

Petaluma Community Access, Inc.
Profit & Loss Budget Performance
January 2018

	Jan 18	Budget	Jul '17 - Jan 18	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
510 - Community Access Fees	20,666.67	20,833.33	248,073.45	145,833.35	250,000.00
512 - Contributions- Unrestricted	0.00	208.33	27.00	1,458.35	2,500.00
515 - Grants	0.00		0.00	0.00	0.00
520 - Government Taping Fees	0.00	1,333.33	9,344.00	9,333.35	16,000.00
521 - Tape Dubbing	0.00		10.00		
522 - You Tube Upload	0.00		5.00	0.00	0.00
525 - Production Services Income	0.00	25.00	5.00	175.00	300.00
530 - Workshop Fees	0.00	42.00	0.00	294.00	504.00
536 - Underwriting	0.00		0.00	0.00	0.00
540 - Membership Dues	325.00	416.67	3,283.11	2,916.69	5,000.00
545 - DVD Sales	10.00	29.17	20.00	204.19	350.00
550 - Interest Income	1.64	0.83	7.12	5.85	10.00
555 - Late Fees	0.00	7.08	-0.78	49.60	85.00
585 - Blank Stock Income	0.00	0.83	0.00	5.85	10.00
Total Income	21,003.31	22,896.57	260,773.90	160,276.23	274,759.00
Gross Profit	21,003.31	22,896.57	260,773.90	160,276.23	274,759.00
Expense					
150 - Suspense	0.00		6,228.52		
747 - Accrued Vacation/Sick Pay	0.00		-430.95	0.00	0.00
610 - Accounting	0.00	321.00	1,722.66	2,247.00	3,850.00
611 - Annual Audit and Tax Return	0.00		8,753.00	9,500.00	9,500.00
612 - Advertising	0.00	0.00	100.00	0.00	0.00
613 - Advertising - Employees	0.00	13.00	0.00	85.00	150.00
615 - Travel Expenses	0.00	8.00	0.00	60.00	100.00
626 - Merchant Fees	18.65	8.00	39.01	60.00	100.00
628 - Board Development	0.00	17.00	106.96	115.00	200.00
640 - Conference Expenses	25.00	100.00	25.00	700.00	1,200.00
642 - Conference Travel	0.00	66.67	90.00	466.69	800.00
645 - Computer Software-Office	0.00	95.83	448.99	670.81	1,149.96
646 - Maintenance-Office Equipt.	0.00	12.50	0.00	87.50	150.00
650 - Depreciaiton Expense	0.00		24,092.00		
655 - Donations	0.00	8.33	0.00	58.35	100.00
660 - Dues & Subscriptions	45.00	66.67	691.00	466.69	800.00
665 - Entertainment & Meals	0.00	37.50	0.00	262.50	450.00
675 - Equipment Parts & Supplies	0.00	83.33	554.15	583.35	1,000.00
685 - Equipment Repairs	0.00	16.67	0.00	116.69	200.00
690 - Insurance	0.00	520.83	4,130.82	3,645.85	6,250.00
692 - Insurance - Workmans Comp	1,987.00	195.83	1,987.00	1,370.85	2,350.00
695 - Legal	0.00	0.00	0.00	0.00	0.00
700 - Licenses & Permits	31.00	12.50	106.00	87.50	150.00
710 - Facility Maintenance	88.00	104.17	616.00	729.19	1,250.00
712 - Mileage Reimbursement	0.00	54.17	0.00	379.19	650.00
715 - Meetings	0.00	16.67	197.40	116.65	200.00
725 - Office Supplies	73.98	175.00	650.90	1,225.00	2,100.00
728 - Operational Services	0.00	33.33	0.00	233.31	400.00
730 - Outside Services	0.00	25.00	0.00	175.00	300.00
731 - Payroll - Office Manager	-9,841.78	1,950.00	0.00	13,650.00	23,400.00
734 - Payroll - Station Manager	0.00		0.00	0.00	0.00
735 - Payroll -Technical Specialist	0.00		0.00	0.00	0.00
736 - Payroll - Program Director	0.00		0.00	0.00	0.00
737 - Payroll -Membership Coordinator	11,216.41		11,216.41	0.00	0.00
738 - Payroll - Executive Director	5,070.00	5,070.00	35,420.00	35,490.00	60,840.00
739 - Payroll - Access Asistants	327.25	958.75	4,390.20	6,711.25	11,505.00
744 - Payroll-Outreach Coordinator	2,102.00	2,031.25	14,139.88	14,218.75	24,375.00

