

Petaluma Community Access, Inc.
Profit & Loss Budget Performance
 October 2018

	<u>Oct 18</u>	<u>Budget</u>	<u>Jul - Oct 18</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Ordinary Income/Expense					
Income					
590 · Sales Income	0.00	23.12	0.00	48.12	48.12
510 · Community Access Fees	0.00	20,333.33	58,873.18	81,333.32	244,000.00
512 · Contributions- Unrestricted	0.00	83.33	300.00	333.32	1,000.00
515 · Grants	0.00	0.00	0.00	0.00	0.00
520 · Government Taping Fees	1,064.56	1,416.67	6,228.02	5,666.68	17,000.00
521 · Tape Dubbing	0.00	2.50	0.00	10.00	30.00
522 · You Tube Upload	0.00	1.66	0.00	6.64	20.00
525 · Production Services Income	0.00	20.83	0.00	83.32	250.00
530 · Workshop Fees	0.00	16.67	0.00	66.68	200.00
540 · Membership Dues	325.00	666.67	2,000.00	2,666.68	8,000.00
545 · DVD Sales	0.00	8.33	10.00	33.32	100.00
550 · Interest Income	4.64	2.08	15.36	8.32	25.00
555 · Late Fees	0.00	0.00	0.00	50.00	50.00
585 · Blank Stock Income	0.00	0.00	0.00	10.00	10.00
Total Income	<u>1,394.20</u>	<u>22,575.19</u>	<u>67,426.56</u>	<u>90,316.40</u>	<u>270,733.12</u>
Gross Profit	1,394.20	22,575.19	67,426.56	90,316.40	270,733.12
Expense					
150 · Suspense	0.00		0.00		438.90
610 · Accounting	370.40	317.00	1,785.95	1,268.00	3,800.00
611 · Annual Audit and Tax Return	2,140.00	354.00	2,140.00	1,416.00	4,250.00
612 · Advertising	0.00	0.00	0.00	0.00	0.00
613 · Advertising - Employees	150.00	25.00	150.00	100.00	300.00
615 · Travel Expenses	9.20	8.00	17.20	32.00	100.00
626 · Merchant Fees	1.38	16.00	26.81	64.00	200.00
628 · Board Development	0.00	16.00	0.00	64.00	200.00
640 · Conference Expenses	0.00	29.00	300.00	116.00	350.00
642 · Conference Travel	0.00	12.50	0.00	50.00	150.00
645 · Computer Software-Office	0.00	54.17	0.00	216.68	650.00
646 · Maintenance-Office Equipt.	0.00	12.50	0.00	50.00	150.00
650 · Depreciaiton Expense	0.00	0.00	0.00	0.00	24,092.00
655 · Donations	0.00	0.00	0.00	0.00	0.00
660 · Dues & Subscriptions	0.00	62.00	443.60	248.00	750.00
665 · Entertainment & Meals	0.00	29.00	110.37	116.00	350.00
675 · Equipment Parts & Supplies	137.12	916.00	452.78	3,664.00	11,000.00
685 · Equipment Repairs	0.00	12.50	0.00	50.00	150.00
690 · Insurance	0.00	458.00	4,886.25	1,832.00	5,500.00
692 · Insurance - Workmans Comp	0.00	175.00	0.00	700.00	2,100.00
695 · Legal	0.00	66.00	0.00	264.00	800.00
700 · Licenses & Permits	0.00	12.50	0.00	50.00	150.00
710 · Facility Maintenance	88.00	175.00	352.00	700.00	2,100.00
712 · Mileage Reimbursement	110.21	8.00	439.66	32.00	100.00
715 · Meetings	0.00	16.00	0.00	64.00	200.00
720 · Miscellaneous	0.00		0.00		0.00
725 · Office Supplies	-17.89	175.00	566.56	700.00	2,100.00
728 · Operational Services	0.00	12.50	0.00	50.00	150.00

