

Petaluma Community Access, Inc.
Profit & Loss Budget Performance
May 2013

	May 13	Budget	Jul '12 - May 13	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
510 · Community Access Fees	21,309.13	17,333.00	202,881.52	190,663.00	207,996.00
512 · Contributions- Unrestricted	0.00	83.00	520.64	913.00	996.00
515 · Grants	0.00	333.00	0.00	3,663.00	3,996.00
520 · Government Taping Fees	341.39	200.00	1,519.92	2,200.00	2,400.00
522 · You Tube Upload	5.00		50.00		
525 · Production Services Income	0.00	25.00	471.25	275.00	300.00
530 · Workshop Fees	90.00	67.00	1,180.00	737.00	804.00
536 · Underwriting	0.00	500.00	2,000.00	5,500.00	6,000.00
540 · Membership Dues	265.00	300.00	3,615.00	3,300.00	3,600.00
545 · DVD Sales	50.80	30.00	358.11	330.00	360.00
550 · Interest Income	4.85	13.00	75.22	143.00	156.00
555 · Late Fees	0.00	17.00	245.00	187.00	204.00
560 · Capital Expense Reimbursement	0.00	0.00	12,010.33	0.00	0.00
585 · Blank Stock Income	16.63	50.00	328.45	550.00	600.00
Total Income	22,082.80	18,951.00	225,255.44	208,461.00	227,412.00
Gross Profit	22,082.80	18,951.00	225,255.44	208,461.00	227,412.00
Expense					
728 · Operational Services	0.00		720.00		
626 · Merchant Fees	9.10		9.10		
610 · Accounting	450.00	304.00	3,556.35	3,344.00	3,648.00
611 · Annual Audit and Tax Return	0.00	750.00	8,500.00	8,250.00	9,000.00
612 · Advertising	0.00	29.00	0.00	319.00	348.00
613 · Advertising - Employees	0.00	20.00	469.00	220.00	240.00
615 · Travel Expenses	0.00	4.00	7.25	44.00	48.00
628 · Board Development	0.00	38.00	17.27	418.00	456.00
640 · Conference Expenses	0.00	54.00	1,300.00	594.00	648.00
642 · Conference Travel	14.00	13.00	14.00	143.00	156.00
645 · Computer Software-Office	0.00	29.00	250.00	319.00	348.00
646 · Maintenance-Office Equipt.	0.00	8.00	65.99	88.00	96.00
655 · Donations	0.00		150.00		
660 · Dues & Subscriptions	0.00	0.00	50.00	0.00	0.00
665 · Entertainment & Meals	40.73	33.00	668.42	363.00	396.00
675 · Equipment Parts & Supplies	270.92	21.00	2,623.33	231.00	252.00
680 · Equipment Lease - Copier	47.23	143.00	1,963.82	1,573.00	1,716.00
685 · Equipment Repairs	0.00	47.00	180.00	517.00	564.00
690 · Insurance	0.00	363.00	4,379.09	3,993.00	4,356.00
692 · Insurance - Workmans Comp	0.00	208.00	2,549.00	2,288.00	2,496.00
693 · Interest Expense	0.00		7.00		
695 · Legal	0.00	67.00	2,205.00	737.00	804.00
700 · Licenses & Permits	0.00	4.00	0.00	44.00	48.00
710 · Facility Maintenance	1,027.48		1,855.21		
712 · Mileage Reimbursement	0.00		137.28		
715 · Meetings	336.00	56.00	672.00	616.00	672.00
725 · Office Supplies	23.71	167.00	1,993.00	1,837.00	2,004.00
730 · Outside Services	0.00	33.00	240.00	363.00	396.00
733 · Payroll-Media Services Suprvsr	0.00	1,335.00	7,560.02	14,685.00	16,020.00
734 · Payroll - Station Manager	2,536.88	1,664.00	18,922.72	18,304.00	19,968.00
735 · Payroll -Technical Specialist	0.00	1,239.00	6,249.43	13,629.00	14,868.00
736 · Payroll - Program Director	2,886.75	2,340.00	26,520.25	25,740.00	28,080.00
737 · Payroll -Membership Coordinator	1,771.63	1,144.00	13,496.01	12,584.00	13,728.00
738 · Payroll - Executive Director	4,474.00	4,474.00	49,161.00	49,214.00	53,688.00
739 · Payroll - Access Asistants	227.50	347.00	835.00	3,817.00	4,164.00
744 · Payroll-Outreach Coordinator	1,072.75		7,252.26		
740 · Payroll Taxes	1,182.63	1,254.00	12,283.81	13,794.00	15,048.00
741 · Payroll - Holiday Bonuses	0.00	90.00	856.99	990.00	1,080.00
743 · Payroll Fees	18.85	17.00	191.40	187.00	204.00
750 · Postage	2.24	33.00	205.46	363.00	396.00
751 · Post Box Rental	0.00	6.00	86.00	66.00	72.00
755 · Printing	0.00	14.00	0.00	154.00	168.00
765 · Promotion	66.10	138.00	1,912.56	1,518.00	1,656.00
775 · Rent	2,100.00	1,575.00	21,000.00	17,325.00	18,900.00
780 · Refunds	0.00	4.00	0.00	44.00	48.00
790 · Satellite Expenses	43.00	33.00	449.00	363.00	396.00
800 · Security	217.65	57.00	1,268.58	627.00	684.00
804 · Staff Development	0.00	54.00	361.80	594.00	648.00
805 · Storage	35.00	35.00	385.00	385.00	420.00
820 · Tape Stock	0.00	38.00	245.59	418.00	456.00
830 · Taxes	0.00	108.00	337.52	1,188.00	1,296.00
835 · Telephone/Internet - Office	0.00	221.00	1,984.90	2,431.00	2,652.00
836 · Cable, Internet, Telephone	504.13	28.00	745.77	308.00	336.00
837 · Cell Phone	36.00	36.00	396.07	396.00	432.00
838 · Internet-City	11.96	12.00	131.43	132.00	144.00

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Accrual Basis

Petaluma Community Access, Inc.
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May 2013

	<u>May 13</u>	<u>Budget</u>	<u>Jul '12 - May 13</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
880 · Utilities	306.67	179.00	2,353.09	1,969.00	2,148.00
890 · Web Expenses	0.00	48.00	723.45	528.00	576.00
Total Expense	<u>19,712.91</u>	<u>18,914.00</u>	<u>210,497.22</u>	<u>208,054.00</u>	<u>226,968.00</u>
Net Ordinary Income	<u>2,369.89</u>	<u>37.00</u>	<u>14,758.22</u>	<u>407.00</u>	<u>444.00</u>
Net Income	<u><u>2,369.89</u></u>	<u><u>37.00</u></u>	<u><u>14,758.22</u></u>	<u><u>407.00</u></u>	<u><u>444.00</u></u>