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11/08/11

Accrual Basis

**Petaluma Community Access, Inc.**  
**Profit & Loss Budget Performance**  
**October 2011**

|  | Oct 11           | Budget           | Jul - Oct 11     | YTD Budget       | Annual Budget     |
|--|------------------|------------------|------------------|------------------|-------------------|
| <b>Ordinary Income/Expense</b>         |                  |                  |                  |                  |                   |
| <b>Income</b>                          |                  |                  |                  |                  |                   |
| 510 · Community Access Fees            | 10,210.85        | 17,500.00        | 69,421.33        | 70,000.00        | 210,000.00        |
| 512 · Contributions- Unrestricted      | 0.00             | 42.00            | 309.98           | 168.00           | 504.00            |
| 515 · Grants                           | 0.00             | 333.00           | 0.00             | 1,332.00         | 3,996.00          |
| 520 · Government Taping Fees           | 87.00            | 200.00           | 539.14           | 800.00           | 2,400.00          |
| 530 · Workshop Fees                    | 0.00             | 125.00           | 300.00           | 500.00           | 1,500.00          |
| 536 · Underwriting                     | 0.00             | 833.00           | 0.00             | 3,332.00         | 9,996.00          |
| 540 · Membership Dues                  | 490.00           | 417.00           | 1,045.00         | 1,668.00         | 5,004.00          |
| 545 · DVD Sales                        | 55.56            | 50.00            | 231.49           | 200.00           | 600.00            |
| 550 · Interest Income                  | 10.88            | 17.00            | 61.34            | 68.00            | 204.00            |
| 555 · Late Fees                        | 15.00            | 8.00             | 35.00            | 32.00            | 96.00             |
| 560 · Miscellaneous Income             | 0.00             | 0.00             | 565.21           | 0.00             | 0.00              |
| 585 · Blank Stock Income               | 47.22            | 54.00            | 149.99           | 216.00           | 648.00            |
| <b>Total Income</b>                    | <b>10,916.51</b> | <b>19,579.00</b> | <b>72,658.48</b> | <b>78,316.00</b> | <b>234,948.00</b> |
| <b>Gross Profit</b>                    | <b>10,916.51</b> | <b>19,579.00</b> | <b>72,658.48</b> | <b>78,316.00</b> | <b>234,948.00</b> |
| <b>Expense</b>                         |                  |                  |                  |                  |                   |
| 610 · Accounting                       | 236.25           | 270.00           | 1,170.00         | 1,080.00         | 3,240.00          |
| 611 · Accounting - Annual Audit        | 0.00             | 792.00           | 1,817.00         | 3,168.00         | 9,504.00          |
| 612 · Advertising                      | 0.00             | 45.00            | 267.80           | 180.00           | 540.00            |
| 613 · Advertising - Employees          | 0.00             | 20.00            | 0.00             | 80.00            | 240.00            |
| 615 · Travel Expenses                  | 0.00             | 6.00             | 0.00             | 24.00            | 72.00             |
| 625 · Bank Charges                     | 0.00             | 1.00             | 0.00             | 4.00             | 12.00             |
| 628 · Board Development                | 0.00             | 90.00            | 0.00             | 360.00           | 1,080.00          |
| 640 · Conference Expenses              | 500.00           | 20.00            | 500.00           | 80.00            | 240.00            |
| 642 · Conference Travel                | 48.24            | 10.00            | 48.24            | 40.00            | 120.00            |
| 645 · Computer Software-Office         | 250.00           | 40.00            | 250.00           | 160.00           | 480.00            |
| 646 · Maintenance-Office Equipt.       | 0.00             | 15.00            | 0.00             | 60.00            | 180.00            |
| 650 · Depreciaiton Expense             | 0.00             | 0.00             | 0.00             | 0.00             | 0.00              |
| 660 · Dues & Subscriptions             | 0.00             | 8.00             | 0.00             | 32.00            | 96.00             |
| 665 · Entertainment & Meals            | 0.00             | 54.00            | 78.62            | 216.00           | 648.00            |
| 670 · Employee Benefits                | 0.00             | 0.00             | 0.00             | 0.00             | 0.00              |
| 672 · Employee Mileage & Travel        | 0.00             | 0.00             | 0.00             | 0.00             | 0.00              |
| 675 · Equipment Parts & Supplies       | 0.00             | 63.00            | 0.00             | 252.00           | 756.00            |
| 680 · Equipment Lease - Copier         | 189.55           | 191.00           | 758.20           | 764.00           | 2,292.00          |
| 685 · Equipment Repairs                | -47.31           | 40.00            | 402.95           | 160.00           | 480.00            |
| 690 · Insurance                        | 0.00             | 333.00           | 4,244.74         | 1,332.00         | 3,996.00          |
| 692 · Insurance - Workmans Comp        | 0.00             | 171.00           | 0.00             | 684.00           | 2,052.00          |
| 695 · Legal                            | 0.00             | 67.00            | 0.00             | 268.00           | 804.00            |
| 700 · Licenses & Permits               | 0.00             | 13.00            | 0.00             | 52.00            | 156.00            |
