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01/14/14

Accrual Basis

**Petaluma Community Access, Inc.**  
**Profit & Loss Budget Performance**  
**December 2013**

	Dec 13	Budget	Jul - Dec 13	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
510 · Community Access Fees	18,750.00	18,750.00	112,461.30	112,500.00	225,000.00
512 · Contributions- Unrestricted	0.00	167.00	30.00	1,002.00	2,004.00
515 · Grants	0.00	417.00	0.00	2,502.00	5,004.00
520 · Government Taping Fees	0.00	138.00	612.52	828.00	1,656.00
522 · You Tube Upload	0.00	0.00	20.00	0.00	0.00
525 · Production Services Income	0.00	42.00	0.00	252.00	504.00
530 · Workshop Fees	0.00	125.00	920.00	750.00	1,500.00
536 · Underwriting	0.00	417.00	1,500.00	2,502.00	5,004.00
540 · Membership Dues	160.00	333.00	1,805.00	1,998.00	3,996.00
545 · DVD Sales	110.85	25.00	138.57	150.00	300.00
550 · Interest Income	2.06	8.00	24.03	48.00	96.00
555 · Late Fees	0.00	25.00	20.00	150.00	300.00
560 · Capital Expense Reimbursement	0.00	0.00	0.00	0.00	0.00
585 · Blank Stock Income	0.00	33.00	49.89	198.00	396.00
<b>Total Income</b>	<b>19,022.91</b>	<b>20,480.00</b>	<b>117,581.31</b>	<b>122,880.00</b>	<b>245,760.00</b>
<b>Gross Profit</b>	<b>19,022.91</b>	<b>20,480.00</b>	<b>117,581.31</b>	<b>122,880.00</b>	<b>245,760.00</b>
<b>Expense</b>					
610 · Accounting	191.25	304.00	1,935.00	1,824.00	3,648.00
611 · Annual Audit and Tax Return	0.00	350.00	4,162.00	2,100.00	4,200.00
612 · Advertising	0.00	38.00	0.00	228.00	456.00
613 · Advertising - Employees	0.00	19.00	75.00	114.00	228.00
615 · Travel Expenses	0.00	4.00	5.00	24.00	48.00
626 · Merchant Fees	0.83	17.00	32.09	102.00	204.00
628 · Board Development	0.00	33.00	0.00	198.00	396.00
640 · Conference Expenses	0.00	71.00	85.00	426.00	852.00
642 · Conference Travel	0.00	54.00	5.00	324.00	648.00
645 · Computer Software-Office	0.00	29.00	651.41	174.00	348.00
646 · Maintenance-Office Equipt.	0.00	17.00	0.00	102.00	204.00
655 · Donations	0.00	38.00	20.00	228.00	456.00
660 · Dues & Subscriptions	0.00	60.00	340.00	360.00	720.00
665 · Entertainment & Meals	0.00	71.00	239.69	426.00	852.00
675 · Equipment Parts & Supplies	0.00	71.00	744.82	426.00	852.00
680 · Equipment Lease - Copier	0.00	0.00	0.00	0.00	0.00
685 · Equipment Repairs	0.00	32.00	416.30	192.00	384.00
690 · Insurance	0.00	371.00	4,812.90	2,226.00	4,452.00
692 · Insurance - Workmans Comp	0.00	157.00	0.00	942.00	1,884.00
693 · Interest Expense	0.00	0.00	0.00	0.00	0.00
695 · Legal	0.00	167.00	0.00	1,002.00	2,004.00
700 · Licenses & Permits	0.00	8.00	75.00	48.00	96.00
710 · Facility Maintenance	88.00	113.00	1,480.86	678.00	1,356.00
712 · Mileage Reimbursement	0.00	18.00	267.08	108.00	216.00
715 · Meetings	0.00	56.00	0.00	336.00	672.00
725 · Office Supplies	17.69	229.00	939.27	1,374.00	2,748.00
728 · Operational Services	0.00	208.00	960.00	1,248.00	2,496.00
730 · Outside Services	0.00	125.00	1,820.00	750.00	1,500.00
733 · Payroll-Media Services Suprvsr	0.00	0.00	0.00	0.00	0.00
734 · Payroll - Station Manager	2,652.00	2,123.00	16,476.47	12,738.00	25,476.00
735 · Payroll -Technical Specialist	0.00	0.00	0.00	0.00	0.00
736 · Payroll - Program Director	2,072.00	2,405.00	13,695.55	14,430.00	28,860.00
737 · Payroll -Membership Coordinator	1,628.25	1,486.00	9,105.75	8,916.00	17,832.00
738 · Payroll - Executive Director	4,600.00	4,600.00	27,600.00	27,600.00	55,200.00
739 · Payroll - Access Asistants	95.00	546.00	1,143.64	3,276.00	6,552.00
744 · Payroll-Outreach Coordinator	1,038.38	1,662.00	9,171.29	9,972.00	19,944.00
740 · Payroll Taxes	1,105.55	1,539.00	6,645.40	9,234.00	18,468.00
741 · Payroll - Holiday Bonuses	1,048.64	123.00	1,048.64	738.00	1,476.00
743 · Payroll Fees	19.50	19.00	125.40	114.00	228.00
750 · Postage	28.08	40.00	161.68	240.00	480.00
751 · Post Box Rental	0.00	7.00	88.00	42.00	84.00
755 · Printing	0.00	27.00	0.00	162.00	324.00
765 · Promotion	0.00	175.00	306.75	1,050.00	2,100.00
775 · Rent	2,100.00	2,100.00	12,600.00	12,600.00	25,200.00
780 · Refunds	0.00	4.00	0.00	24.00	48.00
790 · Satellite Expenses	43.00	43.00	258.00	258.00	516.00
800 · Security	0.00	73.00	615.89	438.00	876.00
804 · Staff Development	0.00	67.00	30.00	402.00	804.00
805 · Storage	35.00	35.00	210.00	210.00	420.00
820 · Tape Stock	0.00	24.00	0.00	144.00	288.00
830 · Taxes	0.00	73.00	30.00	438.00	876.00
835 · Telephone/Internet - Office	0.00	0.00	0.00	0.00	0.00
836 · Cable, Internet, Telephone	233.81	238.00	1,405.38	1,428.00	2,856.00
837 · Cell Phone	37.93	45.00	217.66	270.00	540.00
838 · Internet-City	12.08	13.00	72.71	78.00	156.00
880 · Utilities	233.52	230.00	1,677.76	1,380.00	2,760.00

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Accrual Basis

**Petaluma Community Access, Inc.**  
**Profit & Loss Budget Performance**  
December 2013

	<u>Dec 13</u>	<u>Budget</u>	<u>Jul - Dec 13</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
890 · Web Expenses	35.00	72.00	368.00	432.00	864.00
892 · Gain or Loss on Sale of Equipt.	0.00		-275.00		
<b>Total Expense</b>	<u>17,315.51</u>	<u>20,429.00</u>	<u>121,845.39</u>	<u>122,574.00</u>	<u>245,148.00</u>
<b>Net Ordinary Income</b>	<u>1,707.40</u>	<u>51.00</u>	<u>-4,264.08</u>	<u>306.00</u>	<u>612.00</u>
<b>Net Income</b>	<u><u>1,707.40</u></u>	<u><u>51.00</u></u>	<u><u>-4,264.08</u></u>	<u><u>306.00</u></u>	<u><u>612.00</u></u>