

2:00 PM

11/11/09

Accrual Basis

Petaluma Community Access, Inc.
Profit & Loss Budget Performance
October 2009

	Oct 09	Budget	\$ Over Bud...	Jul - Oct 09	YTD Budget
Ordinary Income/Expense					
Income					
510 · Community Access Fees	19,540.99	19,000.00	540.99	76,690.22	76,000.00
512 · Contributions- Unrestricted	15.00	417.00	-402.00	135.00	1,668.00
520 · Government Taping Fees	0.00	317.00	-317.00	787.61	1,268.00
530 · Workshop Fees	0.00	30.00	-30.00	0.00	120.00
536 · Underwriting	0.00	217.00	-217.00	0.00	868.00
540 · Membership Dues	235.00	333.00	-98.00	1,360.00	1,332.00
545 · DVD Sales	0.00	50.00	-50.00	146.80	200.00
550 · Interest Income	0.00	17.00	-17.00	0.00	68.00
560 · Miscellaneous Income	11,045.33	2,500.00	8,545.33	11,045.33	10,000.00
580 · Duplicating Income	0.00	17.00	-17.00	0.00	68.00
585 · Blank Stock Income	22.01	25.00	-2.99	502.74	100.00
Total Income	30,858.33	22,923.00	7,935.33	90,667.70	91,692.00
Expense					
610 · Accounting	225.00	250.00	-25.00	1,102.50	1,000.00
611 · Accounting - Annual Audit	0.00	583.00	-583.00	7,995.00	2,332.00
612 · Advertising	0.00	54.00	-54.00	0.00	216.00
613 · Advertising - Employees	0.00	42.00	-42.00	845.00	168.00
615 · Automobile Expenses	0.00	21.00	-21.00	0.00	84.00
628 · Board Development	0.00	63.00	-63.00	0.00	252.00
640 · Conference Expenses	0.00	54.00	-54.00	65.00	216.00
642 · Conference Travel	48.68	71.00	-22.32	58.68	284.00
645 · Computer Software-Office	0.00	33.00	-33.00	135.00	132.00
646 · Maintenance-Office Equipt.	79.75	100.00	-20.25	319.00	400.00
655 · Donations	0.00	21.00	-21.00	0.00	84.00
660 · Dues & Subscriptions	0.00	13.00	-13.00	0.00	52.00
665 · Entertainment & Meals	87.01	50.00	37.01	344.14	200.00
670 · Employee Benefits	428.20	958.00	-529.80	1,712.80	3,832.00
672 · Employee Mileage & Travel	4.00			4.00	
675 · Equipment Parts & Supplies	0.00	100.00	-100.00	43.54	400.00
680 · Equipment Lease - Copier	270.84	175.00	95.84	844.74	700.00
685 · Equipment Repairs	0.00	71.00	-71.00	0.00	284.00
690 · Insurance	0.00	583.00	-583.00	7,667.23	2,332.00
691 · Insurance - Auto	0.00	167.00	-167.00	0.00	668.00
692 · Insurance - Workmans Comp	0.00	63.00	-63.00	0.00	252.00
695 · Legal	0.00	250.00	-250.00	973.80	1,000.00
700 · Licenses & Permits	0.00	29.00	-29.00	0.00	116.00
710 · Facility Maintenance	0.00	21.00	-21.00	20.11	84.00
715 · Meetings	480.50	21.00	459.50	555.90	84.00
720 · Miscellaneous	0.00	75.00	-75.00	0.00	300.00
725 · Office Supplies	50.60	113.00	-62.40	600.29	452.00
730 · Outside Services	0.00	500.00	-500.00	0.00	2,000.00
731 · Payroll - Office Manager	630.00	1,733.00	-1,103.00	1,278.00	6,932.00
732 · Payroll - Admin Assistant	0.00			4,254.75	
734 · Payroll - Production Manager	1,389.50	780.00	609.50	5,336.75	3,120.00
735 · Payrol - Access Assistants	1,932.00			3,900.50	
736 · Payroll - Program Director	0.00	3,293.00	-3,293.00	7,829.00	13,172.00
738 · Payroll - Executive Director	4,004.00	4,004.00	0.00	16,089.00	16,016.00
739 · Payroll - Production Director	0.00	1,517.00	-1,517.00	0.00	6,068.00
740 · Payroll Taxes	767.46	1,699.00	-931.54	3,459.97	6,796.00
741 · Payroll - Holiday Bonuses	0.00	100.00	-100.00	0.00	400.00
743 · Payroll Fees	20.34	21.00	-0.66	114.27	84.00
750 · Postage	0.00	29.00	-29.00	215.82	116.00
751 · Post Box Rental	70.00	6.00	64.00	70.00	24.00
755 · Printing	0.00	17.00	-17.00	168.82	68.00
765 · Promotion	0.00	292.00	-292.00	70.90	1,168.00
775 · Rent	1,158.00	1,158.00	0.00	4,632.00	4,632.00
790 · Satelite Expenses	34.99	33.00	1.99	139.96	132.00
800 · Security	184.16	117.00	67.16	479.06	468.00
804 · Staff Development	0.00	54.00	-54.00	68.00	216.00
805 · Storage	230.00	230.00	0.00	920.00	920.00
820 · Tape Stock	441.87	50.00	391.87	710.93	200.00
830 · Taxes	0.00	4.00	-4.00	0.00	16.00
835 · Telephone/Cell	299.99	354.00	-54.01	1,194.83	1,416.00
838 · Internet	67.25	33.00	34.25	231.55	132.00

