

**Petaluma Community Access, Inc.**  
**Profit & Loss Budget Performance**  
**February 2016**

	Feb 16	Budget	Jul '15 - Feb 16	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
510 · Community Access Fees	24,725.38	20,417.00	176,938.44	163,336.00	245,004.00
512 · Contributions- Unrestricted	0.00	250.00	0.00	2,000.00	3,000.00
515 · Grants	0.00	417.00	0.00	3,336.00	5,004.00
520 · Government Taping Fees	1,409.02	1,083.00	9,871.03	8,664.00	12,996.00
522 · You Tube Upload	0.00		0.00	0.00	0.00
525 · Production Services Income	0.00	75.00	460.00	600.00	900.00
528 · Program Services Income	0.00		0.00	0.00	0.00
530 · Workshop Fees	0.00	350.00	330.00	2,800.00	4,200.00
536 · Underwriting	0.00	167.00	0.00	1,336.00	2,004.00
540 · Membership Dues	210.00	317.00	1,730.00	2,536.00	3,804.00
545 · DVD Sales	0.00	38.00	451.42	304.00	456.00
550 · Interest Income	0.00	1.00	0.00	8.00	12.00
555 · Late Fees	0.00	3.00	10.00	24.00	36.00
560 · Capital Expense Reimbursement	0.00	0.00	0.00	0.00	3,908.01
585 · Blank Stock Income	0.00	2.00	8.31	16.00	24.00
<b>Total Income</b>	<b>26,344.40</b>	<b>23,120.00</b>	<b>189,799.20</b>	<b>184,960.00</b>	<b>281,348.01</b>
<b>Gross Profit</b>	<b>26,344.40</b>	<b>23,120.00</b>	<b>189,799.20</b>	<b>184,960.00</b>	<b>281,348.01</b>
<b>Expense</b>					
747 · Accrued Vacation/Sick Pay	0.00		-1,358.54		
610 · Accounting	454.90	288.00	2,629.90	2,304.00	3,456.00
611 · Annual Audit and Tax Return	0.00	792.00	8,501.00	6,336.00	9,504.00
612 · Advertising	0.00	54.00	425.00	432.00	648.00
613 · Advertising - Employees	0.00	19.00	75.00	152.00	228.00
615 · Travel Expenses	0.00	8.00	0.00	64.00	96.00
626 · Merchant Fees	76.53	4.00	102.54	32.00	48.00
628 · Board Development	0.00	33.00	99.00	264.00	396.00
640 · Conference Expenses	0.00	42.00	0.00	336.00	504.00
642 · Conference Travel	0.00	67.00	0.00	536.00	804.00
645 · Computer Software-Office	27.00	42.00	277.00	336.00	504.00
646 · Maintenance-Office Equipt.	0.00	15.00	0.00	120.00	180.00
655 · Donations	0.00	17.00	0.00	136.00	204.00
660 · Dues & Subscriptions	40.00	100.00	733.94	800.00	1,200.00
665 · Entertainment & Meals	0.00	29.00	14.99	232.00	348.00
675 · Equipment Parts & Supplies	0.00	333.00	2,480.34	2,664.00	3,996.00
685 · Equipment Repairs	0.00	175.00	0.00	1,400.00	2,100.00
690 · Insurance	0.00	521.00	4,638.97	4,168.00	6,252.00
692 · Insurance - Workmans Comp	0.00	250.00	2,176.00	2,000.00	3,000.00
695 · Legal	0.00	667.00	210.00	5,336.00	8,004.00
700 · Licenses & Permits	0.00	13.00	122.00	104.00	156.00
710 · Facility Maintenance	88.00	138.00	1,057.26	1,104.00	1,656.00
712 · Mileage Reimbursement	77.65	50.00	444.21	400.00	600.00
715 · Meetings	0.00	42.00	354.65	336.00	504.00
720 · Miscellaneous	0.00		0.53		
725 · Office Supplies	18.13	188.00	1,309.25	1,504.00	2,256.00
728 · Operational Services	0.00	121.00	240.00	968.00	1,452.00
730 · Outside Services	132.00	138.00	132.00	1,104.00	1,656.00
734 · Payroll - Station Manager	0.00	0.00	0.00	0.00	0.00
735 · Payroll -Technical Specialist	1,518.75	884.00	10,175.00	7,072.00	10,608.00
736 · Payroll - Program Director	1,653.00	1,647.00	13,304.75	13,176.00	19,764.00
737 · Payroll -Membership Coordinator	1,751.00	1,887.00	12,382.25	15,096.00	22,644.00
738 · Payroll - Executive Director	4,820.00	4,820.00	38,450.00	38,560.00	57,840.00
739 · Payroll - Access Asistants	741.25	878.00	6,356.08	7,024.00	10,536.00
744 · Payroll-Outreach Coordinator	1,929.38	2,018.00	14,041.03	16,144.00	24,216.00
746 · Payroll - Operations Manager	2,074.88	1,706.00	9,519.01	13,648.00	20,472.00
740 · Payroll Taxes	1,921.00	1,384.00	10,205.50	11,072.00	16,608.00
741 · Payroll - Holiday Bonuses	0.00	133.00	992.91	1,064.00	1,596.00
743 · Payroll Fees	131.25	29.00	345.45	232.00	348.00
750 · Postage	49.00	33.00	254.39	264.00	396.00
751 · Post Box Rental	0.00	8.00	98.00	64.00	96.00
755 · Printing	0.00	138.00	0.00	1,104.00	1,656.00
765 · Promotion	-89.94	200.00	480.73	1,600.00	2,400.00
775 · Rent	2,100.00	2,100.00	16,800.00	16,800.00	25,200.00
780 · Refunds	0.00	4.00	0.00	32.00	48.00
790 · Satellite Expenses	53.00	47.00	394.00	376.00	564.00
800 · Security	255.30	104.00	765.90	832.00	1,248.00
804 · Staff Development	0.00	42.00	0.00	336.00	504.00
805 · Storage	45.00	45.00	360.00	360.00	540.00
820 · Tape Stock	0.00	40.00	0.00	320.00	480.00
830 · Taxes	0.00	13.00	10.00	104.00	156.00
836 · Cable, Internet, Telephone	248.89	271.00	2,039.71	2,168.00	3,252.00
837 · Cell Phone	34.98	45.00	328.25	360.00	540.00
838 · Internet-City	146.86	140.00	1,245.80	1,120.00	1,680.00

