

Petaluma Community Access, Inc.
Profit & Loss Budget Performance
May 2017

	<u>May 17</u>	<u>Budget</u>	<u>Jul '16 - May 17</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Ordinary Income/Expense					
Income					
510 - Community Access Fees	21,175.70	20,666.67	275,284.13	227,333.37	248,000.04
512 - Contributions- Unrestricted	0.00	166.67	1,121.19	1,833.37	2,000.04
515 - Grants	0.00	166.67	0.00	1,833.37	2,000.04
520 - Government Taping Fees	2,520.00	1,250.00	13,617.00	13,750.00	15,000.00
522 - You Tube Upload	0.00	3.34	0.00	36.74	40.08
525 - Production Services Income	0.00	54.17	225.00	595.87	650.04
530 - Workshop Fees	0.00	200.00	478.35	2,200.00	2,400.00
536 - Underwriting	0.00	166.67	0.00	1,833.37	2,000.04
540 - Membership Dues	350.00	250.00	3,805.87	2,750.00	3,000.00
545 - DVD Sales	0.00	41.85	291.94	460.35	502.20
550 - Interest Income	0.62	0.80	5.65	8.80	9.60
555 - Late Fees	0.00	1.50	65.00	16.50	18.00
560 - Capital Expense Reimbursement	0.00		0.00	0.00	0.00
585 - Blank Stock Income	0.00	2.50	3.00	27.50	30.00
Total Income	<u>24,046.32</u>	<u>22,970.84</u>	<u>294,897.13</u>	<u>252,679.24</u>	<u>275,650.08</u>
Gross Profit	24,046.32	22,970.84	294,897.13	252,679.24	275,650.08
Expense					
747 - Accrued Vacation/Sick Pay	0.00	0.00	0.00	0.00	0.00
610 - Accounting	0.00	304.00	3,933.39	3,344.00	3,648.00
611 - Annual Audit and Tax Return	0.00	375.00	4,150.00	4,125.00	4,500.00
612 - Advertising	0.00	50.00	0.00	550.00	600.00
613 - Advertising - Employees	0.00	19.00	75.00	209.00	228.00
615 - Travel Expenses	4.00	13.00	4.00	143.00	156.00
626 - Merchant Fees	2.06	21.00	86.76	231.00	252.00
628 - Board Development	0.00	25.00	46.71	275.00	300.00
640 - Conference Expenses	30.00	200.00	1,471.73	2,200.00	2,400.00
642 - Conference Travel	0.00	150.00	1,953.12	1,650.00	1,800.00
645 - Computer Software-Office	0.00	38.00	250.00	418.00	456.00
646 - Maintenance-Office Equip.	0.00	13.00	9.30	143.00	156.00
655 - Donations	0.00	17.00	0.00	187.00	204.00
660 - Dues & Subscriptions	40.00	83.00	794.00	913.00	996.00
665 - Entertainment & Meals	84.32	29.00	417.00	319.00	348.00
675 - Equipment Parts & Supplies	0.00	267.00	1,238.63	2,937.00	3,204.00
685 - Equipment Repairs	0.00	100.00	0.00	1,100.00	1,200.00
690 - Insurance	0.00	400.00	5,403.33	4,400.00	4,800.00
692 - Insurance - Workmans Comp	0.00	250.00	2,138.00	2,750.00	3,000.00
695 - Legal	0.00	208.00	0.00	2,288.00	2,496.00
700 - Licenses & Permits	1.00	21.00	102.00	231.00	252.00
710 - Facility Maintenance	88.00	121.00	968.00	1,331.00	1,452.00
712 - Mileage Reimbursement	117.70	67.00	643.28	737.00	804.00
715 - Meetings	0.00	38.00	0.00	418.00	456.00
720 - Miscellaneous	0.00		0.00	0.00	0.00
725 - Office Supplies	112.34	154.00	1,716.87	1,694.00	1,848.00
728 - Operational Services	50.00	63.00	770.00	693.00	756.00
730 - Outside Services	0.00	54.00	0.00	594.00	648.00
731 - Payroll - Office Manager	1,719.00	1,966.09	19,788.22	21,626.99	23,593.08
734 - Payroll - Station Manager	0.00	2,093.00	6,456.86	23,023.00	25,116.00