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730 · Outside Services	1,269.44	12.50	1,269.44	50.00	150.00
731 · Payroll - Office Manager	0.00	0.00	0.00	0.00	0.00
736 · Payroll - Program Director	62.70		62.70		
737 · Payroll - Membership Coord	1,965.00	2,448.33	8,075.25	9,793.32	29,380.00
738 · Payroll - Executive Director	4,355.00	4,244.00	17,777.50	16,976.00	50,928.00
739 · Payroll - Access Asistants	1,712.55	1,004.25	5,950.05	4,017.00	12,051.00
740 · Payroll Taxes	1,262.17	1,592.75	5,165.73	6,371.00	19,113.00
741 · Payroll - Holiday Bonuses	0.00	0.00	0.00	0.00	1,500.00
743 · Payroll Fees	36.75	37.50	138.25	150.00	450.00
744 · Payroll - Outreach Coord	0.00	0.00	2,709.54	0.00	0.00
746 · Payroll - Operations Manager	2,750.25	2,511.17	10,054.25	10,044.68	30,134.00
747 · Accrued Vacation/Sick Pay	0.00	0.00	0.00	0.00	-430.95
748 · Payroll - Radio Manager	2,762.45	2,841.58	11,215.08	11,366.32	34,099.00
749 · Payroll - Access Coordinator	1,893.38	1,882.33	6,034.90	7,529.32	22,588.00
750 · Postage	0.00	29.00	102.00	116.00	350.00
751 · Post Box Rental	120.00	9.00	120.00	36.00	112.00
755 · PCA Printing	0.00	100.00	0.00	400.00	1,200.00
765 · Promotion	364.91	62.50	364.91	250.00	750.00
775 · Rent	2,420.00	2,397.00	9,470.00	9,588.00	28,760.00
780 · Refunds	0.00	3.00	0.00	11.00	35.00
790 · Satellite Expenses	45.75	47.00	183.00	188.00	560.00
800 · Security	0.00	100.00	295.53	400.00	1,200.00
804 · Staff Development	0.00	16.00	91.91	64.00	200.00
805 · Storage	60.00	60.00	240.00	240.00	720.00
830 · Taxes	0.00	4.00	173.30	16.00	50.00
836 · Cable, Internet, Telephone	192.83	208.00	779.13	832.00	2,500.00
837 · Cell Phone	36.40	50.00	107.28	200.00	600.00
838 · Internet-City	168.52	150.00	674.60	600.00	1,800.00
880 · Utilities	403.59	291.00	1,735.62	1,164.00	3,500.00
885 · Volunteer Program	0.00		0.00		0.00
890 · Web Expenses	199.00	41.00	454.00	164.00	500.00
Total Expense	<u>25,069.11</u>	<u>23,103.58</u>	<u>94,915.15</u>	<u>92,413.32</u>	<u>302,929.95</u>
Net Ordinary Income	-23,674.91	-528.39	-27,488.59	-2,096.92	-32,196.83
Other Income/Expense					
Other Income					
910 · Radio Income					
911 · Contributions - Unrestricted	0.00	167.00	0.00	668.00	2,000.00
913 · Underwriting-Radio	0.00	1,500.00	0.00	6,000.00	18,000.00
914 · Grants-Radio	0.00	833.00	0.00	3,332.00	10,000.00
915 · Workshop Fees-Radio	0.00	25.00	0.00	100.00	300.00
916 · Production Services	0.00	29.00	0.00	116.00	350.00
918 · Event Income	0.00	542.00	0.00	2,168.00	6,500.00
919 · Event Sponsorship	0.00	292.00	0.00	1,168.00	3,500.00
Total 910 · Radio Income	<u>0.00</u>	<u>3,388.00</u>	<u>0.00</u>	<u>13,552.00</u>	<u>40,650.00</u>
Total Other Income	0.00	3,388.00	0.00	13,552.00	40,650.00
Other Expense					
920 · Radio Expenses					

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921 · Operational Expenses	0.00	16.00	0.00	64.00	200.00
922 · Outside Services - Radio	0.00	29.00	0.00	116.00	350.00
926 · Licenses, Subscrp & Memberships	352.00	75.00	352.00	300.00	900.00
927 · Equipment Parts & Supplies	123.22	625.00	1,565.71	2,500.00	7,500.00
928 · Equipment Maintenance	0.00	16.00	0.00	64.00	200.00
929 · Production Supplies	0.00	8.00	0.00	32.00	100.00
930 · Training Materials	0.00	0.00	0.00	0.00	0.00
931 · Computer Software	0.00	12.50	0.00	50.00	150.00
936 · Remote Access	40.00	35.00	160.00	140.00	420.00
937 · STL	124.50	108.00	498.00	432.00	1,300.00
938 · Streaming Services	184.50	204.58	738.00	818.32	2,455.00
939 · Automation Services	49.00	30.00	139.00	120.00	360.00
952 · Advertising	0.00	71.00	0.00	282.00	850.00
953 · Printing	280.04	58.00	280.04	232.00	700.00
954 · Fundraising Services	0.00	0.00	0.00	0.00	0.00
955 · Event Services	0.00	192.00	0.00	768.00	2,300.00
956 · Event Supplies	0.00	166.00	0.00	664.00	2,000.00
957 · Event Rentals	0.00	54.00	0.00	216.00	650.00
Total 920 · Radio Expenses	<u>1,153.26</u>	<u>1,700.08</u>	<u>3,732.75</u>	<u>6,798.32</u>	<u>20,435.00</u>
Total Other Expense	<u>1,153.26</u>	<u>1,700.08</u>	<u>3,732.75</u>	<u>6,798.32</u>	<u>20,435.00</u>
Net Other Income	<u>-1,153.26</u>	<u>1,687.92</u>	<u>-3,732.75</u>	<u>6,753.68</u>	<u>20,215.00</u>
Net Income	<u><u>-24,828.17</u></u>	<u><u>1,159.53</u></u>	<u><u>-31,221.34</u></u>	<u><u>4,656.76</u></u>	<u><u>-11,981.83</u></u>