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746 - Payroll - Operations Manager	2,318.00	2,214.33	15,669.50	15,500.35	26,572.00
748 - Payroll - Radio Manager	2,478.00	2,665.00	18,538.00	18,655.00	31,980.00
740 - Payroll Taxes	1,591.66	1,484.17	8,453.24	10,389.19	17,810.00
741 - Payroll - Holiday Bonuses	0.00	104.17	1,229.06	729.19	1,250.00
743 - Payroll Fees	375.50	29.17	1,253.65	204.19	350.00
750 - Postage	54.29	41.67	158.94	291.69	500.00
751 - Post Box Rental	0.00	0.00	112.00	110.00	110.00
755 - Printing	348.93	29.17	348.93	204.19	350.00
765 - Promotion	0.00	37.50	178.81	262.50	450.00
775 - Rent	2,350.00	2,266.67	15,700.00	15,866.69	27,200.00
780 - Refunds	0.00	2.50	0.00	17.50	30.00
790 - Satellite Expenses	42.75	46.67	299.25	326.69	560.00
800 - Security	0.00	100.00	562.92	700.00	1,200.00
804 - Staff Development	60.36	16.67	60.36	116.69	200.00
805 - Storage	60.00	60.00	465.00	420.00	720.00
820 - Tape Stock	0.00		0.00	0.00	0.00
830 - Taxes	0.00	12.50	0.00	87.50	150.00
836 - Cable, Internet, Telephone	190.45	250.00	1,331.72	1,750.00	3,000.00
837 - Cell Phone	35.75	50.00	259.50	350.00	600.00
838 - Internet-City	330.70	150.00	1,138.21	1,050.00	1,800.00
880 - Utilities	253.14	220.83	1,792.12	1,545.85	2,650.00
890 - Web Expenses	0.00	62.50	256.09	437.50	750.00
892 - Gain or Loss on Sale of Equipt.	0.00		0.00	0.00	0.00
Total Expense	21,632.04	21,845.52	183,082.25	162,526.84	271,751.96
Net Ordinary Income	-628.73	1,051.05	77,691.65	-2,250.61	3,007.04
Other Income/Expense					
Other Income					
910 - Radio Income					
911 - Contributions - Unrestricted	0.00	250.00	0.00	1,750.00	3,000.00
913 - Underwriting-Radio	0.00	633.33	0.00	4,433.31	7,600.00
914 - Grants-Radio	0.00	833.33	0.00	5,833.31	10,000.00
916 - Production Services	0.00	33.33	0.00	233.31	400.00
918 - Event Income	840.00	291.67	920.00	2,041.69	3,500.00
919 - Event Sponsorship	1,750.00	416.67	1,750.00	2,916.69	5,000.00
Total 910 - Radio Income	2,590.00	2,458.33	2,670.00	17,208.31	29,500.00
896 - Miscellaneous Income	0.00		48.12		
Total Other Income	2,590.00	2,458.33	2,718.12	17,208.31	29,500.00
Other Expense					
920 - Radio Expenses					
936 - Remote Access	40.00	50.00	213.03	350.00	600.00
938 - Streaming Services	184.50	185.00	1,291.50	1,295.00	2,220.00
937 - STL	124.50	125.00	674.50	875.00	1,500.00
921 - Operational Expenses	0.00	25.00	0.00	175.00	300.00
922 - Outside Services - Radio	0.00	58.33	0.00	408.31	700.00
926 - Licenses, Subscrip & Memberships	0.00	125.00	599.00	875.00	1,500.00
927 - Equipment Parts & Supplies	196.96	354.17	1,342.12	2,479.19	4,250.00
928 - Equipment Maintenance	0.00	25.00	0.00	175.00	300.00
929 - Production Supplies	0.00	83.33	0.00	583.31	1,000.00
930 - Training Materials	0.00	20.83	0.00	145.81	250.00
931 - Computer Software	76.35	62.50	76.35	437.50	750.00
932 - Utilities, Transmitter Location	0.00		0.00	0.00	0.00
933 - Rent-Transmitter location	0.00	70.83	0.00	495.81	850.00
939 - Automation Services	30.00	30.00	210.00	210.00	360.00
952 - Advertising	0.00	37.50	0.00	262.50	450.00
953 - Printing	0.00	54.17	379.55	379.19	650.00
954 - Fundraising Services	0.00	0.00	0.00	0.00	0.00

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955 - Event Services	0.00	229.17	20.00	1,604.19	2,750.00
956 - Event Supplies	0.00	54.17	0.00	379.19	650.00
957 - Event Rentals	0.00	104.17	250.00	729.19	1,250.00
920 - Radio Expenses - Other	0.00		24.92		
Total 920 - Radio Expenses	652.31	1,694.17	5,080.97	11,859.19	20,330.00
Total Other Expense	652.31	1,694.17	5,080.97	11,859.19	20,330.00
Net Other Income	1,937.69	764.16	-2,362.85	5,349.12	9,170.00
Net Income	<u>1,308.96</u>	<u>1,815.21</u>	<u>75,328.80</u>	<u>3,098.51</u>	<u>12,177.04</u>