



Petaluma  
Community  
Access

A 501.c3 Public Benefit Corporation

Board of Directors Agenda  
Tuesday, January 23, 2018

Board of Directors Meeting  
Location: Petaluma Community Center  
320 N. McDowell Blvd.  
Petaluma, CA 94954

**BOARD OF DIRECTORS**

Cindy Thomas – Chair  
Dennis Murphy – Vice-Chair  
Vacant – Secretary (temporary, Bertucci)  
Domenica Giovannini, Treasurer  
Richard Alpert  
Véronique Pelletier  
Dana Porteous  
Tim Williamsen – City of Petaluma Designate  
John Bertucci –Executive Director

**1. ROLL CALL – 6:00 P.M.**

**2. PUBLIC COMMENT**

Public comment on issues not on the agenda. Time for comment on agenda items will be made available during discussion of those items. No action can be taken by the Board on issues raised in any comments; however, the Board may refer questions to PCA Management for review.

**3. BOARD OF DIRECTORS COMMENTS & ANNOUNCEMENT**

Directors Comments, Announcements

**4. AGENDA APPROVAL**

Requests for modifications, deletions

**5. APPROVAL OF MINUTES**

Minutes for December 21, 2017 PCA Board of Directors Meeting

**6. TREASURER'S REPORT**

Report for December 2017 Financial Statements (Giovannini)

**7. EXECUTIVE DIRECTOR'S REPORT**

Topics: New Interns: Jackie Huynh, Matt Koch + volunteers - Summit State & Exchange banks support for TEP - Radio Project status (Admin: green light for 24/7, stakeholder mtg 1/25 & email, programmer agreement - Programming news: Sunday broadcasting 2/4, PDA/Visitors show - Technical progress: automation & drop-box file sharing, studio clock - Promotion: decal for TEP, radio promo video, "get the radio reflex" - Projects: studio B, Music Festival) Staff reviews - Business cards & tags - PDA mtg 1/24

## **8. CONSENT CALENDAR**

None.

## **9. REPORTS OF COMMITTEES**

- A) Executive Committee (Thomas, Murphy, vacant, Giovaninni)
- B) Finance Committee (Giovannini, Pelletier)
- C) Nominating Committee (Alpert, Porteous)
- D) Policies & Procedures (Williamsen, Thomas)
- E) Outreach & Development (Thomas, Giovannini, Alpert, Murphy, Pelletier, Porteous)  
Report on TEP mtgs carried to Old Business A)

## **10. OLD BUSINESS**

- A) Discussion and possible action on 2018 TEP event (Thomas)
- B) Discussion and possible action on Advisory Council/Members Committee (Bertucci)

## **11. NEW BUSINESS**

- A) Discussion and possible action on appointment of new Director (Thomas)
- B) Discussion and possible action on Board officer appointment (Thomas)
- C) Discussion and possible action on check signing duties (Bertucci)
- D) Discussion and possible action on 2018 Retreat (Thomas)

## **12. ADJOURN TO CLOSED SESSION**

- A) Discussion and possible action on ED succession plan (Alpert)
- B) Discussion and possible action on member incident (Thomas)

## **13. REPORT OUT OF CLOSED SESSION**

**ADJOURN –**

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