



Petaluma
Community
Access

A 501.c3 Public Benefit Corporation

Board of Directors Minutes
Tuesday, July 19, 2011

PCA Board of Directors Meeting
Location: Petaluma Community Center
320 No.McDowell Blvd.
Conference Room 2

ROLL CALL - 7:02

BOARD OF DIRECTORS

Present:

Cindy Thomas	Chair
Eric Adams	Vice-Chair
Matt Pearson	Treasurer
Marcelle Guy	Secretary
Richard Squaglia	
Kirk Klingbiel	
Ray Johnson	
Jason Davies	

Absent:

Tim Williamsen	City of Petaluma Designate
John Bertucci	Executive Director

PUBLIC COMMENTS

None

BOARD OF DIRECTORS COMMENTS & ANNOUNCEMENTS

Davies: Congratulated Thomas Harrigan for his appointment to City Technology Advisor

Thomas: No sound on U-Verse Channel 28

Pearson: New show on PCA TV, Graduation, Rock Posters History, English Programs

AGENDA APPROVAL

- Motion to approve Agenda for Board of Directors Meeting of July 19, 2011
Motion: Johnson Second: Adams
Agenda for July 19, 2011 approved unanimously

APPROVAL OF MINUTES

- Motion to approve Minutes for Regular Board of Directors Meeting of June 21, 2011
Motion: Adams Second: Klingbiel
Minutes for June 21, 2011 approved with Johnson abstaining

TREASURER'S REPORT

- Pearson Presented Financial Report For June 2011
The report was e-mailed to the Board and will be posted online at www.pca.tv

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EXECUTIVE DIRECTOR'S REPORT

- Bertucci Report of activities for July 2011, Zach Smith reported for Bertucci who is on vacation
Topics: Employee search; PCA talking points; Equipment review; Online viewing; Intro Alex Lindsay, Pixel Corps

CONSENT CALENDAR

- No Item

REPORTS OF COMMITTEES

- **Executive Committee** (Thomas, Adams, Pearson, Guy)
Met July 14, 2011 / Agenda and Minutes online
- **Finance Committee** (Pearson, Squaglia, Davies)
No report
- **Nominating Committee** (Adams, Klingbiel, Johnson)
No report
- **Policies & Procedures Committee** (Pearson, Thomas, Williamsen, Klingbiel)
No report
- **Outreach & Development Committee** (Adams, Guy, Johnson, Davies)
Adams, Davies and Harrigan met as People Choice Award Subcommittee
- **Members Advisory Committee** (Squaglia, Johnson, Thomas)
No report / Squaglia to draft a letter asking for volunteers to join Committee

OLD BUSINESS

1. Discussion and possible action on election issues (Johnson)
No action

NEW BUSINESS

2. Discussion and possible action to approve Access Activities Plan and Budget for Fiscal Year 2011/12 (Thomas)
Motion to approve Access Activities Plan for 2011/12
Motion: Davies Second: Johnson
Motion to approve 2011/12 Access Activities Plan passed unanimously
3. Discussion on recruitment for two vacant seats on Board of Directors designated for School District (Thomas)
No action / Table to August meeting
4. Discussion and possible action on development of Human Resource Policies (Thomas)
No action / Thomas and Davies will work HR Policies

ADJOURN TO CLOSED SESSION

No item

REPORT OUT OF CLOSED SESSION

Motion to adjourn

Motion: Johnson Second: Klingbiel

ADJOURN - 8:14 P.M

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