

Petaluma Community Access, Inc.
Profit & Loss Budget Performance
April 2018

	Apr 18	Budget	Jul '17 - Apr...	YTD Budget	Annual Bud...
Ordinary Income/Expense					
Income					
510 · Community Access Fees	0.00	20,833.33	165,754.23	208,333.34	250,000.00
512 · Contributions- Unrestricted	0.00	208.33	27.00	2,083.34	2,500.00
515 · Grants	0.00	250.00	0.00	2,500.00	3,000.00
520 · Government Taping Fees	0.00	1,416.67	13,117.25	14,166.70	17,000.04
521 · Tape Dubbing	0.00		10.00		
522 · You Tube Upload	0.00		5.00	0.00	0.00
525 · Production Services Income	0.00	25.00	5.00	250.00	300.00
530 · Workshop Fees	0.00	42.00	0.00	420.00	504.00
536 · Underwriting	0.00		0.00	0.00	0.00
540 · Membership Dues	339.48	416.66	5,787.59	4,166.68	5,000.00
545 · DVD Sales	0.00	29.16	20.00	291.68	350.00
550 · Interest Income	2.15	0.83	12.58	8.34	10.00
555 · Late Fees	0.00	7.08	-0.78	70.84	85.00
585 · Blank Stock Income	0.00	0.83	10.00	8.34	10.00
Total Income	341.63	23,229.89	184,747.87	232,299.26	278,759.04
Gross Profit	341.63	23,229.89	184,747.87	232,299.26	278,759.04
Expense					
150 · Suspense	0.00		0.00		
747 · Accrued Vacation/Sick Pay	0.00		-430.95	0.00	0.00
610 · Accounting	0.00	321.00	3,039.03	3,210.00	3,850.00
611 · Annual Audit and Tax Return	0.00		8,753.00	9,500.00	9,500.00
612 · Advertising	0.00	0.00	100.00	0.00	0.00
613 · Advertising - Employees	0.00	13.00	0.00	124.00	150.00
615 · Travel Expenses	0.00	8.00	0.00	84.00	100.00
626 · Merchant Fees	0.00	8.00	150.28	84.00	100.00
628 · Board Development	0.00	17.00	256.96	166.00	200.00
640 · Conference Expenses	0.00	100.00	25.00	1,000.00	1,200.00
642 · Conference Travel	0.00	66.66	90.00	666.68	800.00
645 · Computer Software-Office	5.52	70.84	724.82	708.32	850.00
646 · Maintenance-Office Equipt.	0.00	12.50	0.00	125.00	150.00
650 · Depreciaton Expense	0.00		24,092.00		
655 · Donations	0.00	8.33	0.00	83.34	100.00
660 · Dues & Subscriptions	45.00	66.66	5,746.00	666.68	800.00
665 · Entertainment & Meals	0.00	37.50	126.68	375.00	450.00
675 · Equipment Parts & Supplies	-27.04	83.33	1,252.58	833.34	1,000.00
685 · Equipment Repairs	0.00	16.66	0.00	166.68	200.00
690 · Insurance	0.00	520.83	4,130.82	5,208.34	6,250.00
692 · Insurance - Workmans Comp	0.00	195.83	1,987.00	1,958.34	2,350.00
695 · Legal	0.00	0.00	0.00	0.00	0.00
700 · Licenses & Permits	0.00	12.50	106.00	125.00	150.00
710 · Facility Maintenance	88.00	104.16	880.00	1,041.68	1,250.00
712 · Mileage Reimbursement	0.00	54.16	0.00	541.68	650.00
715 · Meetings	0.00	16.67	197.40	166.66	200.00
720 · Miscellaneous	0.00		0.00		
725 · Office Supplies	312.01	208.34	1,945.36	2,083.32	2,500.00
728 · Operational Services	0.00	25.00	0.00	250.00	300.00
730 · Outside Services	0.00	25.00	0.00	250.00	300.00
731 · Payroll - Office Manager	0.00	0.00	0.00	0.00	0.00
734 · Payroll - Station Manager	0.00		0.00	0.00	0.00
735 · Payroll - Technical Specialist	0.00		0.00	0.00	0.00
736 · Payroll - Program Director	0.00		0.00	0.00	0.00
737 · Payroll - Membership Coord	1,906.13	1,976.00	17,913.20	19,760.00	23,712.00
738 · Payroll - Executive Director	5,070.00	5,070.00	50,630.00	50,700.00	60,840.00
739 · Payroll - Access Asistants	998.70	1,056.25	7,248.90	10,562.50	12,675.00
744 · Payroll - Outreach Coord	2,080.50	2,031.25	20,411.13	20,312.50	24,375.00
746 · Payroll - Operations Manager	2,146.00	2,214.33	22,329.50	22,143.34	26,572.00
748 · Payroll - Radio Manager	2,908.50	2,665.00	26,775.25	26,650.00	31,980.00
740 · Payroll Taxes	1,283.34	1,484.16	12,795.19	14,841.68	17,810.00
741 · Payroll - Holiday Bonuses	2,000.00	104.16	3,229.06	1,041.68	1,250.00
743 · Payroll Fees	31.50	29.16	383.87	291.68	350.00
750 · Postage	0.00	41.66	216.27	416.68	500.00
751 · Post Box Rental	0.00	0.00	112.00	110.00	110.00
755 · Printing	0.00	29.16	963.44	291.68	350.00

