

**Petaluma Community Access, Inc.**  
**Profit & Loss Budget Performance**  
 December 2016

	Dec 16	Budget	Jul - Dec 16	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
510 · Community Access Fees	20,666.67	20,666.67	145,787.23	124,000.02	248,000.04
512 · Contributions- Unrestricted	0.00	166.67	5.00	1,000.02	2,000.04
515 · Grants	0.00	166.67	0.00	1,000.02	2,000.04
520 · Government Taping Fees	0.00	1,250.00	7,649.00	7,500.00	15,000.00
522 · You Tube Upload	0.00	3.34	0.00	20.04	40.08
525 · Production Services Income	225.00	54.17	225.00	325.02	650.04
530 · Workshop Fees	0.00	200.00	240.00	1,200.00	2,400.00
536 · Underwriting	0.00	166.67	0.00	1,000.02	2,000.04
540 · Membership Dues	310.00	250.00	2,175.00	1,500.00	3,000.00
545 · DVD Sales	0.00	41.85	212.49	251.10	502.20
550 · Interest Income	0.60	0.80	2.47	4.80	9.60
555 · Late Fees	50.00	1.50	90.00	9.00	18.00
560 · Capital Expense Reimbursement	0.00	0.00	0.00	0.00	0.00
585 · Blank Stock Income	0.00	2.50	0.00	15.00	30.00
<b>Total Income</b>	<b>21,252.27</b>	<b>22,970.84</b>	<b>156,386.19</b>	<b>137,825.04</b>	<b>275,650.08</b>
<b>Gross Profit</b>	<b>21,252.27</b>	<b>22,970.84</b>	<b>156,386.19</b>	<b>137,825.04</b>	<b>275,650.08</b>
<b>Expense</b>					
748 · Payroll - Radio Manager	1,830.00		4,089.86		
747 · Accrued Vacation/Sick Pay	0.00	0.00	0.00	0.00	0.00
610 · Accounting	350.00	304.00	2,087.50	1,824.00	3,648.00
611 · Annual Audit and Tax Return	0.00	375.00	4,150.00	2,250.00	4,500.00
612 · Advertising	0.00	50.00	0.00	300.00	600.00
613 · Advertising - Employees	0.00	19.00	75.00	114.00	228.00
615 · Travel Expenses	0.00	13.00	0.00	78.00	156.00
626 · Merchant Fees	4.14	21.00	31.58	126.00	252.00
628 · Board Development	0.00	25.00	32.27	150.00	300.00
640 · Conference Expenses	0.00	200.00	2,370.45	1,200.00	2,400.00
642 · Conference Travel	0.00	150.00	1,953.12	900.00	1,800.00
645 · Computer Software-Office	250.00	38.00	250.00	228.00	456.00
646 · Maintenance-Office Equipt.	0.00	13.00	9.30	78.00	156.00
655 · Donations	0.00	17.00	0.00	102.00	204.00
660 · Dues & Subscriptions	40.00	83.00	564.00	498.00	996.00
665 · Entertainment & Meals	4.57	29.00	332.68	174.00	348.00
675 · Equipment Parts & Supplies	182.75	267.00	385.08	1,602.00	3,204.00
685 · Equipment Repairs	0.00	100.00	0.00	600.00	1,200.00
690 · Insurance	0.00	400.00	5,465.33	2,400.00	4,800.00
692 · Insurance - Workmans Comp	0.00	250.00	0.00	1,500.00	3,000.00
695 · Legal	0.00	208.00	0.00	1,248.00	2,496.00
700 · Licenses & Permits	26.00	21.00	101.00	126.00	252.00
710 · Facility Maintenance	88.00	121.00	528.00	726.00	1,452.00
712 · Mileage Reimbursement	14.69	67.00	525.58	402.00	804.00
715 · Meetings	0.00	38.00	0.00	228.00	456.00
720 · Miscellaneous	0.00	0.00	0.00	0.00	0.00
725 · Office Supplies	134.04	154.00	2,018.56	924.00	1,848.00
728 · Operational Services	0.00	63.00	2,458.75	378.00	756.00
730 · Outside Services	0.00	54.00	0.00	324.00	648.00
731 · Payroll - Office Manager	1,732.50		10,680.22		
734 · Payroll - Station Manager	0.00	2,093.00	6,682.00	12,558.00	25,116.00
735 · Payroll -Technical Specialist	0.00	650.00	2,100.00	3,900.00	7,800.00
736 · Payroll - Program Director	0.00	823.00	3,253.37	4,938.00	9,876.00
737 · Payroll -Membership Coordinator	0.00	1,923.00	0.00	11,538.00	23,076.00
738 · Payroll - Executive Director	4,930.00	4,820.00	29,525.00	29,030.00	57,950.00
739 · Payroll - Access Asistants	603.75	767.00	5,452.02	4,602.00	9,204.00
744 · Payroll-Outreach Coordinator	1,678.50	2,056.00	11,717.00	12,336.00	24,672.00
746 · Payroll - Operations Manager	1,440.00	0.00	3,317.56	0.00	0.00
740 · Payroll Taxes	1,288.26	1,324.00	6,798.03	7,944.00	15,888.00
741 · Payroll - Holiday Bonuses	1,229.11	104.00	1,229.11	624.00	1,248.00
743 · Payroll Fees	28.00	42.00	192.50	252.00	504.00
750 · Postage	0.00	33.00	387.32	198.00	396.00
751 · Post Box Rental	0.00	8.00	102.00	48.00	96.00
755 · Printing	0.00	38.00	0.00	228.00	456.00
765 · Promotion	0.00	113.00	261.46	678.00	1,356.00
775 · Rent	2,100.00	2,125.00	12,600.00	12,750.00	25,500.00
780 · Refunds	0.00	4.00	0.00	24.00	48.00
790 · Satellite Expenses	37.76	47.00	226.56	282.00	564.00
800 · Security	0.00	100.00	536.22	600.00	1,200.00
804 · Staff Development	0.00	25.00	112.50	150.00	300.00
805 · Storage	45.00	45.00	270.00	270.00	540.00
820 · Tape Stock	0.00	10.00	0.00	60.00	120.00
830 · Taxes	0.00	13.00	10.00	78.00	156.00
836 · Cable, Internet, Telephone	278.09	250.00	1,641.87	1,500.00	3,000.00
837 · Cell Phone	52.61	55.00	318.30	330.00	660.00

