

**Petaluma Community Access, Inc.**  
**Profit & Loss Budget Performance**

October 2016

	Oct 16	Budget	Jul - Oct 16	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
510 · Community Access Fees	20,666.67	20,666.67	104,742.92	82,666.68	248,000.04
512 · Contributions- Unrestricted	0.00	166.67	0.00	666.68	2,000.04
515 · Grants	0.00	166.67	0.00	666.68	2,000.04
520 · Government Taping Fees	0.00	1,250.00	4,523.00	5,000.00	15,000.00
522 · You Tube Upload	0.00	3.34	0.00	13.36	40.08
525 · Production Services Income	0.00	54.17	0.00	216.68	650.04
530 · Workshop Fees	0.00	200.00	240.00	800.00	2,400.00
536 · Underwriting	0.00	166.67	0.00	666.68	2,000.04
540 · Membership Dues	500.00	250.00	1,455.00	1,000.00	3,000.00
545 · DVD Sales	27.72	41.85	203.25	167.40	502.20
550 · Interest Income	0.68	0.80	1.32	3.20	9.60
555 · Late Fees	0.00	1.50	20.00	6.00	18.00
560 · Capital Expense Reimbursement	0.00	0.00	0.00	0.00	0.00
585 · Blank Stock Income	0.00	2.50	0.00	10.00	30.00
<b>Total Income</b>	<b>21,195.07</b>	<b>22,970.84</b>	<b>111,185.49</b>	<b>91,883.36</b>	<b>275,650.08</b>
<b>Gross Profit</b>	<b>21,195.07</b>	<b>22,970.84</b>	<b>111,185.49</b>	<b>91,883.36</b>	<b>275,650.08</b>
<b>Expense</b>					
747 · Accrued Vacation/Sick Pay	0.00	0.00	0.00	0.00	0.00
610 · Accounting	312.50	304.00	1,337.50	1,216.00	3,648.00
611 · Annual Audit and Tax Return	950.00	375.00	4,150.00	1,500.00	4,500.00
612 · Advertising	0.00	50.00	0.00	200.00	600.00
613 · Advertising - Employees	75.00	19.00	75.00	76.00	228.00
615 · Travel Expenses	0.00	13.00	0.00	52.00	156.00
626 · Merchant Fees	2.75	21.00	26.06	84.00	252.00
628 · Board Development	0.00	25.00	32.27	100.00	300.00
640 · Conference Expenses	0.00	200.00	2,370.45	800.00	2,400.00
642 · Conference Travel	0.00	150.00	1,953.12	600.00	1,800.00
645 · Computer Software-Office	0.00	38.00	0.00	152.00	456.00
646 · Maintenance-Office Equipmt.	0.00	13.00	9.30	52.00	156.00
655 · Donations	0.00	17.00	0.00	68.00	204.00
660 · Dues & Subscriptions	40.00	83.00	484.00	332.00	996.00
665 · Entertainment & Meals	8.02	29.00	218.63	116.00	348.00
675 · Equipment Parts & Supplies	70.36	267.00	202.33	1,068.00	3,204.00
685 · Equipment Repairs	0.00	100.00	0.00	400.00	1,200.00
690 · Insurance	0.00	400.00	5,465.33	1,600.00	4,800.00
692 · Insurance - Workmans Comp	0.00	250.00	0.00	1,000.00	3,000.00
695 · Legal	0.00	208.00	0.00	832.00	2,496.00
700 · Licenses & Permits	0.00	21.00	0.00	84.00	252.00
710 · Facility Maintenance	88.00	121.00	352.00	484.00	1,452.00
712 · Mileage Reimbursement	52.93	67.00	434.95	268.00	804.00
715 · Meetings	0.00	38.00	0.00	152.00	456.00
720 · Miscellaneous	0.00	0.00	0.00	0.00	0.00
725 · Office Supplies	967.92	154.00	1,128.65	616.00	1,848.00
728 · Operational Services	537.50	63.00	2,458.75	252.00	756.00
730 · Outside Services	0.00	54.00	0.00	216.00	648.00
734 · Payroll - Station Manager	1,604.86	2,093.00	6,460.49	8,372.00	25,116.00
735 · Payroll -Technical Specialist	587.50	650.00	1,937.50	2,600.00	7,800.00
736 · Payroll - Program Director	0.00	823.00	3,253.37	3,292.00	9,876.00
737 · Payroll -Memberships Coordinator	1,793.75	1,923.00	7,017.34	7,692.00	23,076.00
738 · Payroll - Executive Director	4,930.00	4,820.00	19,665.00	19,390.00	57,950.00
739 · Payroll - Access Asistants	1,138.25	767.00	3,620.52	3,068.00	9,204.00
744 · Payroll-Outreach Coordinator	2,034.00	2,056.00	8,054.00	8,224.00	24,672.00
746 · Payroll - Operations Manager	0.00	0.00	1,173.56	0.00	0.00
740 · Payroll Taxes	1,058.36	1,324.00	4,263.62	5,296.00	15,888.00
741 · Payroll - Holiday Bonuses	0.00	104.00	0.00	416.00	1,248.00
743 · Payroll Fees	31.50	42.00	129.50	168.00	504.00
750 · Postage	42.06	33.00	385.12	132.00	396.00
751 · Post Box Rental	102.00	8.00	102.00	32.00	96.00
755 · Printing	0.00	38.00	0.00	152.00	456.00
765 · Promotion	0.00	113.00	0.00	452.00	1,356.00
775 · Rent	2,100.00	2,125.00	8,400.00	8,500.00	25,500.00
780 · Refunds	0.00	4.00	0.00	16.00	48.00
790 · Satellite Expenses	37.76	47.00	151.04	188.00	564.00
800 · Security	0.00	100.00	268.11	400.00	1,200.00
804 · Staff Development	0.00	25.00	102.50	100.00	300.00
805 · Storage	45.00	45.00	180.00	180.00	540.00
820 · Tape Stock	0.00	10.00	0.00	40.00	120.00
830 · Taxes	0.00	13.00	0.00	52.00	156.00
836 · Cable, Internet, Telephone	278.81	250.00	1,085.41	1,000.00	3,000.00
837 · Cell Phone	53.15	55.00	212.87	220.00	660.00
838 · Internet-City	156.85	150.00	597.40	600.00	1,800.00
880 · Utilities	206.78	267.00	801.16	1,068.00	3,204.00