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Accrual Basis

**Petaluma Community Access, Inc.**  
**Profit & Loss Budget Performance**  
February 2016

	Feb 16	Budget	Jul '15 - Feb 16	YTD Budget	Annual Budget
880 · Utilities	226.33	267.00	2,000.18	2,136.00	3,204.00
890 · Web Expenses	0.00	50.00	289.95	400.00	600.00
892 · Gain or Loss on Sale of Equipt.	0.00		0.00	0.00	0.00
<b>Total Expense</b>	<b>20,524.14</b>	<b>23,079.00</b>	<b>165,503.93</b>	<b>184,632.00</b>	<b>276,948.00</b>
<b>Net Ordinary Income</b>	<b>5,820.26</b>	<b>41.00</b>	<b>24,295.27</b>	<b>328.00</b>	<b>4,400.01</b>
<b>Other Income/Expense</b>					
<b>Other Income</b>					
896 · Miscellaneous Income	0.00		0.00	0.00	0.00
<b>Total Other Income</b>	<b>0.00</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Other Expense</b>					
910 · Radio Income					
911 · Contributions - Unrestricted	-4,537.11		-5,437.11		
<b>Total 910 · Radio Income</b>	<b>-4,537.11</b>		<b>-5,437.11</b>		
920 · Radio Expenses					
921 · Operational Expenses	0.00		162.50		
922 · Outside Services - Radio	300.00		1,299.50		
953 · Printing	0.00		369.59		
954 · Fundraising Supplies-	129.07		717.27		
955 · Fundraising Rentals	0.00		350.00		
<b>Total 920 · Radio Expenses</b>	<b>429.07</b>		<b>2,898.86</b>		
<b>Total Other Expense</b>	<b>-4,108.04</b>		<b>-2,538.25</b>		
<b>Net Other Income</b>	<b>4,108.04</b>		<b>2,538.25</b>	<b>0.00</b>	<b>0.00</b>
<b>Net Income</b>	<b>9,928.30</b>	<b>41.00</b>	<b>26,833.52</b>	<b>328.00</b>	<b>4,400.01</b>