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02/15/16

Accrual Basis

**Petaluma Community Access, Inc.**  
**Profit & Loss Budget Performance**  
**January 2016**

	Jan 16	Budget	Jul '15 - Jan 16	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
510 · Community Access Fees	20,417.00	20,417.00	152,213.06	142,919.00	245,004.00
512 · Contributions- Unrestricted	0.00	250.00	0.00	1,750.00	3,000.00
515 · Grants	0.00	417.00	0.00	2,919.00	5,004.00
520 · Government Taping Fees	0.00	1,083.00	8,462.01	7,581.00	12,996.00
522 · You Tube Upload	0.00		0.00	0.00	0.00
525 · Production Services Income	0.00	75.00	460.00	525.00	900.00
528 · Program Services Income	0.00		0.00	0.00	0.00
530 · Workshop Fees	0.00	350.00	330.00	2,450.00	4,200.00
536 · Underwriting	0.00	167.00	0.00	1,169.00	2,004.00
540 · Membership Dues	240.00	317.00	1,520.00	2,219.00	3,804.00
545 · DVD Sales	77.60	38.00	451.42	266.00	456.00
550 · Interest Income	0.00	1.00	0.00	7.00	12.00
555 · Late Fees	0.00	3.00	10.00	21.00	36.00
560 · Capital Expense Reimbursement	0.00	0.00	0.00	0.00	3,908.01
585 · Blank Stock Income	8.31	2.00	8.31	14.00	24.00
<b>Total Income</b>	<b>20,742.91</b>	<b>23,120.00</b>	<b>163,454.80</b>	<b>161,840.00</b>	<b>281,348.01</b>
<b>Gross Profit</b>	<b>20,742.91</b>	<b>23,120.00</b>	<b>163,454.80</b>	<b>161,840.00</b>	<b>281,348.01</b>
<b>Expense</b>					
747 · Accrued Vacation/Sick Pay	0.00		-1,358.54		
610 · Accounting	450.00	288.00	2,175.00	2,016.00	3,456.00
611 · Annual Audit and Tax Return	1,000.00	792.00	8,501.00	5,544.00	9,504.00
612 · Advertising	0.00	54.00	425.00	378.00	648.00
613 · Advertising - Employees	0.00	19.00	75.00	133.00	228.00
615 · Travel Expenses	0.00	8.00	0.00	56.00	96.00
626 · Merchant Fees	4.22	4.00	26.01	28.00	48.00
628 · Board Development	0.00	33.00	99.00	231.00	396.00
640 · Conference Expenses	0.00	42.00	0.00	294.00	504.00
642 · Conference Travel	0.00	67.00	0.00	469.00	804.00
645 · Computer Software-Office	0.00	42.00	250.00	294.00	504.00
646 · Maintenance-Office Equipt.	0.00	15.00	0.00	105.00	180.00
655 · Donations	0.00	17.00	0.00	119.00	204.00
660 · Dues & Subscriptions	40.00	100.00	693.94	700.00	1,200.00
665 · Entertainment & Meals	14.99	29.00	14.99	203.00	348.00
675 · Equipment Parts & Supplies	350.65	333.00	2,480.34	2,331.00	3,996.00
685 · Equipment Repairs	0.00	175.00	0.00	1,225.00	2,100.00
690 · Insurance	0.00	521.00	4,638.97	3,647.00	6,252.00
692 · Insurance - Workmans Comp	2,176.00	250.00	2,176.00	1,750.00	3,000.00
695 · Legal	0.00	667.00	210.00	4,669.00	8,004.00
700 · Licenses & Permits	76.00	13.00	122.00	91.00	156.00
710 · Facility Maintenance	88.86	138.00	969.26	966.00	1,656.00
712 · Mileage Reimbursement	43.25	50.00	366.56	350.00	600.00
715 · Meetings	0.00	42.00	354.65	294.00	504.00
720 · Miscellaneous	0.00		0.53		
725 · Office Supplies	67.68	188.00	1,291.12	1,316.00	2,256.00
728 · Operational Services	0.00	121.00	240.00	847.00	1,452.00
730 · Outside Services	0.00	138.00	0.00	966.00	1,656.00
734 · Payroll - Station Manager	0.00	0.00	0.00	0.00	0.00
735 · Payroll -Technical Specialist	1,456.25	884.00	8,206.25	6,188.00	10,608.00
736 · Payroll - Program Director	1,486.75	1,647.00	11,081.75	11,529.00	19,764.00
737 · Payroll -Membership Coordinator	1,277.25	1,887.00	10,145.25	13,209.00	22,644.00
738 · Payroll - Executive Director	4,820.00	4,820.00	33,630.00	33,740.00	57,840.00
739 · Payroll - Access Asistants	97.75	878.00	4,477.58	6,146.00	10,536.00
744 · Payroll-Outreach Coordinator	1,327.01	2,018.00	11,610.65	14,126.00	24,216.00
746 · Payroll - Operations Manager	743.25	1,706.00	7,165.13	11,942.00	20,472.00
740 · Payroll Taxes	1,327.88	1,384.00	8,284.50	9,688.00	16,608.00
741 · Payroll - Holiday Bonuses	0.00	133.00	992.91	931.00	1,596.00
742 · Holiday Pay	1,278.00		3,423.25		
743 · Payroll Fees	29.75	29.00	214.20	203.00	348.00
750 · Postage	19.34	33.00	205.39	231.00	396.00
751 · Post Box Rental	0.00	8.00	98.00	56.00	96.00
755 · Printing	0.00	138.00	0.00	966.00	1,656.00
765 · Promotion	116.16	200.00	570.67	1,400.00	2,400.00
775 · Rent	2,100.00	0.00	14,700.00	14,700.00	25,200.00
780 · Refunds	0.00	4.00	0.00	28.00	48.00
790 · Satellite Expenses	53.00	47.00	341.00	329.00	564.00
800 · Security	0.00	104.00	510.60	728.00	1,248.00
804 · Staff Development	0.00	42.00	0.00	294.00	504.00
805 · Storage	45.00	45.00	315.00	315.00	540.00
820 · Tape Stock	0.00	40.00	0.00	280.00	480.00
830 · Taxes	10.00	13.00	10.00	91.00	156.00
836 · Cable, Internet, Telephone	248.89	271.00	1,790.82	1,897.00	3,252.00
837 · Cell Phone	41.73	45.00	293.27	315.00	540.00