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Accrual Basis

**Petaluma Community Access, Inc.**  
**Profit & Loss Budget Performance**  
 October 2016

	Oct 16	Budget	Jul - Oct 16	YTD Budget	Annual Budget
890 · Web Expenses	0.00	50.00	370.09	200.00	600.00
892 · Gain or Loss on Sale of Equipt.	0.00	0.00	0.00	0.00	0.00
<b>Total Expense</b>	<b>19,305.61</b>	<b>21,015.00</b>	<b>88,928.94</b>	<b>84,170.00</b>	<b>252,290.00</b>
<b>Net Ordinary Income</b>	<b>1,889.46</b>	<b>1,955.84</b>	<b>22,256.55</b>	<b>7,713.36</b>	<b>23,360.08</b>
<b>Other Income/Expense</b>					
<b>Other Expense</b>					
910 · Radio Income					
919 · Event Sponsorship	0.00	250.00	0.00	1,000.00	3,000.00
918 · Event Income	0.00	708.00	0.00	2,832.00	8,496.00
911 · Contributions - Unrestricted	0.00	333.00	0.00	1,332.00	3,996.00
914 · Grants	0.00	417.00	0.00	1,668.00	5,004.00
<b>Total 910 · Radio Income</b>	<b>0.00</b>	<b>1,708.00</b>	<b>0.00</b>	<b>6,832.00</b>	<b>20,496.00</b>
920 · Radio Expenses					
921 · Operational Expenses	0.00	54.00	0.00	216.00	648.00
922 · Outside Services - Radio	0.00	208.00	1,844.46	832.00	2,496.00
926 · Licenses & Subscriptions	0.00	21.00	0.00	84.00	252.00
927 · Equipment Parts & Supplies	2,124.77	667.00	2,124.77	2,668.00	8,004.00
928 · Equipmnet Maintenance	86.60	4.00	86.60	16.00	48.00
929 · Production Supplies	0.00	21.00	0.00	84.00	252.00
930 · Training Materials	0.00	4.00	0.00	16.00	48.00
931 · Computer Software	0.00	29.00	0.00	116.00	348.00
932 · Utilities, Transmitter Location	0.00	104.00	0.00	416.00	1,248.00
952 · Advertising	0.00	83.00	0.00	332.00	996.00
953 · Printing	0.00	45.00	0.00	180.00	540.00
954 · Fundraising Services	0.00	29.00	63.22	116.00	348.00
955 · Event Services	0.00	40.00	0.00	160.00	480.00
956 · Event Supplies	0.00	250.00	0.00	1,000.00	3,000.00
957 · Event Rentals	0.00	125.00	0.00	500.00	1,500.00
<b>Total 920 · Radio Expenses</b>	<b>2,211.37</b>	<b>1,684.00</b>	<b>4,119.05</b>	<b>6,736.00</b>	<b>20,208.00</b>
<b>Total Other Expense</b>	<b>2,211.37</b>	<b>3,392.00</b>	<b>4,119.05</b>	<b>13,568.00</b>	<b>40,704.00</b>
<b>Net Other Income</b>	<b>-2,211.37</b>	<b>-3,392.00</b>	<b>-4,119.05</b>	<b>-13,568.00</b>	<b>-40,704.00</b>
<b>Net Income</b>	<b>-321.91</b>	<b>-1,436.16</b>	<b>18,137.50</b>	<b>-5,854.64</b>	<b>-17,343.92</b>