



Petaluma  
Community  
Access

A 501.c3 Public Benefit Corporation

**Board of Directors Agenda**  
Tuesday, November 19, 2013

Board of Directors Meeting  
Location: Petaluma Community Center  
320 No. McDowell Blvd.  
Conference Room 2

**BOARD OF DIRECTORS**

Cindy Thomas – Chair  
vacant – Vice-Chair  
Matt Pearson -- Treasurer  
Jason Davies – Secretary  
Neal Fishman  
Rachel Moran  
George Utrilla  
Marsha Trent  
Tim Williamsen – City of Petaluma Designate  
John Bertucci - Executive Director

**1. ROLL CALL - 7:00 P.M.**

**2. PUBLIC COMMENT**

Public comment on issues not on the agenda. Time for comment on agenda items will be made available during discussion of those items. The Board of Directors reserves the right to limit Public Comments to fifteen minutes. Speakers will be acknowledged by the Chair and may be asked questions for clarification. No action can be taken by the Board on issues raised in any comments; however, the Board may refer questions to PCA Management for review.

**3. BOARD OF DIRECTORS COMMENTS & ANNOUNCEMENTS**

- Directors Comments, Announcements

**4. AGENDA APPROVAL**

- Requests for modifications, deletions

**5. APPROVAL OF MINUTES**

- Minutes for October 15, 2013 PCA Board of Directors Meeting

**6. TREASURER'S REPORT**

Report for October 2013 Financial Statements (Pearson)

**7. EXECUTIVE DIRECTOR'S REPORT**

Topics: Tax returns, Financial & Annual reports; PEG quarterly checks; Studio Build-out; LPFM license; Comcast cable signal; Nov classes; Nov POV screening; PDA Christmas Bulletin campaign; Recent productions.

**8. CONSENT CALENDAR**

- No Item

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**9. REPORTS OF COMMITTEES**

- A) Executive Committee (Thomas, Pearson, Davies)
- B) Finance Committee (Pearson, Davies, Fishman, Trent)
- C) Nominating Committee (Utrilla, Moran)
- D) Policies & Procedures (Pearson, Thomas, Williamsen, Fishman)
- E) Outreach & Development (Davies, Moran, Utrilla, Trent)

**10. OLD BUSINESS**

- A) Discussion and possible action on Appointment of Board Officers (Thomas)
- B) Discussion and possible action on plans for 2013 Board retreat (Thomas)

**11. NEW BUSINESS**

- A) Discussion and possible action on Appointment of Board Director (Thomas)
- B) Discussion and possible action on Board Committee assignments (Thomas)

**12. ADJOURN TO CLOSED SESSION**

- A) No Item

**13. REPORT OUT OF CLOSED SESSION**

- A) No Item

**ADJOURN –**

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