



Petaluma  
Community  
Access

A 501.c3 Public Benefit Corporation

**Board of Directors Minutes**  
**Tuesday, October 18, 2011**

PCA Board of Directors Meeting  
Location: Petaluma Community Center  
320 No.McDowell Blvd.  
Conference Room 2

**ROLL CALL - 7:10**

**BOARD OF DIRECTORS**

**Present:**

Cindy Thomas	Chair
Marcelle Guy	Secretary
Kirk Klingbiel	
Ray Johnson	
Jason Davies	
Tim Williamsen	City of Petaluma Designate
John Bertucci	Executive Director

**Absent:**

Eric Adams	Vice-Chair
Matt Pearson	Treasurer
Richard Squaglia	

**PUBLIC COMMENTS**

None

**BOARD OF DIRECTORS COMMENTS & ANNOUNCEMENTS**

Klingbiel: Announced his departure from the Board as he is moving to Oregon  
Thomas and the Board: Thanked Squaglia for his service to the Board

**AGENDA APPROVAL**

- Motion to approve Agenda for Board of Directors Meeting of October 18, 2011  
Motion: Johnson                      Second: Williamsen  
Agenda for October 18, 2011 approved unanimously

**APPROVAL OF MINUTES**

- Motion to approve Minutes for Regular Board of Directors Meeting of September 20, 2011  
Motion: Davies                      Second: Thomas  
Minutes September 20, 2011 approved unanimously

**TREASURER'S REPORT**

- In the absence of Pearson, Bertucci presented Financial Report For September 2011  
The report was e-mailed to the Board and will be posted online at [www.pca.tv](http://www.pca.tv)

## **EXECUTIVE DIRECTOR'S REPORT**

- Bertucci Report of activities for October 2011  
Topics: ACM Regional Conference; power outage at City Hall; City Hall connectivity; 2012 LPFM opportunity; Board committee work (PTO, non-disclosure, financial review); Aqus partnership; PCA productions; Final Cut X classes

## **CONSENT CALENDAR**

- No Item

## **REPORTS OF COMMITTEES**

- **Executive Committee** (Thomas, Adams, Pearson, Guy)  
No report
- **Finance Committee** (Pearson, Squaglia, Davies)  
No report
- **Nominating Committee** (Adams, Klingbiel, Johnson)  
No report
- **Policies & Procedures Committee** (Pearson, Thomas, Williamsen, Klingbiel)  
No report
- **Outreach & Development Committee** (Adams, Guy, Johnson, Davies)  
No report
- **Members Advisory Committee** (Squaglia, Johnson, Thomas)  
No report

## **OLD BUSINESS**

- 1) No item

## **NEW BUSINESS**

- 1) Discussion and possible action to install new and renewed Directors (Thomas)  
No action Elected and installed: Thomas, Johnson, Fishman
- 2) Discussion and possible action to appoint Officers (Thomas)  
Officers appointed unanimously:  
Chair: Cindy Thomas  
Vice-Chair: Eric Adams  
Treasurer: Matt Pearson  
Secretary: Marcelle Guy
- 3) Discussion and possible action to appoint committees (Thomas)  
Motion to appoint Board Committees:  
Executive Committee: Thomas, Adams, Pearson, Guy  
Finance Committee: Pearson, Davies, Fishman  
Nominating Committee: Adams, Johnson  
Policies & Procedures Committee: Pearson, Thomas, Williamsen, Fishman  
Outreach & Development Committee: Adams, Guy, Johnson, Davies  
Members Advisory Committee: Johnson, Thomas  
Motion to appoint Officers in Item 2, and Committees in Item 3  
Motion: Williamsen Second: Johnson  
Motion passed unanimously
- 4) Discussion and possible action to appoint sub-committee for planning next Board Retreat (Bertucci)  
No action Thomas, Davies, Bertucci formed sub-committee
- 5) Discussion only in recognition to outgoing Board Member (Johnson)  
No action

## **ADJOURN TO CLOSED SESSION**

No item

## **REPORT OUT OF CLOSED SESSION**

ADJOURN - 8:12 P.M

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