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**January 2016**

	Jan 16	Budget	Jul '15 - Jan 16	YTD Budget	Annual Budget
838 · Internet-City	146.86	140.00	1,098.94	980.00	1,680.00
880 · Utilities	187.11	267.00	1,773.85	1,869.00	3,204.00
890 · Web Expenses	0.00	50.00	289.95	350.00	600.00
892 · Gain or Loss on Sale of Equipt.	0.00		0.00	0.00	0.00
<b>Total Expense</b>	<b>21,123.63</b>	<b>20,979.00</b>	<b>144,979.79</b>	<b>161,553.00</b>	<b>276,948.00</b>
<b>Net Ordinary Income</b>	<b>-380.72</b>	<b>2,141.00</b>	<b>18,475.01</b>	<b>287.00</b>	<b>4,400.01</b>
<b>Other Income/Expense</b>					
<b>Other Income</b>					
896 · Miscellaneous Income	0.00		0.00	0.00	0.00
<b>Total Other Income</b>	<b>0.00</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Other Expense</b>					
<b>910 · Radio Income</b>					
911 · Contributions - Unrestricted	-800.00		-900.00		
<b>Total 910 · Radio Income</b>	<b>-800.00</b>		<b>-900.00</b>		
<b>920 · Radio Expenses</b>					
921 · Operational Expenses	0.00		162.50		
922 · Outside Services - Radio	0.00		999.50		
953 · Printing	0.00		369.59		
954 · Fundraising Supplies-	588.20		588.20		
955 · Fundraising Rentals	100.00		350.00		
<b>Total 920 · Radio Expenses</b>	<b>688.20</b>		<b>2,469.79</b>		
<b>Total Other Expense</b>	<b>-111.80</b>		<b>1,569.79</b>		
<b>Net Other Income</b>	<b>111.80</b>		<b>-1,569.79</b>	<b>0.00</b>	<b>0.00</b>
<b>Net Income</b>	<b>-268.92</b>	<b>2,141.00</b>	<b>16,905.22</b>	<b>287.00</b>	<b>4,400.01</b>