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01/06/12

Accrual Basis

Petaluma Community Access, Inc.
Profit & Loss Budget Performance
December 2011

	Dec 11	Budget	Jul - Dec 11	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
510 · Community Access Fees	17,500.00	17,500.00	112,717.40	105,000.00	210,000.00
512 · Contributions- Unrestricted	320.66	42.00	630.64	252.00	504.00
515 · Grants	0.00	333.00	0.00	1,998.00	3,996.00
520 · Government Taping Fees	0.00	200.00	734.27	1,200.00	2,400.00
525 · Production Services Income	15.00		15.00		
530 · Workshop Fees	0.00	125.00	300.00	750.00	1,500.00
536 · Underwriting	0.00	833.00	0.00	4,998.00	9,996.00
540 · Membership Dues	250.00	417.00	1,525.00	2,502.00	5,004.00
545 · DVD Sales	0.00	50.00	231.49	300.00	600.00
550 · Interest Income	10.93	17.00	83.87	102.00	204.00
555 · Late Fees	55.00	8.00	90.00	48.00	96.00
560 · Miscellaneous Income	0.00	0.00	3,311.61	0.00	0.00
585 · Blank Stock Income	150.00	54.00	322.22	324.00	648.00
Total Income	18,301.59	19,579.00	119,961.50	117,474.00	234,948.00
Gross Profit	18,301.59	19,579.00	119,961.50	117,474.00	234,948.00
Expense					
610 · Accounting	270.00	270.00	1,755.00	1,620.00	3,240.00
611 · Accounting - Annual Audit	0.00	792.00	8,500.00	4,752.00	9,504.00
612 · Advertising	0.00	45.00	267.80	270.00	540.00
613 · Advertising - Employees	0.00	20.00	0.00	120.00	240.00
615 · Travel Expenses	0.00	6.00	0.00	36.00	72.00
625 · Bank Charges	0.00	1.00	0.00	6.00	12.00
628 · Board Development	34.92	90.00	34.92	540.00	1,080.00
640 · Conference Expenses	0.00	20.00	500.00	120.00	240.00
642 · Conference Travel	0.00	10.00	53.24	60.00	120.00
645 · Computer Software-Office	0.00	40.00	250.00	240.00	480.00
646 · Maintenance-Office Equipt.	0.00	15.00	0.00	90.00	180.00
650 · Depreciaton Expense	0.00	0.00	0.00	0.00	0.00
660 · Dues & Subscriptions	0.00	8.00	0.00	48.00	96.00
665 · Entertainment & Meals	94.13	54.00	236.91	324.00	648.00
670 · Employee Benefits	0.00	0.00	0.00	0.00	0.00
672 · Employee Mileage & Travel	0.00	0.00	0.00	0.00	0.00
675 · Equipment Parts & Supplies	0.00	63.00	0.00	378.00	756.00
680 · Equipment Lease - Copier	189.55	191.00	1,137.30	1,146.00	2,292.00
685 · Equipment Repairs	0.00	40.00	402.95	240.00	480.00
690 · Insurance	0.00	333.00	4,244.74	1,998.00	3,996.00
692 · Insurance - Workmans Comp	0.00	171.00	0.00	1,026.00	2,052.00
695 · Legal	0.00	67.00	0.00	402.00	804.00
700 · Licenses & Permits	0.00	13.00	0.00	78.00	156.00
710 · Facility Maintenance	0.00	0.00	0.00	0.00	0.00
715 · Meetings	0.00	76.00	455.00	456.00	912.00
720 · Miscellaneous	0.00	13.00	0.00	78.00	156.00
725 · Office Supplies	441.02	175.00	1,404.91	1,050.00	2,100.00
730 · Outside Services	0.00	100.00	0.00	600.00	1,200.00
731 · Payroll - Office Manager	0.00	0.00	0.00	0.00	0.00
732 · Payroll - Admin Assistant	0.00	0.00	0.00	0.00	0.00
733 · Payrol-Media Services Supervisor	1,337.00	1,591.00	7,887.63	9,546.00	19,092.00
734 · Payroll - Station Manager	1,445.38	1,775.00	9,935.54	10,650.00	21,300.00
735 · Payroll -Technical Specialist	1,657.50	1,300.00	9,543.14	7,800.00	15,600.00
736 · Payroll - Program Director	2,213.75	2,108.00	13,721.63	12,648.00	25,296.00
737 · Payroll -Membership Coordinator	1,104.00	1,196.00	4,699.00	7,176.00	14,352.00
738 · Payroll - Executive Director	4,368.00	4,368.00	26,231.00	26,208.00	52,416.00
739 · Payroll - Access Asistants	805.88	412.00	2,023.26	2,472.00	4,944.00
740 · Payroll Taxes	1,326.62	1,402.00	6,737.27	8,412.00	16,824.00
741 · Payroll - Holiday Bonuses	1,127.19	91.00	1,127.19	546.00	1,092.00
743 · Payroll Fees	17.50	15.00	97.50	90.00	180.00
750 · Postage	5.84	30.00	210.50	180.00	360.00
751 · Post Box Rental	0.00	6.00	70.00	36.00	72.00
755 · Printing	0.00	10.00	114.27	60.00	120.00
765 · Promotion	317.49	167.00	413.52	1,002.00	2,004.00
775 · Rent	1,575.00	1,575.00	9,450.00	9,450.00	18,900.00
780 · Refunds	0.00	8.00	0.00	48.00	96.00
790 · Satellite Expenses	39.00	50.00	245.35	300.00	600.00
800 · Security	0.00	55.00	340.20	330.00	660.00
804 · Staff Development	0.00	90.00	0.00	540.00	1,080.00
805 · Storage	35.00	35.00	210.00	210.00	420.00
820 · Tape Stock	0.00	60.00	300.87	360.00	720.00
830 · Taxes	10.00	5.00	123.48	30.00	60.00
835 · Telephone/Internet - Office	218.41	217.00	1,301.04	1,302.00	2,604.00
836 · Cable Television - Office	26.84	27.00	161.07	162.00	324.00
837 · Cell Phone	39.99	43.00	241.39	258.00	516.00
838 · Internet-City	11.70	15.00	70.16	90.00	180.00
880 · Utilities	136.96	180.00	1,104.05	1,080.00	2,160.00

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	<u>Dec 11</u>	<u>Budget</u>	<u>Jul - Dec 11</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
890 · Web Expenses	0.00	57.00	270.00	342.00	684.00
892 · Gain or Loss on Sale of Equipt.	0.00	0.00	0.00	0.00	0.00
Total Expense	<u>18,848.67</u>	<u>19,501.00</u>	<u>115,871.83</u>	<u>117,006.00</u>	<u>234,012.00</u>
Net Ordinary Income	<u>-547.08</u>	<u>78.00</u>	<u>4,089.67</u>	<u>468.00</u>	<u>936.00</u>
Net Income	<u><u>-547.08</u></u>	<u><u>78.00</u></u>	<u><u>4,089.67</u></u>	<u><u>468.00</u></u>	<u><u>936.00</u></u>