**Petaluma Community Access, Inc.**  
**Profit & Loss Budget Performance**  
 December 2016

	Dec 16	Budget	Jul - Dec 16	YTD Budget	Annual Budget
838 · Internet-City	156.85	150.00	911.10	900.00	1,800.00
880 · Utilities	175.77	267.00	1,143.43	1,602.00	3,204.00
890 · Web Expenses	99.00	50.00	469.09	300.00	600.00
892 · Gain or Loss on Sale of Equipt.	0.00	0.00	0.00	0.00	0.00
<b>Total Expense</b>	<b>18,799.39</b>	<b>21,015.00</b>	<b>127,364.72</b>	<b>126,200.00</b>	<b>252,290.00</b>
<b>Net Ordinary Income</b>	<b>2,452.88</b>	<b>1,955.84</b>	<b>29,021.47</b>	<b>11,625.04</b>	<b>23,360.08</b>
<b>Other Income/Expense</b>					
<b>Other Expense</b>					
910 · Radio Income					
919 · Event Sponsorship	0.00	250.00	0.00	1,500.00	3,000.00
918 · Event Income	0.00	708.00	0.00	4,248.00	8,496.00
911 · Contributions - Unrestricted	0.00	333.00	0.00	1,998.00	3,996.00
914 · Grants	0.00	417.00	0.00	2,502.00	5,004.00
<b>Total 910 · Radio Income</b>	<b>0.00</b>	<b>1,708.00</b>	<b>0.00</b>	<b>10,248.00</b>	<b>20,496.00</b>
920 · Radio Expenses					
921 · Operational Expenses	409.50	54.00	409.50	324.00	648.00
922 · Outside Services - Radio	1,080.00	208.00	3,614.46	1,248.00	2,496.00
926 · Licenses & Subscriptions	775.00	21.00	775.00	126.00	252.00
927 · Equipment Parts & Supplies	226.61	667.00	2,571.20	4,002.00	8,004.00
928 · Equipmnet Maintenance	0.00	4.00	86.60	24.00	48.00
929 · Production Supplies	0.00	21.00	0.00	126.00	252.00
930 · Training Materials	0.00	4.00	0.00	24.00	48.00
931 · Computer Software	0.00	29.00	0.00	174.00	348.00
932 · Utilities, Transmitter Location	0.00	104.00	0.00	624.00	1,248.00
952 · Advertising	0.00	83.00	0.00	498.00	996.00
953 · Printing	0.00	45.00	0.00	270.00	540.00
954 · Fundraising Services	438.50	29.00	501.72	174.00	348.00
955 · Event Services	0.00	40.00	0.00	240.00	480.00
956 · Event Supplies	0.00	250.00	0.00	1,500.00	3,000.00
957 · Event Rentals	0.00	125.00	0.00	750.00	1,500.00
<b>Total 920 · Radio Expenses</b>	<b>2,929.61</b>	<b>1,684.00</b>	<b>7,958.48</b>	<b>10,104.00</b>	<b>20,208.00</b>
<b>Total Other Expense</b>	<b>2,929.61</b>	<b>3,392.00</b>	<b>7,958.48</b>	<b>20,352.00</b>	<b>40,704.00</b>
<b>Net Other Income</b>	<b>-2,929.61</b>	<b>-3,392.00</b>	<b>-7,958.48</b>	<b>-20,352.00</b>	<b>-40,704.00</b>
<b>Net Income</b>	<b>-476.73</b>	<b>-1,436.16</b>	<b>21,062.99</b>	<b>-8,726.96</b>	<b>-17,343.92</b>