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735 · Payroll -Technical Specialist	0.00	650.00	2,100.00	7,150.00	7,800.00
736 · Payroll - Program Director	0.00	823.00	3,253.37	9,053.00	9,876.00
737 · Payroll -Membership Coordinator	0.00	0.00	0.00	0.00	0.00
738 · Payroll - Executive Director	4,930.00	4,820.00	54,175.00	53,130.00	57,950.00
739 · Payroll - Access Asistants	815.63	1,061.00	9,208.31	11,671.00	12,732.00
744 · Payroll-Outreach Coordinator	2,079.00	2,089.00	22,098.50	22,979.00	25,068.00
746 · Payroll - Operations Manager	2,731.50	1,100.00	14,584.12	12,100.00	13,200.00
748 · Payroll - Radio Manager	2,695.00	1,068.00	16,000.00	11,748.00	12,816.00
740 · Payroll Taxes	1,187.90	1,324.00	13,893.18	14,564.00	15,888.00
741 · Payroll - Holiday Bonuses	0.00	104.00	1,229.11	1,144.00	1,248.00
743 · Payroll Fees	125.50	42.00	433.50	462.00	504.00
750 · Postage	22.76	33.00	459.08	363.00	396.00
751 · Post Box Rental	0.00	8.00	102.00	88.00	96.00
755 · Printing	0.00	38.00	755.85	418.00	456.00
765 · Promotion	1,026.19	113.00	2,364.30	1,243.00	1,356.00
775 · Rent	2,100.00	2,125.00	25,200.00	23,375.00	25,500.00
780 · Refunds	0.00	4.00	0.00	44.00	48.00
790 · Satellite Expenses	0.00	47.00	397.53	517.00	564.00
800 · Security	268.11	100.00	1,072.44	1,100.00	1,200.00
804 · Staff Development	0.00	25.00	467.01	275.00	300.00
805 · Storage	45.00	45.00	540.00	495.00	540.00
820 · Tape Stock	0.00	10.00	0.00	110.00	120.00
830 · Taxes	0.00	13.00	10.00	143.00	156.00
836 · Cable, Internet, Telephone	205.28	250.00	2,927.23	2,750.00	3,000.00
837 · Cell Phone	35.59	55.00	534.88	605.00	660.00
838 · Internet-City	158.98	150.00	1,715.46	1,650.00	1,800.00
880 · Utilities	217.80	267.00	2,344.18	2,937.00	3,204.00
890 · Web Expenses	0.00	50.00	739.07	550.00	600.00
892 · Gain or Loss on Sale of Equip.	0.00	0.00	0.00	0.00	0.00
Total Expense	<u>20,892.66</u>	<u>23,553.09</u>	<u>229,020.32</u>	<u>259,193.99</u>	<u>282,747.08</u>
Net Ordinary Income	3,153.66	-582.25	65,876.81	-6,514.75	-7,097.00
Other Income/Expense					
Other Income					
910 · Radio Income					
911 · Contributions - Unrestricted	100.00	-333.00	280.00	-3,663.00	-3,996.00
914 · Grants-Radio	0.00	-417.00	0.00	-4,587.00	-5,004.00
918 · Event Income	0.00	-708.00	2,918.00	-7,788.00	-8,496.00
919 · Event Sponsorship	0.00	-250.00	3,770.00	-2,750.00	-3,000.00
Total 910 · Radio Income	<u>100.00</u>	<u>-1,708.00</u>	<u>6,968.00</u>	<u>-18,788.00</u>	<u>-20,496.00</u>
Total Other Income	100.00	-1,708.00	6,968.00	-18,788.00	-20,496.00
Other Expense					
920 · Radio Expenses					
921 · Operational Expenses	0.00	54.00	2,218.75	594.00	648.00
922 · Outside Services - Radio	7,909.00	208.00	13,245.46	2,288.00	2,496.00
926 · Licenses, Subscrp & Memberships	0.00	21.00	775.00	231.00	252.00
927 · Equipment Parts & Supplies	283.13	667.00	3,815.64	7,337.00	8,004.00
928 · Equipment Maintenance	0.00	4.00	313.21	44.00	48.00
929 · Production Supplies	0.00	21.00	13.50	231.00	252.00
930 · Training Materials	0.00	4.00	0.00	44.00	48.00

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931 - Computer Software	0.00	29.00	0.00	319.00	348.00
932 - Utilities, Transmitter Location	0.00	104.00	0.00	1,144.00	1,248.00
938 - Streaming Services	184.50		1,332.00		
937 - STL	56.98		109.98		
939 - Automation Services	30.00		90.00		
952 - Advertising	0.00	83.00	350.00	913.00	996.00
953 - Printing	0.00	45.00	754.32	495.00	540.00
954 - Fundraising Services	0.00	29.00	0.00	319.00	348.00
955 - Event Services	0.00	40.00	2,675.99	440.00	480.00
956 - Event Supplies	0.00	250.00	536.13	2,750.00	3,000.00
957 - Event Rentals	0.00	125.00	900.00	1,375.00	1,500.00
Total 920 - Radio Expenses	<u>8,463.61</u>	<u>1,684.00</u>	<u>27,129.98</u>	<u>18,524.00</u>	<u>20,208.00</u>
Total Other Expense	<u>8,463.61</u>	<u>1,684.00</u>	<u>27,129.98</u>	<u>18,524.00</u>	<u>20,208.00</u>
Net Other Income	<u>-8,363.61</u>	<u>-3,392.00</u>	<u>-20,161.98</u>	<u>-37,312.00</u>	<u>-40,704.00</u>
Net Income	<u>-5,209.95</u>	<u>-3,974.25</u>	<u>45,714.83</u>	<u>-43,826.75</u>	<u>-47,801.00</u>