Petaluma Community Access, Inc.
Profit & Loss Budget Performance

05/09/18

April 2018

Accrual Basis

	Apr 18	Budget	Jul '17 - Apr...	YTD Budget	Annual Bud...
765 · Promotion	0.00	37.50	278.81	375.00	450.00
775 · Rent	2,350.00	2,266.66	22,750.00	22,666.68	27,200.00
780 · Refunds	0.00	2.50	0.00	25.00	30.00
790 · Satellite Expenses	45.75	46.66	436.50	466.68	560.00
800 · Security	32.44	100.00	876.82	1,000.00	1,200.00
804 · Staff Development	0.00	16.66	0.00	166.68	200.00
805 · Storage	60.00	60.00	645.00	600.00	720.00
820 · Tape Stock	0.00		0.00	0.00	0.00
830 · Taxes	0.00	12.50	0.00	125.00	150.00
836 · Cable, Internet, Telephone	0.00	250.00	2,144.44	2,500.00	3,000.00
837 · Cell Phone	0.00	50.00	402.94	500.00	600.00
838 · Internet-City	330.70	150.00	1,468.91	1,500.00	1,800.00
880 · Utilities	300.51	220.83	2,680.82	2,208.34	2,650.00
885 · Volunteer Program	0.00		0.00		
890 · Web Expenses	0.00	62.50	256.09	625.00	750.00
892 · Gain or Loss on Sale of Equip.	0.00		0.00	0.00	0.00
Total Expense	21,967.56	21,968.91	248,120.12	229,298.18	273,234.00
Net Ordinary Income	-21,625.93	1,260.98	-63,372.25	3,001.08	5,525.04
Other Income/Expense					
Other Income					
910 · Radio Income					
911 · Contributions - Unrestricted	0.00	250.00	0.00	2,500.00	3,000.00
913 · Underwriting-Radio	0.00	633.34	0.00	6,333.32	7,600.00
914 · Grants-Radio	0.00	833.34	0.00	8,333.32	10,000.00
916 · Production Services	0.00	33.34	0.00	333.32	400.00
918 · Event Income	0.00	291.66	5,115.00	2,916.68	3,500.00
919 · Event Sponsorship	0.00	416.66	2,829.87	4,166.68	5,000.00
Total 910 · Radio Income	0.00	2,458.34	7,944.87	24,583.32	29,500.00
896 · Miscellaneous Income	0.00		48.12		
Total Other Income	0.00	2,458.34	7,992.99	24,583.32	29,500.00
Other Expense					
920 · Radio Expenses					
936 · Remote Access	40.00	50.00	338.03	500.00	600.00
938 · Streaming Services	184.50	185.00	1,845.00	1,850.00	2,220.00
937 · STL	124.50	125.00	1,048.00	1,250.00	1,500.00
921 · Operational Expenses	0.00	25.00	0.00	250.00	300.00
922 · Outside Services - Radio	0.00	58.34	0.00	583.32	700.00
926 · Licenses, Subscrip & Memberships	0.00	125.00	874.00	1,250.00	1,500.00
927 · Equipment Parts & Supplies	218.37	333.34	1,998.32	3,333.32	4,000.00
928 · Equipment Maintenance	0.00	25.00	0.00	250.00	300.00
929 · Production Supplies	0.00	83.34	0.00	833.32	1,000.00
930 · Training Materials	0.00	20.84	0.00	208.32	250.00
931 · Computer Software	0.00	62.50	76.35	625.00	750.00
932 · Utilities, Transmitter Location	0.00		0.00	0.00	0.00
933 · Rent-Transmitter location	0.00	70.84	0.00	708.32	850.00
939 · Automation Services	30.00	30.00	300.00	300.00	360.00
952 · Advertising	0.00	29.16	0.00	291.68	350.00
953 · Printing	220.64	50.00	600.19	500.00	600.00
954 · Fundraising Services	0.00	0.00	0.00	0.00	0.00
955 · Event Services	0.00	229.16	570.00	2,291.68	2,750.00
956 · Event Supplies	0.00	54.16	3,739.64	541.68	650.00
957 · Event Rentals	0.00	104.16	1,030.00	1,041.68	1,250.00
Total 920 · Radio Expenses	818.01	1,660.84	12,419.53	16,608.32	19,930.00
Total Other Expense	818.01	1,660.84	12,419.53	16,608.32	19,930.00
Net Other Income	-818.01	797.50	-4,426.54	7,975.00	9,570.00
Net Income	-22,443.94	2,058.48	-67,798.79	10,976.08	15,095.04