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	<u>Oct 09</u>	<u>Budget</u>	<u>\$ Over Bud...</u>	<u>Jul - Oct 09</u>	<u>YTD Budget</u>
880 · Utilities	450.40	233.00	217.40	1,004.61	932.00
890 · Web Expenses	0.00			1,170.43	
Total Expense	<u>13,354.54</u>	<u>20,238.00</u>	<u>-6,883.46</u>	<u>76,625.88</u>	<u>80,952.00</u>
Net Ordinary Income	<u>17,503.79</u>	<u>2,685.00</u>	<u>14,818.79</u>	<u>14,041.82</u>	<u>10,740.00</u>
Net Income	<u>17,503.79</u>	<u>2,685.00</u>	<u>14,818.79</u>	<u>14,041.82</u>	<u>10,740.00</u>

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Accrual Basis

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Profit & Loss Budget Performance
October 2009

	<u>\$ Over Bud...</u>	<u>Annual Bud...</u>
Ordinary Income/Expense		
Income		
510 · Community Access Fees	690.22	228,000.00
512 · Contributions- Unrestricted	-1,533.00	5,004.00
520 · Government Taping Fees	-480.39	3,804.00
530 · Workshop Fees	-120.00	360.00
536 · Underwriting	-868.00	2,604.00
540 · Membership Dues	28.00	3,996.00
545 · DVD Sales	-53.20	600.00
550 · Interest Income	-68.00	204.00
560 · Miscellaneous Income	1,045.33	30,000.00
580 · Duplicating Income	-68.00	204.00
585 · Blank Stock Income	402.74	300.00
Total Income	-1,024.30	275,076.00
Expense		
610 · Accounting	102.50	3,000.00
611 · Accounting - Annual Audit	5,663.00	6,996.00
612 · Advertising	-216.00	648.00
613 · Advertising - Employees	677.00	504.00
615 · Automobile Expenses	-84.00	252.00
628 · Board Development	-252.00	756.00
640 · Conference Expenses	-151.00	648.00
642 · Conference Travel	-225.32	852.00
645 · Computer Software-Office	3.00	396.00
646 · Maintenance-Office Equipt.	-81.00	1,200.00
655 · Donations	-84.00	252.00
660 · Dues & Subscriptions	-52.00	156.00
665 · Entertainment & Meals	144.14	600.00
670 · Employee Benefits	-2,119.20	11,496.00
672 · Employee Mileage & Travel		
675 · Equipment Parts & Supplies	-356.46	1,200.00
680 · Equipment Lease - Copier	144.74	2,100.00
685 · Equipment Repairs	-284.00	852.00
690 · Insurance	5,335.23	6,996.00
691 · Insurance - Auto	-668.00	2,004.00
692 · Insurance - Workmans Comp	-252.00	756.00
695 · Legal	-26.20	3,000.00
700 · Licenses & Permits	-116.00	348.00
710 · Facility Maintenance	-63.89	252.00
715 · Meetings	471.90	252.00
720 · Miscellaneous	-300.00	900.00
725 · Office Supplies	148.29	1,356.00
730 · Outside Services	-2,000.00	6,000.00
731 · Payroll - Office Manager	-5,654.00	20,796.00
732 · Payroll - Admin Assistant		
734 · Payroll - Production Manager	2,216.75	9,360.00
735 · Payrol - Access Assistants		
736 · Payroll - Program Director	-5,343.00	39,516.00
738 · Payroll - Executive Director	73.00	48,048.00
739 · Payroll - Production Director	-6,068.00	18,204.00
740 · Payroll Taxes	-3,336.03	20,388.00
741 · Payroll - Holiday Bonuses	-400.00	1,200.00
743 · Payroll Fees	30.27	252.00
750 · Postage	99.82	348.00
751 · Post Box Rental	46.00	72.00
755 · Printing	100.82	204.00
765 · Promotion	-1,097.10	3,504.00
775 · Rent	0.00	13,896.00
790 · Satelite Expenses	7.96	396.00
800 · Security	11.06	1,404.00
804 · Staff Development	-148.00	648.00
805 · Storage	0.00	2,760.00
820 · Tape Stock	510.93	600.00
830 · Taxes	-16.00	48.00
835 · Telephone/Cell	-221.17	4,248.00
838 · Internet	99.55	396.00

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October 2009

	<u>\$ Over Bud...</u>	<u>Annual Bud...</u>
880 · Utilities	72.61	2,796.00
890 · Web Expenses		
Total Expense	<u>-4,326.12</u>	<u>242,856.00</u>
Net Ordinary Income	<u>3,301.82</u>	<u>32,220.00</u>
Net Income	<u>3,301.82</u>	<u>32,220.00</u>