| 710 · Facility Maintenance             | 0.00             | 0.00             | 0.00             | 0.00             | 0.00              |
| 715 · Meetings                         | 0.00             | 76.00            | 455.00           | 304.00           | 912.00            |
| 720 · Miscellaneous                    | 0.00             | 13.00            | 0.00             | 52.00            | 156.00            |
| 725 · Office Supplies                  | 115.60           | 175.00           | 844.42           | 700.00           | 2,100.00          |
| 730 · Outside Services                 | 0.00             | 100.00           | 0.00             | 400.00           | 1,200.00          |
| 731 · Payroll - Office Manager         | 0.00             | 0.00             | 0.00             | 0.00             | 0.00              |
| 732 · Payroll - Admin Assistant        | 0.00             | 0.00             | 0.00             | 0.00             | 0.00              |
| 733 · Payrol-Media Services Supervisor | 1,001.00         | 1,591.00         | 5,199.63         | 6,364.00         | 19,092.00         |
| 734 · Payroll - Station Manager        | 1,732.13         | 1,775.00         | 6,816.15         | 7,100.00         | 21,300.00         |
| 735 · Payroll -Technical Specialist    | 1,320.00         | 1,300.00         | 6,407.51         | 5,200.00         | 15,600.00         |
| 736 · Payroll - Program Director       | 2,533.69         | 2,108.00         | 9,116.94         | 8,432.00         | 25,296.00         |
| 737 · Payroll -Membership Coordinator  | 950.00           | 1,196.00         | 2,665.00         | 4,784.00         | 14,352.00         |
| 738 · Payroll - Executive Director     | 4,368.00         | 4,368.00         | 17,495.00        | 17,472.00        | 52,416.00         |
| 739 · Payroll - Access Asistants       | 391.00           | 412.00           | 639.63           | 1,648.00         | 4,944.00          |
| 740 · Payroll Taxes                    | 1,064.54         | 1,402.00         | 4,248.62         | 5,608.00         | 16,824.00         |
| 741 · Payroll - Holiday Bonuses        | 0.00             | 91.00            | 0.00             | 364.00           | 1,092.00          |
| 743 · Payroll Fees                     | 17.50            | 15.00            | 62.50            | 60.00            | 180.00            |
| 750 · Postage                          | 0.00             | 30.00            | 204.66           | 120.00           | 360.00            |
| 751 · Post Box Rental                  | 70.00            | 6.00             | 70.00            | 24.00            | 72.00             |
| 755 · Printing                         | 0.00             | 10.00            | 114.27           | 40.00            | 120.00            |
| 765 · Promotion                        | 30.76            | 167.00           | 46.03            | 668.00           | 2,004.00          |
| 775 · Rent                             | 1,575.00         | 1,575.00         | 6,300.00         | 6,300.00         | 18,900.00         |
| 780 · Refunds                          | 0.00             | 8.00             | 0.00             | 32.00            | 96.00             |
| 790 · Satelite Expenses                | 39.00            | 50.00            | 167.35           | 200.00           | 600.00            |
| 800 · Security                         | 0.00             | 55.00            | 170.10           | 220.00           | 660.00            |
| 804 · Staff Development                | 0.00             | 90.00            | 0.00             | 360.00           | 1,080.00          |
| 805 · Storage                          | 35.00            | 35.00            | 140.00           | 140.00           | 420.00            |
| 820 · Tape Stock                       | 254.65           | 60.00            | 300.87           | 240.00           | 720.00            |
| 830 · Taxes                            | 0.00             | 5.00             | 43.48            | 20.00            | 60.00             |
| 835 · Telephone/Internet - Office      | 216.65           | 217.00           | 865.82           | 868.00           | 2,604.00          |
| 836 · Cable Television - Office        | 0.00             | 27.00            | 80.55            | 108.00           | 324.00            |
| 837 · Cell Phone                       | 40.17            | 43.00            | 160.72           | 172.00           | 516.00            |
| 838 · Internet-City                    | 11.69            | 15.00            | 46.76            | 60.00            | 180.00            |
| 880 · Utilities                        | 190.09           | 180.00           | 816.50           | 720.00           | 2,160.00          |
| 890 · Web Expenses                     | 0.00             | 57.00            | 270.00           | 228.00           | 684.00            |

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Accrual Basis

**Petaluma Community Access, Inc.**  
**Profit & Loss Budget Performance**  
October 2011

|                                       | <u>Oct 11</u>           | <u>Budget</u>       | <u>Jul - Oct 11</u>   | <u>YTD Budget</u>    | <u>Annual Budget</u> |
|---------------------------------------|-------------------------|---------------------|-----------------------|----------------------|----------------------|
| 892 · Gain or Loss on Sale of Equipt. | 0.00                    | 0.00                | 0.00                  | 0.00                 | 0.00                 |
| <b>Total Expense</b>                  | <u>17,133.20</u>        | <u>19,501.00</u>    | <u>73,285.06</u>      | <u>78,004.00</u>     | <u>234,012.00</u>    |
| <b>Net Ordinary Income</b>            | <u>-6,216.69</u>        | <u>78.00</u>        | <u>-626.58</u>        | <u>312.00</u>        | <u>936.00</u>        |
| <b>Net Income</b>                     | <u><b>-6,216.69</b></u> | <u><b>78.00</b></u> | <u><b>-626.58</b></u> | <u><b>312.00</b></u> | <u><b>936.00</b></u> |