)  
No meeting / moving ahead with Butter & Egg Parade plans
- 6) **Members Advisory Committee** (Squaglia, Ramirez, Johnson, Velazquez)  
No report

## **OLD BUSINESS**

- 1) Discussion and possible action on revising PCA Membership Fees (Bertucci)  
Motion to increase membership fees effective September 15, 2011 / Change fees increased to seniors from \$35 to \$30 / Senior at 62  
Motion: Johnson      Second: Klingbiel  
Motion passed with Squaglia and Ramirez opposed
- 2) Discussion and possible action on exploration with neighboring cities to join PCA PEG Stations (Pearson, Williamsen)  
No action – Pearson to find cost of getting service to neighboring cities

## **NEW BUSINESS**

- 3) Discussion and possible action about complaint letter to Board members (Squaglia)  
Motion that Diane Reilly Torres be allowed to renew her membership  
Motion: Squaglia      Second: None  
Motion failed
- 4) Discussion and possible action regarding Board of Directors Committee meeting of March 2, 2011 (Squaglia)  
No action
- 5) Discussion and possible action to approve the Financial Statements and Independent Auditors' Report for Fiscal Year ended June 30, 2010 (Pearson, Williamsen)  
Motion to approve the report as is with letter attached to City to explain typos (Pearson to write letter) (Typos to be corrected in next audit)  
Motion: Johnson      Second: Adams  
Motion passed with Squaglia abstaining
- 6) Discussion and possible action on cost of DVD reproduction to Board members (Bertucci)  
Motion that we maintain same price of DVD to all Board members and members of PCA (\$20.00)  
Motion: Adams      Second: Klingbiel  
Motion passed with Squaglia opposed
- 7) Discussion and possible action regarding Board positions and committee appointments (Thomas)  
Motion to assign Policies & Procedures Committee to write Vision Statements and description for Board Committees  
Motion: Johnson      Second: Klingbiel  
Motion passed with Squaglia abstaining

Motion to appoint Jason Davies to Outreach & Development and Finances Committees

Motion: Williamsen      Second: Klingbiel

Motion passed unanimously

- 8) Discussion and possible action to explore extension of office (Bertucci)

Motion to explore extension of office

Motion: Davies      Second: Klingbiel

Motion passed unanimously

**ADJOURN TO CLOSED SESSION**

- 9) Discussion and possible action on process for ED management (Thomas)

- 10) Discussion and possible action on process for Board evaluations (Thomas)

**REPORT OUT OF CLOSED SESSION**

Adams will meet with ED

ADJOURN - 9:40 P.M

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