



Petaluma
Community
Access

A 501.c3 Public Benefit Corporation

**Board of Directors Minutes
Tuesday, February 19th, 2013**

Board of Directors Meeting
Location: Petaluma Community Center
320 No. McDowell Blvd.
Conference Room 2

ROLL CALL - 7:00 PM

BOARD OF DIRECTORS

Present:

John Bertucci	Executive Director
Cindy Thomas	Chair
Eric Adams	Vice-Chair
Matt Pearson	Treasurer
Jason Davies	Secretary
Neal Fishman	
George Utrilla	
Tim Williamsen	City of Petaluma Designate

Absent:

Rachael Moran

PUBLIC COMMENTS

None

BOARD OF DIRECTORS COMMENTS & ANNOUNCEMENTS

Utrilla and Pearson apologize for missing January 15th meeting/retreat – Adams and other board members thank Fishman for hosting it.

AGENDA APPROVAL

- Motion to approve Agenda for Board of Directors Meeting of February 19th, 2013
Motion: Williamsen Second: Utrilla
Agenda for Board of Directors Meeting of February 19th, 2013 approved unanimously

APPROVAL OF MINUTES

- Motion to approve Minutes for Regular Board of Directors Meeting of January 15th, 2013
Motion: Adams Second: Williamsen
Minutes for January 15th, 2013 Board of Directors Meeting/Retreat approved – Pearson and Utrilla abstained.

TREASURER'S REPORT

- Report for January 2013 Financial Statement (Pearson) – PCA revenues and expense ratios currently meeting requirements, no issues of concern regarding statement.

EXECUTIVE DIRECTOR'S REPORT

Report of PCA Activities for January 2013 (Bertucci)

- New classes offered by PCA (FCP X, Interview Tips, 3 Advanced FCP X)
- Discussed potential classes by PCA (e.g. sound, scripting, lighting)
- More outreach to schools

CONSENT CALENDAR

- No Item

REPORTS OF COMMITTEES

- **Executive Committee** (Thomas, Adams, Pearson)
No report
- **Finance Committee** (Pearson, Davies, Fishman)
No report
- **Nominating Committee** (Adams)
No report
- **Policies & Procedures Committee** (Pearson, Thomas, Williamsen, Fishman)
No report
- **Outreach & Development Committee** (Adams, Davies)
No report

OLD BUSINESS

- 1) Discussion and possible action on Board development (Thomas)
Motion to appoint George Utrilla to Outreach & Development Committee
Motion: Davies Second: Fishman
Motion passed unanimously

Motion to appoint George Utrilla to Nominating Committee
Motion: Davies Second: Pearson
- 2) Promotional activities (Bertucci)
Open house (possible date of April 27)
Fundraisers discussed
Talent show (Adams and Utrilla mention Karaoke).
Lounge Warming (possible date of May 3rd, 2013)
O&D Committee to discuss event in September

NEW BUSINESS

- 1) Discussion and possible action on PCA participation in Butter & Egg parade (Thomas)
Motion to participate in B&E with walkers and no float
Motion: Davies Second: Fishman
- 2) Discussed meeting to occur regarding studio build out (Davies, Pearson, Bertucci) with staff.

ADJOURN TO CLOSED SESSION

- 1) Discussion and possible action on legal matter (Bertucci)

REPORT OUT OF CLOSED SESSION

- 1) Board accepts legal opinion

ADJOURN - 8:00 P.M

- Motion to adjourn Board of Directors Meeting of February 19, 2013
Motion: Thomas Second: Davies
Motion passed unanimously

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